

Cover Sheet No. 2 ASSIGNMENT HISTORY OF

EARLL HUGO WINTERROWD

ENTERED ON DUTY AT WASHINGTON, D. C.

ON JULY 15, 1940	
88 317 3 17	- 05- 75.5% Date
- OMCO	
Pittsburgh SAC	10-16-56
New York as ASAC	45-21-59
DESIGN. SAC NEW YORK ADMIN. DIV. AND # 1 MAN	5-19-64
MEMPHIS AS SAC	5-31-65
RETIREMENT (20 YEARS INVESTIGATIVE EXPER.)	5/23/66
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CAF-9		E.SALARY \$3200
Date :	Grade	Salary
7-17-55	GS-16	\$13,115
1-13-57	GS-16	13,545
1-12-58	as-16	14,910.
1-13-58	SI-16	15150
7-10-60	•	\$ 16.295
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3-1-64	65-17	19,500
7-5-104	GS-14	23,695
10-10-65	48-17	24,548
2/27/16	28-17	25,325
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		12 DEC 1966

EARLI, HUGO WINTERS

ENTERED ON DUTY AT / WASHINGTON, D.C.

ON JULY 15, 1940.

Ander 1-4/52 Jee/119

OFFICE DATE 7-15-40 School 8-31-40 Newark, N.J. 11-17-40 Richmond 2-4-41 New York 11-18-41 Division Five 9-5-51 Desig. #1 man Div.6 110-16-56 Pittsburgh S0 C.

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UNITED STATES GOVERNMENT

$\Lambda emorandum$

TO

: Mr. Callahan

DATE:

4-22-66

7-15-40

8-31-40

49 (born 5-23-16)

Fort Wayne, Indiana

Married (3 children)

Casper Callahan Conrad . Felt ... Gale . Bosen . Sullivan . Tavel -Trotter . Tele, Room,

Totaca DeLoach.

Mohr -Wick ..

Holmes ..

FROM : J. B. Adams

SUBJECT: E. HUGO WINTERROWD

Special Agent in Charge

Memphis Office

PERMANENT BRIEF

Entered on Duty Reported to Field Present Grade and Salary Last Salary Change Age Place of Birth Marital Status Education

Member of Bar

Language Ability 1966 Annual Performance Rating Offices of Preference since 2/62 Firearms Ability Outstanding Endorsers Relatives in the Bureau

Bachelor of Science Degree Bachelor of Laws Degree Indiana State Bar U. S. Supreme Court Bar None SATISFACTORY None-Qualified Instructor None Son,

GS-17, \$25,325 2-27-66 (Within-Grade Increase)

former File Clerk. Nephew, former Clerk.

Investigative Division

Domestic Intelligence Division

Offices of Assignment:

8-31-40 assigned 11-17-40 transferred 2-4-41 transferred 11-18-41 transferred 9-5-51 trans. as #1 Man 10-16-56 trans. as SAC 5-21-59 trans. as ASAC and #1 Man to SAC 5-19-64 desig. SAC of Adminis-

trative Division-#1 Man to Assistant Director

in Charge 5-31-65 transferred as SAC New York

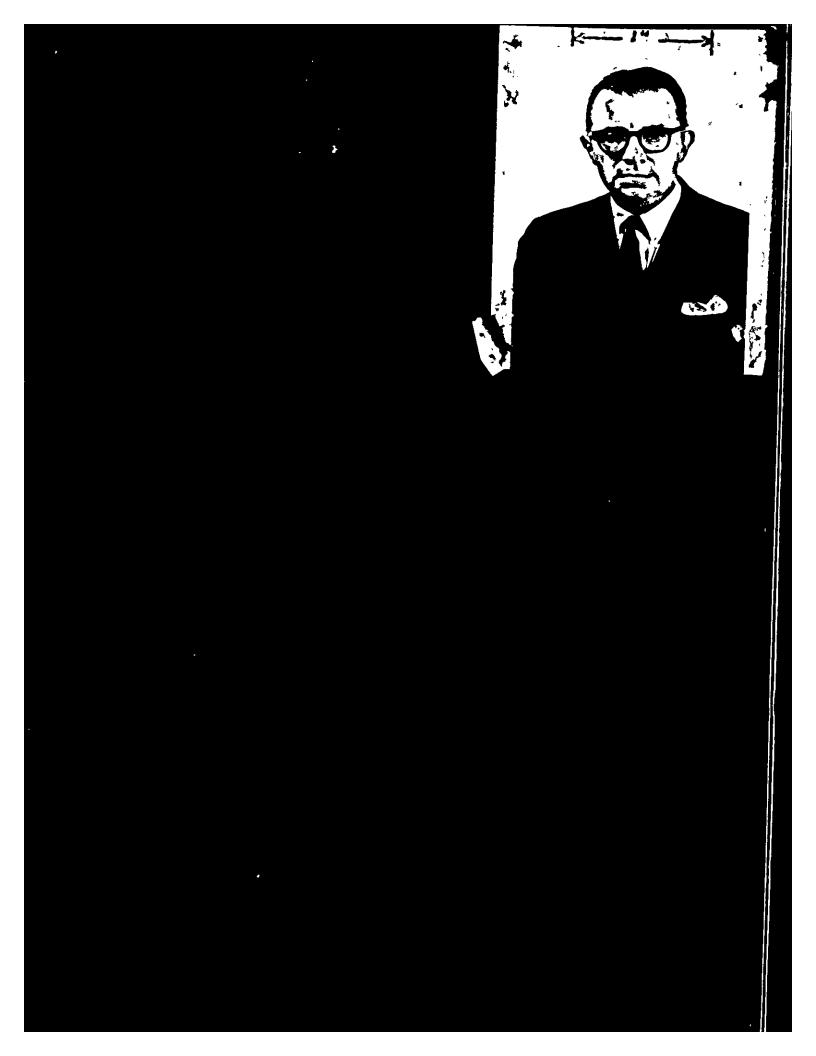
Pittsburgh

Newark

Richmond

New York

New York Memphis



Huro WINTERROWD At the conclusion of his training period, Mr. Nathan said he was favorably impressive as he had a good intellect and an agreeable personality. He was qualified in all Bureau firearms and it was believed that he would do well and he would be better than average.

RECORD IN GRADE CAF 9, \$3200: On 8-31-40 he was assigned to the Newark Field Division. SAC Kitchin advised he presented a good appearance, appeared to possess above average intelligence, made good contacts and created good impressions with those with whom he came in contact. He was industrious, logical in his investigations, his reports had required an average amount of supervision and he was average in dictation. His investigations had been entirely satisfactory, he had a fair degree of proficiency in the use of firearms and had possibilities of becomeing a very good Special Agent and with experience might develop some supervisory or administrative ability. However, at that time it was noted he did not possess either supervisory, administrative or executive ability.

During an inspection of the Newark Office in October-November, 1940, Inspector Egan said he presented a very good appearance, would develop rapidly as he had above average intelligence and excellent judgment. He was a sincere, conscientious hard worker, had some executive and administrative ability and was the best of the new men that he had seen in the field.

On 11-17-40 he was transferred to the Richmond Office. SAC Hennrich advised he presented a good appearance, had a good personality, had a fair knowledge of the Bureau's work and of his duties as an Agent and he was sincerely interested in his work. He had performed an average amount of overtime, required an average amount of supervision, was qualified in all Bureau firearms and with additional experience he would develop into an above average Agent. His greatest fault was his lack of self-confidence, however, he was improving in this respect and should continue to improve.

On 2-4-41 he was transferred to the New York Field Division and on 4-1-41 SAC Sackett advised he created a favorable first impression, had a good knowledge of the Bureau's work, produced a good amount of work and applied himself with good spirit to his work. He was conscientious and thorough in his duties, operated with an average amount of supervision and with good judgment generally. He was a quiet individual who at first gave the impression of being lacking in self-assurance, however, he did possess the necessary degree of self-confidence. His status and progress was entirely satisfactory and he was considered a good loyal, desirable Agent.

On 5-10-41 SAC Sackett said he had continued to apply himself with commendable interest and conscientious application to his duties and was doing good work. He was regarded generally as a good desirable Agent whose status was entirely satisfactory and SAC Sackett recommended that he be considered for an increase in salary. On 6-1-41 he was reallocated to Grade CAF 10, \$3500 per annum.

RECORD IN GRADE CAF 10, \$3500: Mr. Carson interviewed him during InService Training in September-October 1941 and said he presented an excellent appearance, seemed to be possessed of a good personality, seemed to
be intelligent, capable and forceful and it was believed he was considerably above average of Agents with a similar amount of experience. He
seemed to be interested and commendably ambitious, possessed excellent
possibilities for future development along administrative or executive
lines, although additional experience in the field at that time was
probably desirable.

On 11-18-41 he was transferred to the Seat of Government and was assigned to the Security Division. On his transfer report dated 12-8-41 SAC Foxworth said he had a quiet but pleasant personality, had an easy approach and was enthusiastic about his work. He was dependable and accurate, had displayed intelligence, initiative and resourcefulness in his investigations, dictated well and SAC Foxworth had heard no criticisms of his testimony. It was the opinion he had latent supervisory and administrative ability and that he was entitled to the rating of "good".

On 1-3-42 Mr. Ladd said he had indicated an ability to develop as a Bureau Supervisor. He was intelligent, conscientious and while unacquainted with some matters of Bureau policy and with administrative procedures at the Seat of Government, he was rapidly gaining knowledge of those matters and it was believed he would function satisfactorily as a Supervisor. He did not give the impression of being self assured, however, that might be due to the fact that he was new at the Seat of Government and would acquire self assurance as he gained knowledge of his work. Mr. Ladd recommended that he be retained on his present assignment and believed he would be of real value to the National Defense Division.

On 3-10-42 Mr. Ladd said he was conscientious and interested in his work, willingly performed a considerable amount of overtime, had developed satisfactorily as a Supervisor and was rapidly gaining in knowledge of the Communist front organizations which he was supervising. He had indicated that he had the ability to properly evaluate the information received by the Bureau and that with further experience it was believed his value to the Bureau would increase.

On 3-31-42 Mr. Kramer rated him GOOD and said he made a good appearance, had an average personality lacking somewhat in aggressiveness and force. He was intelligent, industrious and cooperative and had functioned satisfactorily as a Supervisory in the National Defense Division. He had improved considerably during his assignment at the Bureau, however, his output of work was not as large as that of other Supervisors and it was believed he could increase his production to good advantage. He was interested in his work and was sufficiently industrious so that with continued training and additional experience he should develop into a better than average Supervisor. On 4-16-42 he was reallocated to Grade CAF 11, \$3800 per annum.

RECORD IN GRADE CAF 11, \$3800: On 2-16-43 Mr. Welch rated him VERY GOOD and said he had exhibited a keen interest in his work and on many occasions had expressed his satisfaction with his assignment. He had a very good knowledge of the Communist Front organizations and the manner in which they functioned, he was energetic and enthusiastic and had shown an interest in his work which was commendable. He still lacked a certain amount of self-confidence, however, it was believed that he had definitely improved along this line and would continue this improvement and that he would also develop into an exceptionally good Supervisor.

On 3-31-43 Mr. Welch rated him VERY GOOD and said he was intelligent and had definitely acquired additional self-confidence. He had produced a good amount of work, had rapidly developed as a Supervisor, was dependable and was outstanding in the interest which he exhibited toward his work. He gladly accepted suggestions and constructive criticism and he had a good knowledge of the Bureau policies. The work which he handled was of an important nature and although it had required some supervision, this necessarily had rapidly decreased because of his steady improvement. It was believed that he would develop into an outstanding supervisor in view of the progress which he had made to date. On 4-1-43 he was reallocated to Grade CAF 12, \$4600 per annum.

Mr. J. A. Robey interviewed him during In-Service Training in November, 1943, and said he made a very good appearance, appeared intelligent and it was believed that he had executive ability and would develop into a good Bureau representative.

He was assigned to the New York Office for a period of two weeks in November-December 1943 and SAC Conroy said he indicated that he had a good knowledge of the general criminal violations investigated by the Bureau and that he could be used on dangerous assignments. He had a thorough knowledge of the Bureau's work, his investigations were conducted in a logical and thorough manner and his reports required but a minimum amount of supervision. It was SAC Conroy's opinion that he might be considered as a very good Agent.

On 3-31-44 Mr. Buckley rated him VERY GOOD and said he made a good appearance, was definitely above average in intelligence, was considered qualified as a Bureau speaker and in every way indicated that he could represent the Bureau in very good fashion. He should be particularly commended for his work in supervising the coverage of racial conditions throughout the country and he was energetic, enthusiastic and had an inquiring mind and was considered to be a very good Supervisor.

On 3-31-45 Mr. Strickland rated him EXCELLENT and said he had a thorough knowledge of his work and Bureau policy. He was a conscientious, loyal and dependable employee and was above average in intelligence and properly analyzed his work. He had done an excellent job in supervising racial conditions, had a good appearance, pleasing personality and his work had been entirely satisfactory.

During an Inspection of the Security Division in April-May 1945, Inspector Egan said he was possessed of a good appearance, appeared to be interested in his work and knew it well. It was the opinion he was above average in intelligence and ability. During this inspection Mr. Ladd said he had a thorough knowledge of his work and Bureau policy, was a conscientious loyal and dependable employee and he was above average in intelligence and properly analyzed his work. He had done an excellent job in supervising racial conditions and his work had been entirely satisfactory.

As a result of a basic increase in pay effective 7-1-45 and a \$210 increase under the provisions of the Uniform Promotion Act effective 7-2-45, his salary was increased to \$5390 in Grade CAF 12.

By letter dated 11-1-45 he was censured by the Director for the poor judgment he had exercised in preparing a teletype which granted permission to establish a microphone surveillance on a dinner held 10-19-45, in New York City, at which there were present Norman Washington Manley, head of the Peoples National Party, Jamaica, and other Negroes. It was felt that he should have conferred with higher authority in the Bureau and obtained specific approval prior to taking the action which he did.

In a memorandum to the Director dated 10-30-45, Mr. Tamm advised that Agent Winterrowd's attitude was one of deep regret and mortification, regarding the above named incident.

He attended an In-Service Training Course from November 4, to 15, 1946.

On the 1946 Annual Efficiency Report, Mr. Strickland rated him EXCELLENT and said he was intelligent, alert, aggressive, had a very thorough knowledge of his work and Bureau policy, had exhibited the ability to supervise involved matters, used good judgment in connection with his work, was an excellent dictator, his production was above average, he was sincere, reliable and dependable, and in his opinion was above average in ability.

Due to a basic increase in pay, effective 7-1-46, his salary was increased to \$6144.60 per annum in Grade CAF-12.

He attended In-Service training in November, 1946.

On 1-12-47 he was promoted under the provisions of the Uniform Promotion Act to \$6384 per annum in Grade CAF-12.

On 2-20-47 in a memorandum from Mr. Ladd to the Director it was recommended that Agent Winterrowd be assigned to the preparation of the Communist Party Brief.

On his 3-31-47 report Mr. Strickland rated him EXCELLENT and said he was conscientious, alert and aggressive, he was charged with the responsibility of supervising security investigations both from a prosecutive and intelligence standpoint, his work had been far above average and he had the ability to produce results, he was an excellent dictator and properly analyzed and correlated his work, he was of neat appearance, had a pleasing personality and it was believed he was capable of handling additional responsibilities.

On his 1948 Annual Efficiency Report Mr. Baumgardner rated him EXCELLENT and said he had been assigned to the Security Division since 11-18-41. For a number of months he had been assigned exclusively to the preparation of the Communist Party Brief along with Supervisors John Walter Yeagley and Lish Whitson. He presented an excellent appearance and was a conscientious, alert and aggressive individual. He had exercised excellent judgment and had used considerable initiative in the resolving of the many problems which confronted him in the preparation of the Communist Party Brief. His work had been far above average and he had demonstrated an ability to produce results. He was a loyal, sincere and dependable employee who had exhibited a thorough knowledge of Bureau policy as it applied to the duties assigned to him, and his prospects for future advancement in the Bureau appeared to be excellent and he was considered to be both ASAC and SAC material.

By memorandum dated 3-30-48 Mr. Baumgardner advised he was assigned at the SOG on 11-18-41 and had served as a Supervisor continuously since that date to the present time. During the years 1945, 1946, and 1947 he received excellent efficiency ratings, for a number of months he worked exclusively in the preparation of the Communist Party Brief with Supervisors John W. Yeagley and Lish Whitson. During this period he exercised excellent judgment and used considerable initiative in resolving the many problems which confronted him in the preparation of the Communist Party His work had been above average and he had demonstrated his ability to produce results, his prospects for future advancement in the Bureau appeared to be excellent and he was potential SAC material. He was available for transfer and physically capable of performing strenuous duties. Mr. Baumgardner recommended that he be reallocated to Grade CAF-13 in view of the Executive Conference recommendation of 3-6-48, in which Mr. Ladd and Mr. E. A. Tamm concurred, that an Agent who had been in CAF-12 for at least eighteen months and had performed continuously as a supervisor for a period of three years be considered for reallocation to CAF-13, on the basis of his own merit.

In March, 1948, Mr. Baumgardner submitted his name for consideration on a long range basis for development as a Special Agent in Charge.

On 4-18-48, he was reallocated to Grade CAF-13, \$7102.20 per annum.

RECORD IN GRADE CAF-13, \$7102.20: Due to a basic salary increase effective 7-11-48 his salary was increased to \$7432.20 per annum.

By memorandum dated 11-15-48, Mr. Ladd advised that this Agent was assigned as assistant in his, Mr. Ladd's, office and as such he was found to be a hard, willing worker, and he had a good knowledge of Bureau procedure and policies, was possessed of good judgment, and his services were excellent. He was of extreme value to the office.

On 12-14-48 Mr. Fletcher submitted his name for consideration on a long range basis for development as a Special Agent in Charge.

On 1-23-49, he was reallocated to Grade CAF-14, \$8509.50 per annum.

RECORD IN GRADE CAF-14, \$8509.50: On 5-10-49, he offered his sincere congratulations to Mr. Hoover on his 25th Anniversary as Director of the FBI.

By letter dated 5-20-49, Senator Jenner, Committee on Rules and Administration, expressed his appreciation to the Director for the splendid work done by Mr. Winterrowd. In this connection. it is noted that Senator Jenner requested the Bureau to interview one ______ in order to stop _____ (who was believed to be a mental case and who had made a variety of demands of Senator Jenner) from bothering him (the Senator). This interview was handled in a discreet manner by Agent Winterrowd without causing the ______ b6

During an Inspection of the Security Division in June, 1949, Inspector Gurnea said that his knowledge of the Bureau's procedures, policies and problems were above average, the records reflected that he put in an above average amount of overtime in an effort to keep his desk in a current condition, and the Inspector believed he was above average and was ASAC material.

On 8-22-49 Mr. Ladd rated him EXCELLENT and said during the rating period he had been assigned to the office of the Assistant Director, and in that capacity, had reviewed mail for policy and had handled other necessary interviews with the public and officials. He had a good knowledge of the Bureau's work; understood the policies and had generally exhibited an outstanding ability for such administrative work. Mr. Ladd considered his services Excellent.

On 10-30-49 he received a basic salary increase to \$8800 per annum in GS+14

On 10-30-49 he received a meritorious increase in salary to \$9000 per annum in Grade GS-14, for the outstanding services performed by him in connection with the trial and conviction of the eleven Communist Party top functionaries in the Federal District Court in New York City.

On 3-31-50 Mr. Ladd rated him EXCELLENT and said that he had been assigned for the past year to the office of the Assistant to the Director, in connection with which it was his responsibility to review mail from the

Investigative and Security Divisions. He was very intelligent, he had a thorough knowledge of the Bureau's policies and procedures and had been, in Mr. Ladd's opinion, doing an outstanding job. He was particularly alert to catch matters of policy and similar matters that should be called to the personal attention of the Assistant to the Director, and he was extremely helpful in coordinating the work of the two investigative divisions and in coordinating the work of the various Supervisors in those divisions. It was felt that he had been doing an excellent job, he was extremely conscientious and loyal to the Director and the Bureau and devoted all of his time, energy and talent toward trying to improve the work of the Bureau.

He attended In-Service training from 5-29-50 to 6-9-50.

By letter dated 7-15-50 he was awarded the Ten-Year Service Award Key.

On 7-23-50 he received a Uniform Promotion to \$9200 per annum in Grade GS-14.

By letter dated 12-2-50 he was advised that a careful review had been made of the facts relating to the manner in which a recent request from a United States Senator for investigation of two employees of a shorthand reporting firm was handled, it being noted that the names of these employees were merely checked against Bureau files whereas a previous request from the same Senator with respect to other employees had resulted in full investigation. The action taken on the second communication was decided upon without examination of the earlier letter because of difficulty in locating the latter, although reference was made in the second communication to the previous request. It had been noted that he approved the outgoing communication which reflected the results of the name checks, and he apparently gave little or no consideration to the ambiguity in the wording of the incoming letter which raised a question as to whether the Senator desired full investigations rather than name checks only.

His overtime for October, 1950 was 2 hours 01 minute, for November was 2 hours 23 minutes, and for December was 2 hours.

On 3-31-51 Mr. Ladd rated him SATISFACTORY and said that he was assistant to the Assistant to the Director and as such, reviewed all mail from the Investigative and Security Divisions for policy matters and correctness of action, etc. He had a thorough knowledge of Bureau policy and was a trained, experienced investigator and able to note possible pitfalls in the handling of various cases, which he called to the attention of the Assistant to the Director. In the handling of his work, it was necessary for him to direct the activities of numerous Supervisors in both the Criminal and Security fields, and he was able to handle men satisfactorily and without friction. He had done an exceptional job in the handling of his duties, and he was possessed of considerable administrative and executive ability and may well be considered for additional responsibilities.

As a result of a basic salary increase effective 7-8-51, his salary was increased to \$10,000 per annum in GS-14.

On 9-5-51 he was transferred to the Investigative Division and designated #1 Man.

On 9-6-51 the Director saw him and said he made a mature and substantial appearance. Mr. Winterrowd called to express his appreciation for his promotion to #1 Man of the Investigative Division.

By letter dated 9-25-51 he was commended for the splendid results accomplished in the Bank Robbery case involving Kenneth Allen Kitts, a badly wanted I. O. Fugitive.

By letter dated 10-9-51 appreciation was expressed for the excellent services he rendered relative to the expeditious preparation of a survey of the meat situation.

On 1-6-52 he was reallocated to Grade GS-15, \$10,800 per annum.

By letter dated 2-11-52 he was censured and advised that it had been called to the Bureau's attention that he recently reviewed and approved a memorandum which included references to an individual with a name similar to that of the subject of the memorandum and which erroneously indicated that these references related to the subject of the memorandum. Due to the fact that the subject of the memorandum was a controversial figure he should have been extremely careful in reviewing the memoradum. It is noted thise case was entitled

Registration Act, China Lobby."

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By letter dated 3-22-52 he was <u>commended</u> for the excellent supervision he had afforded the Interstate Transportation of Stolen Property case involving Andries Robert Young and others.

On 3-31-52 Mr. Ladd rated him SATISFACTORY and said he had been assigned to the Investigative Division as #1 Man of that division since September, 1951. Prior to that time and during the balance of the rating period, he was assigned as assistant in the Office of the Assistant to the Director. He showed exceptional development during this period. He was a willing, hard worker, devoted long hours to his work, had a good knowledge of Bureau policy and was possessed of good judgment. He handled the work in the Investigative Division during the month of February in the absence of the Assistant to the Director and the Assistant Director of the Investigative Division, which was a very difficult position for anyone who had been assigned to that division for such a short period of time and he handled his work in a very commendable manner. There was no question as to the loyalty, character and ability of Mr. Winterrowd.

His overtime for March, 1952, was 4 hours 18 minutes.

On 4-13-52 he received a meritorious increase in salary to \$11,050 per annum in Grade GS-15, inasmuch as his services during the past six months or longer fully justified such an award because of his sustained and outstanding work performance which had been of such a nature that it merited special recognition over and above the normal requirements.

On 7-20-52 he was reallocated to Grade GS-16, \$12,000 per annum.

By letter dated 7-21-52 he was advised that in connection with the case entitled "Northern Ordance, Inc., Northern Pump Company, Fraud Against the Government," it had been noted that he failed to appropriately record the results of a discussion he had with the Special Agent in Charge of the Minneapolis Division regarding this matter while the latter was at the Seat of Government on a recent occasion. It had further been noted that he also neglected to prepare an appropriate memorandum covering a telephonic conversation he subsequently had with the Assistant Special Agent in Charge of the Minneapolis Office concerning this same case. It appeared that the instructions issued by him to the Minneapolis Division on these two occasions were apparently misunderstood by that division, and the conflict which arose regarding these instructions could have been avoided if a written record of the exact matters covered in these conversations had been prepared by him at the time.

During an Inspection of the Investigative Division in August, 1952, Inspector Brown said he was hard working, conscientious, extremely interested in his work, made himself readily available for consultation with Division personnel, and he was considered competent in his position.

His overtime for August, 1952, was 3 hours 03 minutes.

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By letter dated 11-7-52 he was advised the attention of the Bureau was recently directed to the fact that during 1941, in connection with reviewing a report from the St. Louis Office in the case entitled was., Internal Security - R," he failed to assure that the necessary steps were taken by that office to have certain information contained in the report properly evaluated to determine its importance to the Bureau. His failure to issue the necessary instructions to the field in this instance indicated that he did not afford his supervision of this investigation the attention it required.

A letter was directed to him on 11-14-52 advising that it had come to the Bureau's attention that the informant program in the Honlulu Division was extremely inadequate and the Investigative Division had seen fit to neither require an explanation of Special Agent in Charge Weeks for the inadequacy nor to inform the Bureau of the situation in order that it might have taken the necessary steps to see that remedial measures were instituted. As the #1 Man of the Investigative Division it was his responsibility to be con-

stantly alert to weaknesses which existed in matters supervised by his Division and the Bureau wanted him to know of its displeasure over his failure to insure an adequate informant program in the Honolulu Division, as well as other field divisions in the Bureau's service.

A letter was directed to him on 11-26-52 in connection with the facts b7c surrounding a complaint received from Mr. ________ of Detroit, Michigan, concerning the actions of agents in the Miami Office. Although the Detroit Office was in possession of the general background information, he did not immediately instruct that office by telephone to conduct the necessary interviews of Mr. _____ and two associates, but rather instructed that Detroit be so advised by letter. This indicated a lack of judgment on his part and it should have been obvious to him that in a matter of that urgency Detroit should have been instructed by the most expeditious means possible to conduct the interviews.

On 11-26-52 he was <u>COMMENDED</u> for his splendid over-all supervision of the Fraud Against the Government case involving Peyton Ford and others.

A letter was directed to him on 11-25-52, it being noted that during the past year instructions on several occasions were issued to the field concerning the investigation of Bribery matters emanating in another government agency. In all instances no manual changes were made and as a result the Bureau's records in that regard were incomplete. He was advised that it was his responsibility to have noted this dereliction of duty on the part of supervisors under his supervision and it was absolutely essential that in the future more careful attention be given to matters of that kind.

By letter dated 1-6-53 he was advised of the Bureau's displeasure in his failure and that of other Bureau officials to recommend or initiate appropriate action to make certain that our responsibilities had been fully covered in the New York waterfront area. He was advised that such a dereliction indicated a lack of foresight and planning in discharging his duties, especially in a matter of such obvious importance.

A letter was directed to him on 2-12-53 in connection with the incomplete memorandum prepared for the Attorney General by a Special Agent Supervisor in the Investigative Division which set forth various allegations received by the Bureau concerning possible election law violations in New Mexico in connection with the recent national elections. He was advised that it was exceedingly embarrassing to learn that an allegation to the effect that a certain labor organization had made contributions to the election campaign in New Mexico was omitted from the Memorandum. It was felt that this error could have been avoided if he had taken the necessary steps to insure that the memorandum was properly prepared and the necessary checks made to see that all allegations were included therein. It was noted that he characterized the memorandum submitted in that instance as a "good" memorandum despite the fact that it was not complete and resulted in embarrassment to the Bureau.

b6 b7C

A letter was directed to him on 2-13-53 in connection with the inadequate supervision afforded by the Investigative Division to the Civil Rights cases involving

A review of that matter indicated that the Savannah Office was not closely followed in connection with the delays on the part of that office in reporting the results of investigation conducted and also that there was unwarranted delay in formally protesting to the Department regarding the dilatory handling of prosecutive action in these cases on the part of the U. S. Attorney at Charleston, South Carolina, and the Civil Rights Unit of the Department. It was obvious that the cases involved in that instance had not received proper supervision in the Investigative Division, nor was the necessary decisive action taken at the Seat of Government to insure that they were logically concluded as soon as possible and he was advised that matters handled under his supervision must be afforded closer and more aggressive supervision in the future.

A letter was directed to him on 3-12-53 in connection with a survey of the handling of civil rights cases which arose within the New York Division which disclosed an unreasonable delinquency in completing the case relating of the New York City Police Department. to Detective noted that although the Investigative Division learned from a letter received from the New York Office dated 8-21-52, that the United States Attorney had requested the investigation on 8-8-52, there was a further lag before any deadline was fixed on the case with the result that even greater delay occurred before the matter was brought to its conclusion. In fact, the file in that matter indicated that no investigation was conducted until He was advised that it should have been apparent to the Investigative Division that this investigation was not receiving the intensive and uninterrupted handling which its very nature warranted, and not only should the investigation been closely followed by his division but explanations should have been secured regarding the obvious delinquency of the New York Office. He was further advised that the supervision afforded this case was entirely unsatisfactory and that similar handling of investigations of such importance would not be permitted. b7C

A letter was directed to him on 4-23-53 in connection with the inexcusable delay which occurred in connection with the preparation and submission of Special Inquiry investigations on which the Bureau had been requested to make for Chief Justice Vinson. It was apparent that had this matter been more closely followed, such a delay could have been prevented. Inasmuch as he was responsible for the over-all supervision of the section which handled this inquiry, it was felt that he did not afford sufficient personal attention to the matter, which obviously was of considerable urgency.

On his 1953 Annual Performance Report Mr. Rosen rated him SATISFACTORY and said he had done an excellent job, being attentive to detail, enthusiastic, earnest, and desirous of properly carrying out his assignments. He had put in much voluntary overtime and had handled his work in a most commendable manner. He was loyal to his job, was sincere, and always attempted to do a good job. It was believed that his willingness and zeal were worthy of comment and that he was exercising good judgment in performing his tasks, and had performed his functions in a very commendable manner.

His daily overtime average for April, 1953, was 3 hours 29 minutes; with no travel overtime.

A letter was directed to him on 5-8-53 in connection with two (Civil Rights
cases concerning victims	The
Bureau's attention had been directed to the undue delay of more	
months which occurred in notifying the Department of Justice of	f the con-
viction and sentencing of victim for assult and	rape. In
this connection it was noted that instructions had been received	ed from the
Department that further investigation in the case should	
until the final outcome of the case had been determined	
ingly, it was felt that if closer attention had been afforded to	to this
matter by him personally as well as by those over whom he had s	supervision,
the Department would have been promptly notified of the above i	facts which
were of interest to it.	b6
	1 77

Memorandum dated 6-1-53 reflected he desired three weeks annual leave, beginning 6-8-53 and ending 6-26-53 for the purpose of being with his family and taking them to South Bend, Indiana. He would be out of the city for approximately ten or eleven days and would come back and spend the remainder of the leave at his residence. The Director noted, "O.K."

He attended In-Service Training Course (Major Case School #2) from 11-9 to 11-20-53.

By letter dated 11-18-53 to the Director, Mr. Winterrowd stated that while he was not able to hear his (Director's) testimony before the Senate Committee, he was able to read of it in the newspapers and he wanted him to know how wonderful a stand he took. He advised the Director that everyone at Quantico was very proud to work for him and that certainly such a

forthright and clear presentation of the Bureau's position was most reassuring to the American people. He stated that once again the Director had proven the greatness of his position in the American public life and he was indeed proud to be working for the Director and the FBI. By letter dated 11-24-53 the Director thanked him for his good words.

By memorandum dated 11-27-53 Mr. Winterrowd advised that the Specialized In-Service School #2 which he attended was most beneficial to him and he felt that the Training and Inspection Division as well as other divisions participating in the school had done an admirable job in its organization. He stated he heard many comments from those in attendance that they felt this was the best specialized school which they had attended and that they felt they received considerable benefit from it. He stated there was no indication whatsoever of a lack of interest in any phase of the school and in connection with the firearm training, it was observed that all shared in expediting the courses by assisting the instructors. He attended this school from 11-9-53 to 11-20-53.

On 1-17-54 he received a Uniform Promotion to \$12,200 per annum in GS-16.

By letter dated 2-24-54 he was CENSURED for the manner in which the Fraud against the Government investigation of Brown and Root was handled, it being determined that there was a serious lack of aggressiveness in the supervision of this matter by the Investigative Division. In addition to his over-all responsibility for the inadequate performance of his subordinates in this case he was also personally at fault in failing to discuss this case with the Special Agent in Charge of the Houston Office while that SAC was in Washington in January, 1954. Had he done this he would have had an opportunity of discovering the delinquencies and needs in the field, what action was being taken in the case by the Houston Division and what delinquencies existed.

By letter dated 3-4-54 he was CENSURED in view of the manner in which the Investigative Division handled a request by the Oklahoma City Division for approval of correspondence furnishing certain information to a United States District Judge at Tulsa, Oklahoma, regarding allegations made by one an inmate of a federal penitentiary, against a Bureau agent. It had been observed that the request from Oklahoma City was received in the Investigative Division on 2-15-54 and assigned to a Special Agent supervisor under his supervision for handling. Due to the necessity for certain revisions in the memorandum prepared by this supervisor the matter was not completed until 2-19-54. Because this matter was of a most urgent nature he should have seen to it that any required revisions in the memorandum were handled more promptly.

On 3-15-54 he was COMMENDED for the splendid job he did in the preparation of the memorandum regarding the Federal Housing Administration.

b6 b7C

On 3-16-54 he was CENSURED in view of the facts developed regarding the handling of a phase of the Fraud Against the Government investigation of and others. It had been determined that this matter was not properly analyzed in the Investigative Division. He was not only responsible for the over-all inadequate performance of his subordinates in this case but he was also at fault in approving a recommendation to send a Special Agent Accountant to San Juan on special assignment when he was not in possession of the complete facts relating to the qualifications of a Special Agent Accountant who was already assigned to that office. Had he been aware of all the facts in this matter it would have been apparent to him that there was some reason to question the sagacity of this recommendation.

On 3-31-54 Mr. Rosen rated him SATISFACTORY and said as Number One Man, he had under his supervision the Criminal Section and the Accounting and Fraud Section. In this assignment he had done an excellent job, being attentive to detail, enthusiastic, earnest and desirous of properly carrying out his assignments. Much voluntary overtime had been put in by him and he had handled his assignment in a most commendable manner. He was loyal, sincere and always attempted to do a good job. It was believed that he would continue to attempt to perform his functions in a commendable manner. He was available for general and special assignment.

On 5-11-54 he was CENSURED inasmuch as a careful review and analysis had been made of the explanations submitted for the excessive delay in handling a memorandum and correspondence to the Attorney General regarding the subject of Escaped Federal Prisoners, and he was considered to have been derelict in his failure to properly follow upon the handling of this item to insure its expediting. It was noted that he held a conference with certain of his subordinates at approximately 11:00 a.m. on 5-4-54, at which time he issued instructions regarding the handling of the matter. However, the finished product did not reach the office of the Assistant to the Director until two days later. It appeared that the delay was occasioned by the fact that the memorandum was revised twice and the outgoing correspondence was retyped four times. This was absolutely inexcusable and reflected most unsatisfactory administration on his part.

On 6-22-54 he was CENSURED and PLACED ON PROBATION inasmuch as the Bureau had carefully reviewed the facts developed regarding the handling of the case entitled "Uintah and White River Bands of Ute Indians vs. United States, Court of Claims Number 45751, Court of Claims," and it was obvious this matter was not properly supervised in the Investigative Division. He was not only responsible for the over-all inadequate performance of his subordinates in this case but in addition he failed to personally follow through to insure that a teletype requesting an explanation for a delay at Salt Lake City was sent on 6-8-54, instead of on June 9, 1954. The complete inadequacy of supervision afforded this case in the Investigative Division

was absolutely inexcusable and reflected most unsatisfacotry administration on his part. During the past six months a number of matters had arisen involving lax supervision in the administration of the Accounting and Fraud Section and it was obvious he had not taken effective action to insure the proper functioning of this section.

On 6-23-54 Mr. Rosen advised this agent that as a result of the survey conducted by the Training and Inspection Division of the Accounting and Fraud Section, it had been reported that three agents being utilized as Supervisors in this Section did not show promise for advancement and lacked the ability to aggressively carry out their supervisory assignments, thus This situation should have readily been necessitating their transfers. detected by him rather than having the Tranining and Inspection Division do it for him. The last efficiency ratings submitted by the Accounting and Fraud Section, which was directly under his supervision did not reflect delinquencies as noted by the Training and Inspection Division, and inasmuch as this was directly under his supervision, Mr. Rosen was holding him responsible to detect other situations which he had not detected in the past and which had developed under his immediate control. He must take steps to detect any such delinquencies. b7C

By letter 7-14-54 he was CENSURED as a result of the inquiry made by two Bureau officials into the manner in which the investigation of the kidnaping at Phoenix, Arizona, was handled. It had been of | determined that as the Number One Man of the Investigative Division he was proportionately responsible for the serious weaknessess found to exist. Generally speaking there was a lack of initiative, ingenuity, vigor and aggressiveness on the part of the Investigative Division in controlling and directing this case and there was also a failure to show foresight in In addition, he personally issued instructions to Special Agent in Charge Bryce following the return of the victim to the effect that Mr. Bryce should see to it that the press and police officers did not know that he and SAC Malone were handling the Bureau's investigation if this was at Such an instruction was clearly unrealistic in view of the all possible. fact that Mr. Bryce was well known to law enforcement officers throughout the Southwest, he was handling interviews at the victim's home and it was known that both police and press representatives were there. The derelictions in this case for which he was personally responsible or in which he shared over-all responsibility reflect most adversely upon his work performance in his present capacity and it will be necessary for him to correct the deficiencies outlined above and take the necessary precautions to avoid similar shortcomings in the future.

By letter dated 7-15-54 the Director offered his sincere congratulations and best wishes on the completion of his Fourteenth Anniversary with the Bureau.

On 8-11-54 Mr. Rosen received a letter of censure for the improper supervision afforded by the Investigative Division in the case entitled "Unknown Subject; Custer County State Bank, Arapaho, Oklahoma, FDIC 8981, 10-10-53, Bank Robbery - Burglary." The Director stated he realized that the Greenlease kidnaping case created extraordinary demands on manpower during the period when the above-entitled bank burglary occurred and during the early stages of its investigation. The Director did not believe that the occurrence of a major case, such as the Greenlease case, should be considered as an excuse for failure to properly supervise other criminal violations which were under investigation at the same time. It was noted with concern that Mr. Rosen, Mr. Winterrowd, as well as Mr. Keep failed to recognize the necessity for taking a firm position with regard to derelictions of duty. The Director wanted Mr. Rosen to convey to Mr. Winterrowd and Mr. Keep his displeasure with regard to their attitude in the above matter.

During an Inspection of the Investigative Division in September, 1954, Inspector Nugent said he was handling a heavy volume of important work. He was excitable and nervous but the Inspector did not observe any instances wherein these characteristics appeared to interfere with the operations of the Investigative Division. Since the inspections of the Accounting and Fraud Section there appeared to have been a general tightening up in supervision all along the line and the recent administration of the Investigative Division had been satisfactory. The Inspector recommended that he be removed from probation.

On 10-1-54 he was REMOVED from PROBATION.

By letter dated 10-5-54 he was <u>CENSURED</u> in connection with the Interstate <u>Transportation</u> of Stolen Motor Vehicles; Deserter case involving a summary memorandum was prepared on 9-29-54, by the Supervisor in Charge of the Interstate Crimes Unit of the Investigative Division regarding the unreasonable delay on the part of the Cincinnati Division in complying with certain Bureau instructions and although the dereliction of the Cincinnati Office was clearly apparent, no recommendation was included in this memorandum for appropriate administrative action. It had been noted that he reviewed and approved the memorandum in question without taking any action to correct the omission of an appropriate recommendation.

b7C

By memorandum dated 10-5-54 it was recommended and approved that he be returned to the Active Eastern Kidnap Squad List.

By memorandum dated 11-5-54 Mr. Rosendinformed him and Agent Evans that he had been advised by the Director of a memorandum prepared in the Investigative Division under date of 5-12-54 in the case entitled be been should have contained a specific indication that the police records mentioned could not be definitely identified by the Bureau as applying to the subject in this case. The statement on page four of the memo to the

By memorandum dated 11-18-54 Mr. Rosen advised him and Supervisors' Evans and Ranstad that the supervision afforded the case entitled wa., Fugitive, Selective Service Act, 1948" by the Accounting and Fraud Section was unsatisfactory. The Investigative Division failed to question the SAC or ASAC's action in not assuming on-the-spot supervision over the search warrant in an effort to locate and apprehend the fugitive. The Investigative Division failed to initiate action to recognize the commendable manner in which the participating agents discharged their responsibilities.

By memorandum dated 1-4-55 Mr. Winterrowd stated he and Supervisor McGrath worked out figures to furnish a rough estimate as to what the cost of investigations of Treasury Department personnel would be to the FBI for the remainder of the fiscal year 1955 and for the fiscal year 1956. memorandum prepared at the request of Mr. Tolson dated 1-3-55, a typographical error was overlooked by him and Supervisor McGrath. Inadvertently, they referred to the fiscal year 1954. It should have been 1955. This error was overlooked by him and Supervisor McGrath as a result of their desire to make certain that the figures submitted throughout the memorandum were accurate. These figures were checked and rechecked by Mr. McGrath and, thereafter, after receiving the memorandum form Supervisor McGrath, Mr. Winterrowd checked the figures. Agent Winterrowd stated full responsibility in this matter was his and Supervisor McGraths. Mr. Rosen recommended letters of censure for Agents Winterrowd and McGrath and himself. Mr. Tolson mated "Letters of censure are not necessary but this is typical of the inaccuracies in memos and letters." The Director noted "I They are coming in increasing number. It just means that the executives just don't or won't read mail. H.".

By letter dated 2-1-55 he was CENSURED inasmuch as it had recently come to the attention of the Bureau that an agent under his supervision prepared a memorandum to the Attorney General under date of 1-28-55. in connection be with the Massachusetts State Prison riot involving ______, and b70 others, and this memorandum contained typographical errors as well as a mistake in grammar. It had further been observed that he reviewed this memorandum and approved it for the Investigative Division without detecting these errors and ordering their correction. It was evident that he did not afford this matter proper supervision.

b6 b7C

By letter dated 3-7-55 he was CENSURED inasmuch as it had been noted that he prepared a memorandum dated 2-23-55, analyzing the handling of the case Theft of Government Property" and recommending entitled ' certain administrative action. After the Boston Division had closed this investigation without developing any evidence of theft other governmental investigators obtained written confessions from and another subject admitting the thefts. In his memorandum he recommended that no administrative action be taken with respect to the supervision of this case in the Investigative Division but a further analysis of the facts had indicated that there was a dereliction on the part of the Seat of Government supervisor and appropriate action was being taken in his case. it had been determined the investigation was opened upon Bureau instructions predicated on information received from the New York Division and the supervisor who issued the instructions to conduct the investigation was aware of the potentialities of the case and should have questioned the thoroughness of the investigation and insisted on a more complete inquiry. It was apparent that he did not make a proper evaluation with regard to the Seat of Government Supervision of this matter. b7C

By letter dated 3-10-55 he was CENSURED for inadequate supervision of a phase of the Unauthorized Publication or Use of Communications investigation involving He reviewed and approved a memorandum to the Department of Justice without noticing that a revised copy of a letter to Mr. Thomas S. Nichols had not been substituted for a copy of the original letter to Mr. Nichols as an attachment to the memorandum. As a result of his oversight, when the memorandum was submitted for the approval of reviewing officials a copy of the original rather than the revised letter to Mr. Nichols was attached.

Memorandum from Mr. Evans to Mr. Rosen dated 3-7-55 set forth information regarding a delay from 2-28-55 to 3-7-55 in furnishing to the Department information received from the Treasury Department regarding FBI jurisdiction with respect to Treasury Department matters. It was recommended that Mr. Winterrowd be censured for the delay in this matter. The Director noted "Oral censure sufficient." On 3-13-55 he received a basic increase to \$12,900 in Grade GS-16.

By letter dated 4-4-55 he was CENSURED for the inefficient functioning of the Accounting and Fraud Section and Criminal Section in failing to comply with Bureau regulations regarding the handling of serious errors occurring in investigative reports. On several recent occasions supervisory personnel had noted substantial errors in investigative reports and had completely disregarded outstanding instructions to obtain explanations for these errors together with recommendations regarding administrative action.

On his 1955 Annual Performance Rating Mr. Rosen rated him SATISFACTORY and stated he had handled his assignment as Number One Man in charge of the Criminal Section and Accounting and Fraud Section in a commendable manner,

was desirous of carrying out his assignments in an enthusiastic manner, was loyal, sincere, and always tried to do a good job. While he had received a number of letters of censure during the rating period in connection with matters under his direct supervision, a decided improvement had been noted. He had worked much voluntary overtime and had indicated a desire and willingness to perform his tasks properly.

By letter dated 5-17-55 he was CENSURED for failure to properly discharge his supervisory responsibilities relative to the recent failure of several Special Agent Supervisors assigned to the Investigative Division to comply with existing regulations concerning the sign-in and -out register. After these employees had indicated on the register that they were ready to assume their official duties they were observed in the basement of the Justice Building engaging in personal activity and they did not record their absence from official duty on the register.

By letter dated 5-24-55 he was CENSURED inasmuch as an agent under his supervision was observed on the morning of 5-13-55 reading a newspaper at his desk after he had recorded on the sign-in and-out register that he was ready to assume his official duties although he was not assigned to scan newspapers for information of interest to the Bureau. At the time in question Mr. Winterrowd was Acting Assistant Director of the Investigative Division in the absence of Mr. Rosen and it was his responsibility to see to it that supervisors of that Division performed their duties in accordance with existing regulations.

By letter dated 6-29-55 he was CENSURED in that there was an unreasonable delay in submitting a symmary memorandum regarding the handling of the back interstate Transportation of Stolen Property case involving and it had been determined that this delay was due in large measure to the fact that the proposed memorandum of the Investigative Division was revised several times. It was his responsibility to have seen to it that appropriate instructions were issued to the Special Agent Supervisor who initially prepared the proposed memorandum so that all phases of the matter would be carefully and completely covered at the outset thus eliminating the necessity of changes or additions.
By letter dated 7-7-55 he was <u>COMMENDED</u> for the exemplary manner in which he participated in the supervision at the Seat of Government of the investigation conducted concerning the
By letter dated 7-15-55 the Director extended congratulations to him on

On 7-17-55 he received a Uniform Promotion to \$13,115 per annum in Grade GS-16.

that we would have the benefit of his services for many years to come. He acknowledged this letter on 7-15-55 expressing his thanks for the

Director's congratulations.

His daily average overtime for October, 1955, was 3 hours 35 minutes.

By letter dated 11-29-55 he was <u>CENSURED</u> inasmuch as on a number of occasions in the recent past he failed to detect nonsubstantive errors in official correspondence reviewed and approved by him. In this connection it was necessary to emphasize the need for accuracy in official correspondence.

His daily average overtime for November, 1955, was 3 hours 25 minutes and for December was 2 hours 48 minutes.

By letter dated 1-13-56 he was <u>COMMENDED</u> for the valuable assistance he rendered in the successful solution of the Brink's Robbery case. It was apparent that his over-all supervision of this important matter at the Seat of Government proved instrumental in the favorable results achieved.

His daily average overtime for January, 1956, was 3 hours 49 minutes.

By memorandum dated 2-3-56, Mr. Mohr made reference to the Director's inquiry as to why Mr. Winterrowd was not an Inspector. Mr. Mohr stated his memorandum to Mr. Tolson dated 9-4-51, recommended that Mr. Winterrowd be designated Number One Man of the Investigative Division to replace Scott Alden. This recommendation was approved by the Director. mendation was made that Mr. Winterrowd by designated as an Inspector. predecessor, Scott Alden, in addition to the title of Number One Man. also had the title Inspector. Mr. Mohr's memorandum to Mr. Tolson dated 11-2-49 contained a recommendation that B. C. Brown, who was then ASAC of the Atlanta Office, be transferred to the Training and Inspection Division for Seat of Government inspection assignments. In connection with this memorandum, which the Director approved, the Director noted, "I assume Brown will come in as a Supervisor and not as an Inspector. I want no more such titles created except where work is field inspections. H.". In view of the fact that Winterrowd was designated Number One Man after the Director's instructions, no attempt was made to designate him an Inspector. When Ivan W. Conrad was designed Number One Man of the Laboratory on 1-30-55, he likewise was not given the title of Inspector. The only exception of this policy that Mr. Mohr could recall was the designation of Section Chief William C. Sullivan, Central Research Section. as Inspector on 7-7-54.

By letter dated 2-15-56 he was <u>CENSURED</u> in that it had been determined by the Bureau that he reviewed and approved a memorandum to the Department dated 12-28-55, in connection with the Bank Robbery case involving , and others, and although it should have been apparent to him at that time that complete details should have been obtained from the field concerning the actions of Bureau Agents in Canada he neglected to take the necessary steps to procure such information. As a result it was

necessary to secure these facts when a later communication was being prepared for transmittal to the Department.

His daily average overtime for February, 1956, was 4 hours 42 minutes. $^{56}_{b7C}$

By letter dated 3-5-56 he was CENSURED in that on 2-29-56, he furnished telephonic instructions to the Special Agent in Charge of the Birmingham Division regarding the Civil Rights matter relating to victim. The instructions he gave the Special Agent in Charge, on this occasion were not sufficiently clear with respect to his immediately notifying the Bureau of any information concerning a decision by the court in certain litigation pending at that time. As a result the Bureau was not promptly advised of the court's ruling. In connection with the above the Director noted, "I am getting fed up with lethargy of Rosen's Div. in many matters. I don't know what more to say to get over the utmost importance of all Civil Rights cases. Some personnel changes will have to be made. I cannot tolerate conditions any longer."

By letter dated 3-8-56 he was CENSURED and PLACED ON PROBATION for the

inefficient functioning of his subordinates in the Civil Rights Unit of the Criminal Section of the Investigative Division. This unit prepared a brief regarding certain Civil Rights matters and this brief omitted facts concerning an allegation and investigation into the allegation that witneshad been illegally detained in the ses Charleston, Mississippi, Jail during the trial in the Till murder. He should have detected the omission of this matter from the brief inasmuch situation. Furthermore, he approved as he knew about the a memorandum dated 3-1-56, which erroneously characterized the matter as "rumor" and contained a faulty evaluation as to whether matter violated the rights of Emmett Till. As Number One Man of the Investigative Division it was his responsibility to insure that briefs and memoranda coming out of the Criminal Section and approved by him were complete and accurate.

By memorandum for Mr. Tolson, the Director advised that on 3-9-56 Mr. Winterrowd called to see him to express his regrets for several of the incidents of mishandling of work in the Investigative Division. The Director stated he told Mr. Winterrowd that he appreciated his calling to see him and expressing his regret, but the fact, of course, was that he had been extremely embarrassed by the apathetic attitude of the Investigative Divorcision. He pointed out the inaccuracy which had appeared in the material prepared for his use in seeing the delegation of colored college women and, in particular, the failure to include in this material the true facts concerning the Bureau's investigative activities in the Till case. He told Winterrowd that he had likewise been embarrassed by the delay of the Investigative Division in procuring promptly for him the status of the Carolina.

By letter dated 3-16-56 he was CENSURED when a number of errors were detected in official correspondence reviewed and approved by him during the preceding several months. Although the Bureau realized he was required to review a large volume of mail daily, it was evident that if he had devoted greater attention to this phase of his assignment, such errors would have been detected by him.

His daily average overtime for March, 1956, was 4 hours and 5 minutes.

On 3-31-56 Mr. Rosen rated him SATISFACTORY and said he was Number One Man in charge of the Criminal Section and the Accounting and Fraud Section of this division. He was loyal, sincere and enthusiastic and desired to perform his tasks properly. He was definitely interested in advancing in the Bureau and at the present time holds a most important position.

During the inspection of the Investigative Division from January to April, 1956, Inspector Van Pelt rated the various functions of the office as follows:

By letter dated 4-18-56 he was CENSURED and CONTINUED ON PROBATION because

of the weaknesses found during the inspection of the investigative Division. It was noted that there was a decline in automobile recoveries and fugitive apprehensions, as well as a scarcely noticeable increase in convictions. Excessive delays in the receipt of Probation Violator cases showed a need for more effective direction of the field's liaison with probation officers. There were excessive delays in the field's submission of initial reports in bank robbery cases and serious failure in the Bank Robbery Unit to effective ly follow up these delays and thoroughly probe into inaccurate and questionable field explanations for these delinquencies. In the case involving of Toledo, Ohio, there was an erroneous identification, loose terminology in communications directed to the Bureau by the field and a highly embarrassing delay in securing dismissal of the Federal process furthermore, neither he nor employees of the Criminal against Section took action to prepare appropriate directions to both field and b7c Seat of Government personnel to preclude a repetition of theerrors which |case until the Director personally ordered this to occurred in the be done. Needless work resulted in the Criminal Section, as well as unwarranted maintenance cost and wasted filing space, due to the acceptance of unnecessary investigative reports without corrective action being taken. Other errors, principally in file reviews of cases supervised in the Criminal Section, were excessive and serious. He and personnel of the Criminal Section had the tendency to gloss over errors found, illustrated by unresponsive or evasive replies to inspection memoranda.

His daily average overtime for April, 1956, was 3 hours 16 minutes; May, 3 hours 7 minutes and June, 2 hours 16 minutes.

By letter dated 7-15-56 the Director congratulated him on his Sixteenth Anniversary with the FBI. In a letter to the Director dated 7-16-56 Mr. Winterrowd expressed his deep appreciation for this letter and assured that he would continue to make every endeavor to be of assistance to the Director and the FBI.

By letter dated 7-25-56 he was CENSURED inasmuch as a memorandum which he submitted on 7-19-56 regarding a Grand Jury investigation into possible violation of the election laws at St. Louis, Missouri, contained a completely inaccurate statement regarding the proposed activity of an Assistant United States Attorney at St. Louis.

His daily average overtime for July, 1956, was 4 hours 8 minutes.

b6 b7C

By letter dated 8-31-56 he was <u>COMMENDED</u> for the highly effective manner in which he discharged his duties relative to the Kidnaping case involving

By letter dated 8-31-56 he was <u>COMMENDED</u> for the thorough and careful supervision he and his associates in the Investigative Division afforded the Obstruction of Justice case involving an attack on Victor Riesel.

His daily average overtime for August, 1956, was 3 hours 30 minutes.

By letter dated 9-6-56 he was REMOVED FROM PROBATION.

By memorandum dated 9-7-56 it was recommended and approved that he be returned to the active list of the Eastern Kidnap Squad.

By letter dated 9-25-56 he was ordered under transfer to Pittsburgh Office as Special Agent in Charge.

His daily average overtime for September, 1956, was 5 hours 14 minutes.

On 10-2-56 the Director saw him and stated he made a good personal appearance. He stated he wished to express his appreciation to the Director for the confidence which had been imposed in him by assigning him as Special Agent in Charge in the field. The Director discussed with him generally some of the problems affecting the operations of our field offices and, in particular, those at Pittsburgh. The Director called his attention to the necessity for keeping the delinquency in all classes of cases below twenty per cent. The Director also called attention to the fact that he (the Director) noted that the Pittsburgh Office had dropped during the first two months of the current fiscal year, as compared with the first two months of the previous fiscal year, as to the number of convictions obtained,

the number of fugitives located and the number of automobiles recovered and that this was a most undesirable trend. The Director called his attention to the necessity for trying to effect a larger production upon the part of the Agents of the Pittsburgh Office, in that the Director had noted the Agents were closing but 8.73 cases per agent per month, as against the average for the service of 9.35. The Director also discussed with him the fact that it had been necessary to write nine letters of censure to the Pittsburgh Office during the last six months. The Director likewise discussed with him the importance of our handling of any alleged violations of the Federal Kidnap Statutes and also the importance of more care being exercised in recommending personnel for appointment, both in the field and at the Seat of Government.

On 10-16-56 he arrived at the Pittsburgh Office.

Memorandum dated 10-19-56 reflected that he was now approved by the Bureau as an administrative firearms man, and he was authorized to conduct field firearms training for Special Agents.

On 10-24-56 Mr. Rosen rated him SATISFACTORY and said he continued to handle his assignment in a commendable manner and was loyal, sincere, and always tried to do a good job.

His daily average overtime for October, 1956, was 2 hours 58 minutes, and November was 3 hours 22 minutes.

By letter dated 12-11-56 SAC Winterrowd and the personnel of the Pittsburgh Office were COMMENDED for the accomplishment of that Division in exceeding its quota of clerical employees who entered on duty during the month of November.

By memorandum dated 12-18-56 Mr. Whelan advised that he spent the 10th., 11th., and 12th. of December with this SAC in Pittsburgh, and stated that physically, this SAC looked better than he had looked for some time. He had lost most of his outward nervousness, and he reported that he felt better than he had felt for some time and that his wife had commented that he seemed to be more relaxed and a better listener than he formerly was. The frank reaction of several men Mr. Whelan spoke to, was that this SAC had surprised them. They indicated that he had let it be known that he had things to learn and that he wanted them to help him learn. He had convinced the Agents that he was willing to learn and was learning. The ASAC and the supervisors indicated that he was handling himself in a creditable fashion. Mr. Whelan further stated that in the work at the Seat of Government, he demonstrated that he was intelligent, a hard worker, a man of principle and loyal to the Bureau. In running a field office he would have to demonstrate that he had that indefinable sagacity and judgment which dictate the right course to choose or recommend.

By letter dated 12-14-56 he expressed his appreciation in having Mr. Whelan



visit and confer with him that week. He stated that Mr. Whelan gave him a great amount of excellent and sensible guidance from which he had derived much benefit, and he knew it would be of valuable assistance to him in the future. He further stated that he would continue to exercise every effort to properly carry out his responsibilities to do a good job for the Director and the Bureau.

DURING AN INSPECTION OF THE PITTSBURGH OFFICE IN DECEMBER, 1956, INSPECTOR BUYS said he was hard-working, conscientious and had intense desire to learn his new job well. He was grasping his new duties rapidly. The various functions of the office were rated as follows:

PHYSICAL CONDITION AND MAINTENANCE	VERY	GOOD
INVESTIGATIVE OPERATIONS	GOOD	- 1
ADMINISTRATIVE OPERATIONS	VERY	GOOD
PERSONNEL MATTERS	VERY	GOOD
CONTACTS	VERY	GOOD

By letter dated 12-27-56 he was advised, among other things, that Inspector Buys' evaluation of operations in that Division reflected a number of favorable findings; however, there were several matters which required his careful attention. In fugitive cases there were four instances in which reporting deadlines were not met, and fugitive cases should continue to receive attention in order that Bureau deadlines would In order that the criminal informant and security informant programs be kept vital, it was essential that he continue efforts to develop informants. He was further advised that his office reported a substantial increase in fugitive apprehensions for the first four months of the 1957 fiscal year as compared to a similar period of the 1956 fiscal year; however, automobile recoveries, convictions and fines, savings and recoveries had decreased. Every effort must be made to insure that increases were obtained. Communications costs in his office for the threemonth period ending 10-31-56, increased over such costs for the preceding three-month period, and communications costs should be kept to a minimum consistent with the effective operation of his office.

His daily average overtime for December, 1956, was 4 hours 26 minutes.

On 1-13-57 he received a Uniform Promotion to \$13,545 per annum in GS-16.

His daily average overtime for January, 1957, was 2 hours 56 minutes and for February, 2 hours 26 minutes.

He attended Security In-Service Training from 2-11-57 to 2-21-57.

The Director saw him on 2-11-57 and said he made a good personal appearance and seemed to be in far better health than he was when the Director last saw him before he left Washington. The Director discussed with him generally the matter of delinquency in the various classes of cases in his field division; the fact that 3 Agents of his office had not yet qualified for testimony in Federal Court; and the fact that the record of his office showed a decrease of 32 per cent in convictions obtained, 2 per cent in fines, savings and recoveries effected, and 11 per cent in automobiles recovered during the first 7 months of the current fiscal year, as compared with the same period of the previous fiscal year. The Director pointed out the extreme seriousness of this situation and that there must be a diligent effort made to bring about an improvement in the accomplishments of the Pittsburgh Office. The Director also discussed with him the fact that it had been necessary to write 5 letters of censure to his office during the last 6 months. The Director mentioned to him the importance of giving close attention to the retrial of the Smith Act case which would no doubt start shortly in the Pittsburgh Field Division, and the Director indicated that he should be alert to promptly advise Government attorneys of any advance information which he might receive upon any informants whom the Government might contemplate using in view of the embarrassment caused to the Department by former informants The Director also mentioned to him the importance of giving his personal attention to the recent case growing out of the be activities of the Gulf Oil Company employees. b7D

On 3-31-57 Mr. Mohr rated him SATISFACTORY.

His daily average overtime for March, 1957, 2 hours 44 minutes; for April, 3 hours 47 minutes; for May, 2 hours 35 minutes; for June, 2 hours 20 minutes; and for July, 4 hours 10 minutes.

By memorandum dated 8-26-57 he advised that Mr. Samuel Siegle, Executive Director of the Pennsylvania Chiefs of Police Association, advised him that he had been appointed Co-Chairman of the Educational Committee. He stated he had acknowledged this letter and indicated his acceptance of the appointment.

His daily average overtime for August, 1957, was 2 hours 4 minutes.

By letter dated 9-19-57 he was COMMENDED for the excellent results attained by his office in the recruitment of clerical employees for the Seat of Government during August, 1957.

His daily average overtime for September, 1957, was 5 hours 9 minutes.

By memorandum dated 10-2-57 he advised that he was most appreciative of the commendatory letter sent to his office in connection with the recruitment of clerical employees during August of this year. He assured the Bureau that he was mindful of its needs and was endeavoring to do the best job possible.

By letter dated 10-8-57 he was <u>COMMENDED</u> for the enthusiastic determination on the part of the field to keep the Bureau adequately supplied with clerical personnel at all times. He was advised the Bureau was particularly pleased to learn of his accomplishments in the recruitment of personnel during the month of September, 1957.

His daily average overtime for October, 1957, was 3 hours 34 minutes.

By letter dated 11-5-57 he was <u>COMMENDED</u> inasmuch as the Pittsburgh Office had exceeded the quota set for the month of October in procuring applicants for employment with the Bureau at the Seat of Government.

By letter dated 11-19-57 he was COMMENDED inasmuch as a recent survey conducted showed that personnel of his office had effectively utilized research monograph material.

His daily average overtime for November, 1957, was 3 hours 21 minutes.

DURING AN INSPECTION OF THE PITTSBURGH OFFICE IN NOVEMBER AND DECEMBER, 1957, Inspector Malone stated he was an extremely loyal, sincere, conscientious, and enthusiastic SAC. He dressed neatly and made a very good appearance. He was well regarded by police officials and others throughout the territory covered by the Pittsburgh Division. One substantive error was charged to his desk. In the operation of the office it was felt he should personally delve into and follow each operation of the office. In this way, he could become better acquainted with the basic operation of the field office. Supervisory personnel should receive closer supervision from him to insure they in turn were following administrative detail. He was very fair in dealing with personnel but it was felt that he could be more firm with them. He had developed satisfactorily. It was felt, however, that further development was necessary before he could be considered for the position of SAC in a larger office. It was believed

that with additional experience he would develop into a very good SAC. The various functions of the office were rated as follows:

PHYSICAL CONDITION AND MAINTENANCE	GOOD
INVESTIGATIVE OPERATIONS	GOOD
ADMINISTRATIVE OPERATIONS	GOOD
PERSONNEL	VERY GOOD I
CONTACTS.	VERY GOOD

By letter dated 12-27-57 he was advised, among other things, that during the inspection of his office it was necessary for the inspector to call to his attention that files, workboxes of agents and clerks, telephone and city directories and guide maps should not have been placed haphazardly on top of file cabinets throughout the rooms occupied by agent and stenographic personnel. He should consider the advisability of relocating the telephone switchboard to an area overlooking the employees' entrance and also the installation of a buzzer warning system at this entrance to improve the organization of the office. The practice of storing tires on radio equipment in the trunks of cars must be discontinued. Delinquency in several important classifications materially exceeded the office delinquency during the month of November. He was advised the Bureau was pleased to note that substantial increases had been made in statistical accomplishments for the first five months of fiscal year 1958. Five substantive errors were found in four of 608 files reviewed. together with the number of form errors and misfiled index cards in the Chief Clerk's Office, reflected a definite need for tighter supervision in his office. Missed reporting deadlines in fugitive investigations and in applicant-type cases were too high. The decrease in the number of potential and approved crimim 1 informants reflected an unfavorable trend. Immediate attention should be given to the development of approved criminal informants in the three resident agencies that did not now have this type of coverage. It was noted that he had identified only 26 of the estimated 94 Communist Party members in the territory covered by the Pittsburgh Division. It was pleasing to see the above-average stenographic production of 3.20 pages per hour and to learn that all personnel passed the required examinations. Proper mailing procedures by resident agents should be adhered to in order that Bureau correspondence would be given appropriate security. The present complement of agent personnel assigned to his office was considered adequate; however, he should closely follow assignments and re-evaluate his agent need in the event his office experienced a reduction in work load. The appreciable reduction in communications and travel costs was noteworthy. Morale was high. endeavors in obtaining clerical applicants were commendable. inspection also reflected that he had effective contacts in business circles and with local and Federal officials. The delinquencies pointed out herein and those specified by the Inspector should be corrected .

His daily average overtime for December, 1957, was 3 hours 28 minutes.

By letter dated 1-8-58 the employees of the Pittsburgh Division were COMMENDED through him for the voluntary overtime they performed in the preparation of reports in connection with the Top Hoodlum Program of the Pittsburgh division.

On 1-12-58 he received a basic increase to \$14,910 per annum in GS-16. The Director saw him on 1-21-58 and said he looked to be in considerably better health than he did when the Director last saw him and made a good personal appearance. The Director discussed with him the delinquency in a number of classes of cases in his field division; the fact that a drop of seven per cent for the first six months of the current fiscal year in fines, savings and recoveries had been noted; also that the Pittsburgh Office was slightly below average in the number of cases closed per agent per month; and the necessity for more intensive coverage of the activities of the criminal underworld so that the Bureau might be currently abreast of developments in that field. He also mention the fact that it had been necessary to write ten letters of censure to personnel of the Pittsburgh Office during the last six months.

By letter dated 1-31-5% he was COMMENDED and through him the employees of his office inasmuch as they met its January quota of employees for employment at the Seat of Government.

His daily average overtime for January, 1958, was 2 hours 46 minutes. b7C

By letter dated 2-21-58 the agents of the Pittsburgh Office who participated in the investigation of the Bank Robbery case involving were COMMENDED through him for their contribution to this case.

His daily average overtime for February was 3 hours 57 minutes.

On 3-31-58 the Director saw him and told him that he (Director) was still concerned about the number of classes of cases which he had in his office and in which the delinquency exceeded fifteen per cent, and that every effort should be made to correct this. His attention was also called to the fact that the Agents in his office were closing but 8.4 cases per Agent per month (average for the service was 8.7) and that he should make every effort to increase the output in his field division. The Director also called to his attention the fact that the cost of operations of the Pittsburgh Field Division for the first eight months of the current fiscal year, as compared with the same period of the previous fiscal year, was up twenty-one per cent and that this was a most undesirable develop-The Director also spoke about the fact that it had been necessary ment. for the Bureau to write thirteen letters of censure to the Pittsburgh Office during the last six months; and that he (Director) was very much

concerned about the fact that there were six unsolved violations of the Federal Bank Robbery Statute in his 'field division and one unsolved jewelry robbery which had been consummated in May, 1957. The Director stated that he should give this situation his personal attention and endeavor to bring about an improvement in over-all operations.

On 3-31-58 Mr. Mohr rated him SATISFACTORY.

His daily average overtime for March, 1958, was 3 hours 14 minutes; April, 3 hours 22 minutes; May, 3 hours 26 minutes; June, 3 hours 24 minutes.

On 7-13-58 he received a uniform promotion to \$15,150 per annum in GS-16.

His daily average overtime for July, 1958, 2 hours 32 minutes; August, 1 hour 56 minutes; September, 2 hours 55 minutes; October, 2 hours 18 minutes.

By letter dated 11-7-58 he and the participating agents of the Pittsburgh Office were COMMENDED in connection with the contact of a source of information of great importance to the Bureau in the security field.

His daily average overtime for November, 1958, 4 hours 23 minutes.

By letter dated 12-8-58 he and the agents of the Pittsburgh Office were COMMENDED for their excellent services in connection with the contacts of a highly confidential source of information of extreme importance to the Bureau in the security field.

By letter dated 1-13-59 he and the p	participating agents of the Pittsburgh
Office were COMMENDED in connection	with the investigation of the Bank
Robbery case involving	

His daily average overtime for December was 1 hour 58 minutes; January, $^{\rm b6}$ 1959, 3 hours 7 minutes.

By letter dated 2-13-59 he and the	participating agents of the Pittsburgh
Office were COMMENDED for the high	caliber of their services relative
to the Bank Robbery case involving	

His daily average overtime for February was 2 hours 52 minutes.

On 3-31-59 Mr. Mohr rated him EXCELLENT.

His daily average overtime for March was 3 hours 6 minutes; April, 2 hours 14 minutes; May, 2 hours 32 minutes.

On 5-21-59 he was designated Assistant Special Agent in Charge and #1 Man to the Special Agent in Charge at New York.

His daily average overtime for June, 1959, 2 hours 48 minutes; July, 3 hours 21 minutes.

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On 7-21-59 SAC Foster rated him EXCELLENT.

His daily average overtime for August, 3 hours 14 minutes; September, 4 hours 28 minutes; October, 3 hours 17 minutes; November, 3 hours 43 minutes; December, 2 hours 43 minutes; January, 2 hours 50 minutes; February, 3 hours 33 minutes; March, 4 hours.

DURING AN INSPECTION OF THE NEW YORK OFFICE IN FEBRUARY AND MARCH, 1960, Inspector Malone stated housekeeping delinquencies were cited in office space under his supervision, particularly in the carpenter's shop and telephone equipment room. Although he was a capable, conscientious and loyal employee, it was apparent that he should have been more familiar with all aspects of the operations of the Administrative Division. The various functions of the officerwere rated as follows:

PHYSICAL CONDITION AND MAINTENANCEGOOD	1
INVESTIGATIVE OPERATIONSVERY GOOD	4
ADMINISTRATIVE OPERATIONS	7
PERSONNEL MATTERSFAIR	1
CONTACTS EXCELLENT	•

The New York Office was rated unsatisfactory in administrative operations inasmuch as there was low production. Surveys showed some agents were generally not operating at peak efficiency but in a relaxed atmostphere and many were not properly planning their investigative assignment. A need for strict economy was stressed. The SAC was instructed to reduce adjusted time in office. Operations of Chief Clerk's Office was generally satisfactory; however, project work was lagging and SAC instructed to use other non-agent personnel on emergency basis to bring work into

current status. There were errors in misfiling index cards. The office was rated fair in personnel matters. Office requested 23 additional agents now and, when available, 20 others for use under the Intensification Program. Based on surveys of agent production and review of the investigative programs, Inspector concluded request for additional agent personnel not justified. Inspector felt through tighter supervision, more "drive" and better planning by agents, increased production could result to degree where agent personnel could be released. Clerk-agent ratio was low. Office requested more clerical personnel; however, it was felt this was not justified.

By letter dated 4-6-60 he was <u>CENSURED</u> as the result of the inspection. The over-all physical condition of the office showed a need for closer attention and direction on his part. There was a number of untidy desks and the carperter's shop and the telephone equipment room were in a disorderly condition. It was felt there was a weakness in his administration inasmuch as a stenographer assigned to his division willfully ignored instructions to report for Sunday duty. He was advised an immediate tightening up of his supervision of the Administrative Division was expected.

On 3-31-60 SAC Foster rated him EXCELLENT and stated he was available for general or special assignment, he made an excellent appearance, and while his duties did not, as such, include investigative matters, he had demonstrated the ability to handle complicated investigations. He could participate in and lead dangerous assignments, he handled both agent and clerical personnel well, was decisive, and had ability to analyze problems and to devise proper solutions. He had placed his division in the proper perspective in the office to insure team work throughout the office. He was interested in, completely available for, and had excellent qualifications for administrative advancement.

His daily average overtime for April, 1960, 3 hours 12 minutes; May, 3 hours 17 minutes; June, 1960, 2 hours 35 minutes.

On 7-10-60 he received a Basic Salary Increase to \$16,295 per annum in Grade GS-16.

By letter dated 7-15-60 he received the Bureau's Twenty-Year Service Award Key and the Director's congratulations on the occasion. By letter dated 7-18-60 to the Director, he expressed his appreciation for this award.

His daily average overtime for July, 1960, 3 hours 8 minutes; August, 3 hours 41 minutes; September, 3 hours 24 minutes; October, 4 hours 14 minutes; November, 1960, 3 hours 37 minutes.

By letter to the Director dated 11-29-60 SAC Foster advised ASAC Winterrowd and the other ASACs were doing an outstanding job in leadership in the New York Office.

His daily average overtime for December, 1960, 3 hours 19 minutes; January, 1961, 4 hours 5 minutes.

DURING AN INSPECTION OF THE NEW YORK OFFICE in January and February, 1961, Inspector Malone stated he made an excellent appearance, had a sincere, pleasant personality, and he had functioned capably in the over-all administrative area; however, weaknesses were noted during the inspection. The various functions of the office were rated as follows:

PHYSICAL CONDITION AND MAINTENANCE	VERY GOOD
INVESTIGATIVE OPERATIONS ADMINISTRATIVE OPERATIONS PERSONNEL MATTERS	VERY GOOD
ADMINISTRATIVE OPERATIONS	FAIR
PERSONNEL MATTERS	UNSATISFACTORY
CONTACTS	EXCELLENT

The office was rated fair in administrative operations. The offive was divided into 4 division, each supervised by an ASAC. Inspector recommended reduction in supervisory staff. Over-all administrative operations had improved since last inspection; however further tightening up necessary. SAC was instructed to discontinue Monthly Case Review and institute uniform tickler system, consistent with SAC Letter 59-2, to improve case supervision and effect savings in supervisory, agent and clerical time. Clerk's Office operating efficiently with project work pending reduced over 20% from last inspection. The time in office was too high and the SAC was advised he must hold agents strictly accountable to insure it was justified and kept to an absolute minimum. Operational costs, including per diem, communications and travel expenses were above the established base. office was rated unsatisfactory in personnel matters. The unavailability of 1 agent due to illness of members of family was unknown until agent ordered transferred and he communicated with Director asking for cancellation of transfer. The SAC requested more agent personnel; however, the Inspector felt not justified. One agent detected wasting Bureau time while on a liaison assignment and falsifying work record and another was involved in a public altercation to the embarrassment and detriment of the Bureau.

By letter dated 2-13-61 he was CENSURED as the result of the inspection, which revealed definite administrative weaknesses. Directly attributable to the administrative phase of the operation of the office were such developments as the gross mishandling of an auto accident investigation wherein the Bureau's interests were flagrantly disregarded; the failure to record an official complaint, aggravated by such abrupt handling of the complainant's telephone call that she appealed directly to me; the

distressing incident of an agent admittedly wasting time as well as later falsifying an official record and the failure to keep Bureau advised of an agent's unavailability for transfer. The personnel incident wherein an agent became embroiled in a public altercation and failed to report same to the office, as well as being embarrassing, was further evidence of laxity in the indoctrination of personnel regarding protection of Bureau's interests. He was advised he must take appropriate action to insure sufficiently tight control, supervision and indoctrination of personnel to preclude the recurrence of such incidents and inadequacies as referred to.

By letter dated 2-14-61 to the Director he advised he was regretful of the fact he had been censured, and he had benefited considerably by the observations set forth in the letter, as well as the observations of the inspection staff.

He attended 2-day conferences at the Seat of Government on 2-27-61 and 2-28-61.

His daily average overtime for February, 1961, 2 hours 57 minutes.

He attended Security In-Service Training from 3-20-61 to 3-31-61.

On 3-23-61 the Director saw him and stated he was a substantial and mature appearing ASAC and rated him above average. The Director discussed with him the operations of the New York Office and stated there had been considerable improvement in the operations since Mr. Foster and he had been assigned there. However, from the subsequent inspections and particularly the last one, it was evident there was need for continued improvement. The Director stated he had very definitely gained the impression there was not as strong handling of the personnel as there should be and stressed the fact the Bureau must be firm but fair in handling the personnel and in requiring each individual to measure up to his individual responsibilities. The Director stated the conception that the New York Office was something more or less different in the problems which it had to face than other field offices was, in his mind, fallacious, and all large metropolitan field office had practically the same problems as to travel, living conditions, etc. His attention was called to the fact a substantial number of classes of cases in excess of 8% in delinquency and this was undesirable and should be immediately corrected; the number of cases closed was considered low; the office had dropped 42% in fines, savings and recoveries; agents were spending too much time in office; the necessity for developing quality criminal and security informants; the office being rated Fair in Administrative Operations and Unsatisfactory in Personel Matters

during the last inspection, which seemed to point to the fact of softness in administrative supervision by the administrative staff; the fact it was necessary to write 29 letters of censure to the office during the last 6 months; the fact the office had performed less overtime than the average of the service, which seemed to the Director to either indicate a lack of spirit or lack of proper supervision; the fact there were 15 violations of the Federal Bank Robbery Statute which were unsolved; and overweight agents and Special Employee were discussed, as well as the Director's views concerning overtime and agents on limited duty.

On 3-31-61 SAC Foster rated him EXCELLENT and stated he enjoyed the respect and confidence of the employees of the office, the results of his outside contacts had been excellent, and he was available for any assignments. He could participate in and lead dangerous assignments, he administrative responsibilities were always discharged in a capable, competent manner, and he and his division shared in the continuing rise in production as well as in its overall improvement in appearance and operation. He was an Inspector's Aide and had testified capably in the past. He was interested in, completely available for, and had excellent qualifications for administrative advancement.

His daily average overtime for March, 1961, 2 hours 52 minutes; April, 1961, 3 hours 38 minutes.

On 5-16-61 the SAC advised his mother-in-law had passed away. The Director's note of sympathy was forwarded on 5-17-61. By letter dated 5-26-61 he expressed he and his wife's appreciation for the Director's very thoughtful sentiments. He also advised he had been on leave in his home, South Bend, Indiana, where his parents; had celebrated their 50th wedding anniversary.

By letter dated 5-17-61 he was CENSURED for his failure to accurately evaluate the suitability for FBI employment of an individual whom he interviewed and recommended favorably. Subsequently, this individual was tendered an appointment and after he entered on duty it was noted he did not appear to be too alert and did not measure up to the standards of personal appearance required of Special Agents and in commenting favorably upon his qualifications he was at fault, as should have demonstrated better judgment, as well as a higher regard for the Bureau's interests.

His daily average overtime for May, 1961, 3 hours 3 minutes; June, 2 hours 52 minutes; July, 3 hours 9 minutes.

By memorandum dated 7-3-61 he was considered and passed over for promotion to Grade GS-17 in view of the letters of censure directed to him on 5-17-61 and 2-13-61.

His daily average overtime for August, 1961, was 2 hours 41 minutes.

and favorably recommended for the Special Agent position and evaluations of these men at the Seat of Government disclosed that his observations were faulty. It was obvious that he was remiss in discharging his duties.

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by letter dated 9-26-61 he was CENSURED inasmuch as on 6-27-61 by the favorably recommended for the Special Agent position and it was apparent that in this instance he was not alert to his responsibilities since had been interviewed by a Bureau official and it was noted that he gave the impression of being mild and timid. Furthermore, a slight lisp was detected in his voice and it should be obvious to Winterrowd that these deficiencies were not in keeping with the qualities expected in Agent personnel.

His daily average overtime for September, 1961, 3 hours.

On 10-3-61 he was considered and passed over for promotion to Grade GS-17 in view of the two recent letters of censure.

On 10-24-61 the Bureau acknowledged a letter he wrote of protest concerning scurrilous attacks made in news media against the FBI and the Director's administration of it. Appreciation was expressed for his expression of confidence in the Director's administration of the FBI.

His daily average overtime for October, 1961, 3 hours 7 minutes, November, 3 hours 8 minutes, December, 1961, 2 hours 20 minutes.

DURING AN INSPECTION OF THE NEW YORK OFFICE IN January and February, 1962, Assistant Director J. F. Malone stated ASAC Winterrowd made an excellent appearance and had a pleasant personality. It was noted during conversations that his hands trembled and his last physical and examination noted "Slight involuntary movement of upper extremities." was not believed this nervousness had effected his work or should be considered a disqualifying feature, but should be checked carefully at his next physical examination to determine if it had become worse. He was a capable administrator, devoted to the Bureau's interests

and had meshed well with the other administrators in the New York Office. Nothing was detected during the inspection for which he should be censured. He should be continued as ASAC. The various functions of the office were rated as follows:

PHYSICAL CONDITION AND MAINTENANCE....VERY GOOD INVESTIGATIVE OPERATIONS....VERY GOOD ADMINISTRATIVE OPERATIONS.....GOOD PERSONNEL MATTERS....VERY GOOD CONTACTS....EXCELLENT.

His daily average overtime for January, 1962, 3 hours 4 minutes!

On 2-14-62 the Director approved a recommendation that prior to considering Mr. Winterrowd for promotion to GS-17 as recommended by SAC Foster, Mr. Winterrowd should be given thorough physical examination since Mr. Malone noted Winterrowd's hands trembled quite noticeably during the recent inspection at New York and that this was very apparent when he was under pressure.

By letter dated 2-19-62 he was <u>COMMENDED</u> for the splendid manner in which he handled his numerous responsibilities in the supervision of the production of the documentary "Lehigh 5-7700, New York Office-FBI" which was televised 1-26-62. It was noted this was a very exacting assignment and he displayed a high degree of alertness, competence and resourcefulness in directing the preparation of the film and in resolving the numerous problems which were encountered. He expressed appreciation for this recognition by letter to the Director dated 2-20-62. He assured the Director of his continued loyalty and devotion.

Memorandum dated 2-20-62 reflected he had been given a thorough examination by Dr. Schenker who advised that he found nothing organically wrong with Mr. Winterrowd. He noted no tremors during the examination. He said that although these tremors were noted during the recent inspection and were not present during the recent physical examination, this should be no cause for alarm. He explained that fatigue would cause hand tremors and that fatigue might very well have caused the tremors during the recent inspection. In this connection Mr. Clayton suggested that Mr. Winterrowd be Promoted to Grade GS-17 and the Director agreed.

His promotion to Grade GS-17 at \$16,790 per annum was effective 2-23-62.

He expressed appreciation for his recent promotion by letter to the Director dated 2-27-62.

His daily average overtime for February, 1962, 3 hours 13 minutes.

On 3-31-62 SAC H. G. Foster rated him EXCELLENT and stated he was the Assistant Special Agent in Charge of the Administrative Division. was the #1 Man to the SAC and, as such, had the administrative responsibility in the SAC's absence. His Division was responsible for the clerical and stenographic operations, as well as the physical condition and maintenance of the office and its equipment. further encompassed liaison and technical duties, as well as the placement of personnel. He was capable of handling complicated investigative matters and of participating in and leading others in dangerous assignments. He enjoyed the respect and confident of the employees of the office and his contacts had been uniformly excellent. He handled his part of a large, complicated operation in a capable. competent manner. His administrative responsibilities were always discharged with the benefit of the office and Bureau in mind. He had demonstrated the ability to analyze problems and devise proper solutions. He had placed his Division in proper perspective and insured team work on the part of clerical personnel to accomplish investigative needs. His performance as Acting SAC had been most commendable. interested in, available for and had excellent qualifications for administrative advancement.

His daily average overtime for March, 1962, 3 hours 38 minutes, April, 2 hours 36 minutes, May, 2 hours 45 minutes, June, 2 hours 30 minutes, July, 2 hours 58 minutes, August, 2 hours 20 minutes, September, 1962, 2 hours 20 minutes.

On 10-14-62 he received a Basic Salary Increase to \$18,500 per annum in GS-17.

He wrote the Director 10-19-62 relative to newspaper articles and radio broadcast by Jack Levine which were critical of the Director and the FBI. He advised that the New York Office was shocked by such irresponsible and vindictive statements and he assured the Director that he and the entire New York Office stood behind the Director and the Bureau. His letter was acknowledged 10-23-62.

On 10-30-62 SAC H. G. Foster rated him EXCELLENT.

His daily average overtime for October, 1962, 3 hours 39 minutes, November, 1962, 2 hours 32 minutes, December, 1962, 2 hours 32 minutes.

DURING AN INSPECTION OF THE NEW YORK OFFICE IN JANUARY, 1963 Assistant Director J. H. Gale noted Mr. Winterrowd made an excellent personal appearance and had an affable personality. He served as #1 Man to Mr. Malone and shared over-all responsibility for personnel assigned and supervision of administrative operations, which included Chief Clerk's Office, steno pool and additional administrative responsibilities re the 558 clerical employees. He was a capable ASAC. The various functions of the office were rated as follows:

PHYSICAL CONDITION AND MAINTENANCE	• GOOD
INVESTIGATIVE OPERATIONS	.VERY GOOD
ADMINISTRATIVE OPERATIONS	
PERSONNEL MATTERS	
CONTACTS	

By letter dated 2-11-63 he was CENSURED inasmuch as the recent inspection of the New York Office revealed inexcusable supervisory weaknesses in the division under his control. He was unaware that employees were engaged in the practice of improperly obtaining state automobile inspection certificates even though he was using the same garage for the annual inspection of his personally owned car.

His daily average overtime for January, 1963, 2 hours 52 minutes, February, 1963, 2 hours 15 minutes.

On 3-3-63 he received a Within-Grade Increase to \$19,000 per annum in GS-17.

He was rated EXCELLENT on 3-31-63 and it was stated he handled his assignment in a capable, competent manner. His administrative responsibilities were always discharged with the benefit of the office and of the Bureau as a whole in mind. He was qualified to handle complicated investigations and to lead and participate in raids and other dangerous assignments. He was interested in, available for and had excellent qualifications for administrative advancement.

His daily average overtime for March, 1963, 2 hours 55 minutes, April, 2 hours 3 minutes, May, 2 hours 36 minutes, June, 2 hours 44 minutes, July, 2 hours 31 minutes, August, 2 hours 12 minutes, September, 2 hours 15 minutes, October, 2 hours 44 minutes, November, 2 hours 27 minutes, December, 1963, 2 hours 28 minutes, January, 1964, 2 hours 34 minutes.

DURING AN INSPECTION OF THE NEW YORK OFFICE IN FEBRUARY, 1964, Assistant Director J. H. Gale noted Winterrowd made a substantial appearance and had a friendly personality. He served as #1 Man to Mr. Malone and shared over-all responsibility for personnel assigned and supervision of administrative operations, which included Chief Clerk's Office, and steno pool. One substantive error was detected in his Division, which involved no culpability on Winterrowd's part. Administrative Operations rated only fair as result of some deficiencies which could be improved upon with more aggressive attention on the part of Mr. Winterrowd. This was forcefully called to his attention by the Inspector. The various functions of the office were rated as follows:

PHYSICAL CONDITION AND MAINTENANC	EVERY GOOD
INVESTIGATIVE OPERATIONS	VERY GOOD
ADMINISTRATIVE OPERATIONS	FAIR
PERSONNEL MATTERS	
CONTACTS	

In addition to the FAIR rating in Administrative Operations (noted above) it is noted Personnel Matters were rated FAIR also inasmuch as it was determined Agent complement could be reduced by 10, including reduction of 2 supervisors whose desks were consolidated. There was also a possibility of additional reduction of 3 accountants now on special assignment if upon their return from the Hill in April case load had not increased. 26 Agents had slightly less than 2 hours overtime average. One Agent was detected changing sign-in time apparently to gain overtime.

His daily average overtime for February, 1964, 3 hours 26 minutes.

On 3-1-64 he received a Within-Grade Increase to \$19,500 per annum in GS-17.

He was rated SATISFACTORY on 3-31-64 and it was stated he was well qualified to handle complicated investigative matters, and to lead and participate in raids and other dangerous assignments. He had served as ASAC of the Administrative Division, which was responsible for clerical and stenographic operations of the office, as well as placement of personnel and liaison and technical duties. He was also responsible for the maintenance of the office and its equipment. Reference was made to the recent inspection and while none of the derelictions in themselves warranted administrative action against Winterrowd, it was felt that there was a definite need for a general tightening up of the Administrative Division, and until this was accomplished, it was felt that his over-all rating should be no better than satisfactory. He was interested in, available for and had potential for future administrative advancement. It was noted he was not being recommended for administrative advancement at that time in view of ithe satisfactory rating on this report.

His daily average overtime for March, 1964, 2 hours 10 minutes, April, 1964, 3 hours 3 minutes.

By letter dated 5-19-64 he was designated Special Agent in Charge of the Administrative Division of the New York Office. He was also continued as #1 Man to the Assistant Director in Charge of the New York Office.

His daily average overtime for May, 1964, 2 hours 22 minutes, June, 1964, 2 hours 33 minutes.

By letter dated 7-1-64 he was <u>COMMENDED</u>, through Mr. Malone along with other personnel in the New York Division, for the success realized in obtaining applicants for Special Agent positions.

On 7-5-64 he received a Basic Salary Increase to \$23,695 per annum in GS-17.

His daily average overtime for July, 1964, 2 hours 48 minutes.

By letter dated 8-19-64 he was <u>COMMENDED</u>, through Mr. Malone along with other personnel of the New York Division, for his valuable assistance in connection with the coverage of the 87th Annual Meeting of the American Bar Association at New York City, August 10-14, 1964.

His daily average overtime for August, 1964, 2 hours 25 minutes, September, 2 hours 47 minutes, October, 2 hours 52 minutes, November, 2 hours 30 minutes, December, 1964, 2 hours 9 minutes, January, 1965, 2 hours 32 minutes, February, 1965, 2 hours 50 minutes; March, 1 hour 55 minutes.

On 3-31-65, Mr. Malone rated him SATISFACTORY and on the rating guide and check list rated him satisfactory in the elements of Physical Fitness, Resourcefulness and Ingenuity, Forcefulness and Aggressiveness as required and in Reporting Ability. Under the heading of "Administrative Advancement" the comment was made that he was interested and completely available for administrative advancement but was not considered completely qualified at present for such advancement. An additional comment was made that he was not being recommended for administrative advancement at this time in view of the rating on this report. In a memorandum to Mr. Callahan dated 4-16-65, it was recommended and approved by the Director, that inasmuch as the New York Office was currently under inspection that specific inquiry be made into the basis for the adjective rating of Satisfactory with a view toward developing the justification for this rating and to determine the qualifications of SAC Winterrowd to be continued in his present capacity.

In a memorandum dated 4-20-65, Mr. Felt stated that he interviewed Mr.

Malone concerning the basis for the rating and briefly stated that there had not been sufficient improvement in his overall performance to warrant a higher rating than satisfactory. While his physical condition had improved there was still some visual evidence of tremor in the upper extremities noted in prior physical examinations. It had also been necessary to return administrative memoranda prepared by him with suggestions and corrections. It was recommended that Mr. Malone's justification for the Satisfactory individual rating guide and check list items and the over-all Satisfactory rating be accepted pending a complete and independent factual evaluation of him during the New York inspection. The Director noted, "Yes. When Inspection Report is received we will consider if Winterrowd should be retained at N. Y."

DURING AN INSPECTION OF THE NEW YORK OFFICE IN APRIL-MAY, 1965, the New York office was rated as follows:

PHYSICAL CONDITION AND MAINTENANCE VERY GOOD INVESTIGATIVE OPERATIONS VERY GOOD ADMINISTRATIVE OPERATIONS FAIR PERSONNEL MATTERS FAIR CONTACTS EXCELLENT

FAIR rating afforded Administrative Operations based on average cases closed per agent, while up since last inspection, still substantially below field average; time in office improved but still too high; one agent detected as having improperly attributed credit for fugitive apprehensions to an individual in order to qualify him as a criminal informant; stenographic and typing production improved but still slightly below field average; misfiled lindex cards slightly above average. Personnel Matters rated FAIR due to one agent failed to place inserts in FBI Handbook since January, 1964; odd hour spot checks disclosed abuses of sign-out by phone privilege-2 agents detected and admitted signing out from home without authority-3rd agent had highly irregular sign-out pattern and furnished conflicting, inaccurate information to inspector, all three under circumstances which raised serious questions as to whether they were fully and productively engaged on official business while claiming overtime; one of these agents also involved in 3 substantive errors and other work deficiencies; one agent whose performance submarginal admitted removing 16 files from office during inspection.

His daily average overtime for April, 1965, was 2 hours 35 minutes.

In a memorandum to Mr. Tolson dated 5-12-65, Mr. Felt stated that Mr. Malone recommended that SAC Winterrowd be replaced as #1 Man and SAC of the Administrative Division. Winterrowd was described by Malone as an extremely loyal and dedicated person but felt he was not strong enough administrator for complex position he held and this tends to be substantiated by review of inspection findings during past several years. Inspector agreed with Malone that Winterrowd be replaced by a more vigorous administrator. This action was recommended by Mr. Felt and was approved by the Director.

On 5-31-65, he was transferred to Memphis as Special Agent in Charge.

His daily average overtime for May, 1965, was 2 hours 29 minutes.

By letter dated 6-15-65, Agents of the Memphis Office were COMMENDED, through him for the efficient handling of a number of Interstate Transportation in Aid of Racketeering investigations.

By letter dated 6-22-65, he was advised that the daily average overtime of the Memphis Office for May showed an increase over the previous month and it should be reduced consistent with the proper handling of official responsibilities.

His daily average overtime for June, 1965, was 2 hours 7 minutes.

By letter dated 7-15-65, he received the Bureau's TWENTY-FIVE-YEAR SERVICE AWARD KEY.

His daily average overtime for July, 1965, was 2 hours 58 minutes; August, 3 hours 33 minutes.

By letter dated 8-20-65, Agents of the Memphis Office were COMMENDED, through him, for their excellent participation in connection with a Civil Rights matter and in the investigation of the Assaulting a Federal Officer case involving

By letter dated 8-23-65, he was advised the daily average overtime for Memphis for July showed an increase over the figure for June. He was instructed to reduce this average consistent with the proper handling of official responsibilities.

DURING AN INSPECTION OF THE MEMPHIS OFFICE IN AUGUST-SEPTEMBER, 1965, INSPECTOR P. H. FIELDS stated that SAC Winterrowd made a substantial personal appearance, was enthusiastic, capable, respected by employees. He had slight hesitancy in speaking and minor tremor of hands noticeable when under pressure, but appeared in general good health and made very good impression. Had done over-all good job since recent arrival in Memphis, but imperative he revitalize applicant recruiting program, increase bank robbery solutions and improve statistical accomplishments. The various functions of the office were rated as follows:

PHYSICAL CONDITION AND MAINTENANCE ... EXCELLENT INVESTIGATIVE OPERATIONS ... GOOD ADMINISTRATIVE OPERATIONS ... VERY GOOD PERSONNEL MATTERS ... FAIR CONTACTS ... EXCELLENT

The FAIR rating afforded PERSONNEL MATTERS was based on lagging recruitment program, I agent on probation. SAC Winterrowd was subsequently advised to review inspection findings and institute corrective action as recommended.

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By letter dated 9-23-65, he was advised that the daily average overtime average of the Memphis Office for August was 3' 22" which was an increase. He was advised to afford this matter his personal attention and make every effort to effect a reduction in the office overtime average.

His daily average overtime for September, 1965, was 2 hours 31 minutes; October, 2 hours 32 minutes.

Effective 10-10-65, he received a Basic Increase to \$24,548 per annum in Grade GS-17.

By letter dated 10-14-65, he was COMMENDED, and through him, the Agents in the Memphis Office for the excellent work done in the investigation of Interstate Transportation in Aid or Racketeering cases in that office.

His daily average overtime for November, 1965, was 2 hours 49 minutes.

By letter dated 12-14-65, he was CENSURED for failure of the Memphis Office to meet its quota in the recruitment of Special Agent applicants.

His daily average overtime for December, 1965, was 2 hours 19 minutes.

By letter dated 1-24-66, he was advised the overtime average for the Memphis Office was 2' 52" which was an increase over November. He was instructed to reduce this figure.

By letter dated 1-26-66, Agents of the Memphis Office were COMME	NDED,
through him, for their noteworthy participation in the investiga	tion of
the Bank Robbery case involving	b6
	b7c

His daily average overtime for January, 1966, was 2 hours 52 minutes.

Effective 2-27-66, he received a Within-Grade Increase to \$25,325 per annum in Grade GS-17.

His daily average overtime for February, 1966, was 2 hours 41 minutes.

By letter dated 2-23-66, he was advised that the daily average overtime for Memphis Office was 2' 47" for the month of January, 1966, and although lower than the average for December it was still high. Efforts should be made to reduce the overtime figure.

On 3-14-66 the Director saw him while he was at the Seat of Government for conferences. The Director commented he made an average personal appearance and would rate him only as marginal as a Special Agent in Charge in view of the record of his office. The Director called to his attention several matters concerning office operations which the Director considered inadequate. The Director concluded his comments by stating that here again is an instance of a Special Agent in Charge who has been in the Bureau since 1940 and has been serving in executive capacities since 1951 and yet is unable to properly run a comparatively small field division. He added that it was not a question of his (Winterrowd) not knowing what should be done, but rather an apathetic attitude toward his responsibilities as a Special Agent in Charge.

By letter dated 3-22-66 he was advised that the daily overtime average for his office for February was 3'02" which was an increase over January and showed a definite need for a downward trend.

By letter dated 3-31-66 he was CENSURED inasmuch as an analysis of his accomplishments for the period January through March, 1966, disclosed he did not meet his assigned quota for qualified clerical employees at the Seat of Government and in fact, was substantially below his quota.

On 3-31-66 he was rated SATISFACTORY.

His daily average overtime for March, 1966, 2 hours 11 minutes.

Memorandum

TO : Mr. Mohr

DATE: 3-10-66

Casper
Callahan
Conrad
Felt
Gate
Rosen
Sullayon
Tavel -
Trotter
Tele, Room
Holmes

Totaca

DeLoach

FROM: N. P. Callahan

SUBJECT: E. HUGO WINTERROWD

Special Agent in Charge

Memphis Office

The following information is furnished for use of the Director in the event he should see Mr. Winterrowd who is reporting to the Bureau on Monday, March 14, 1966, for Two-day Conferences. He has been <u>SAC</u> at Memphis since 5-31-65. The Director last saw him 3-23-61. He is not on probation or in limited duty status. His weight is within desirable limits. He is in Grade GS-17, \$25,325 per annum.

The following information refers to the Memphis Office unless otherwise specifically indicated and is the latest information available.

PERSONNEL ASSIGNED

53 Agents (including SAC and ASAC) and 32 clerks for a clerk-agent ratio of 60.0%.

WORK DELINQUENCY

As of February 28, 1966, the Memphis Office had 1,453 pending cases of which 114 were inactive for a net of 1,339 active pending cases. The total of 1,453 cases consisted of 922 criminal cases, 120 security cases, and 411 applicant and other type cases. 76 cases were delinquent, that is, they had not had investigative reports prepared on them in the last 45 days for an office delinquency percentage as of 2-28-66 of 5.7%, compared with average field delinquency of 5.% on that same date. Office delinquency of 5.7% included delinquency of 6.0% criminal matters, 6.1% security matters, and 4.8% applicant and other type matters. Delinquency in the following classifications was 7.0% or higher:

LLD:vla
(5)

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Active Pending	Number Delinquent	Percent Delinquent
67	9	13.4
		11.8
7	ĩ	14.3
142	13	9.2
4	1	25.0
. 9	Î,	11.1
19	2	10.5
20		10.0
30		10.0
	ĭ	33.31
201	17	8.5
	Pending 67 17 7 142 4 9 19 20 30 3	Pending Delinquent 67 9 17 2 7 1 142 13 4 1 9 1 19 2 20 2 30 3 3 1

AGENTS' TESTIFYING ABILITY

4 Agents liste	d as not dualified: Sasi	7
		are all new Agents in
their first office.	Cases are being assigned t	o give this experience.

CASES CLOSED PER AGENT

Month	Total Cases Closed	Agents With Investigative Matters Assigned		eld rage
December, 1965 January, 1966 February, 1966	574 687 515	49 48 50	1 7	.8

MEMPHIS DIVISION

STATISTICAL AC	COMPLISHMEN	TS - FISCAL YEARS 19	64 AND 1965	
	1964	Fiscal Years 1965	Difference Amount Per	e centage
Convictions	178	180	≠ 2 ,	4 1%
Fines, Savings, and Recoveries Fugitives, Located Autos Recovered	\$1,172,169 138 282	\$788,761 - 144 333	, 6 ,	- 33% 4 4% 4 18%
		ESTIMATED TOTAL CO	ST OF OPERATIO	ONS
FISCAL YEARS		1965		
1. Average Numb Investigative	<u> 1964</u>	Fiscal Years 1965	Difference Amount Pe	<u>rcentage</u>
Matters Pendin Major Categori				ī
Criminal Security	1,068 51	929 60	(-) 139 (≠) 9	(-) 13 (/) 18
Applicant a Other	and	306	(-) <u>78</u>	(-) 20
<u>Total</u>	1,503	1,295	(-) 208	(-) 14
2. Average Numb Employees:	er			
Agents Clerks	59 <u>34</u>	53 <u>34</u>	(-) 6 - <u>-</u>	(-) 10
Total	93	87	(-): 6	(-) 6
3. Total Cost of Operation	\$1,266,483	\$1,151,729	(-) \$114,754	(-) 9

MEMPHIS DIVISION

FISCAL YEARS	1965 AND	1966		,		
		FIRST	EIGHT	MONTHS	Dif	ference
t. ·	1965	Fisca	l Years	1966	Amount	Percentage
Convictions	111			90	-21	- 19% L
Fines, Savings	2500 005		٥٥٩	. 051	/ eam occ	. / 00
and Recoveries Fugitives Located	\$529,285 122		\$571	5,351 129	≠ \$47,066 ≠ 7	6
Autos Recovered	260			259	- 1	- 0%
	' <u>I</u>		EIGHT	MONTHS	_	
	<u>1965</u>		EIGHT al Year		Dif	ference
	<u> 1965</u>	Fisc	al Year	<u>1966</u>	Dif Po	ercentage
	<u> 1965</u>		al Year	S	Dif Po Num- In	
 Average number tigative matter 	1965 Num- ber er of inves-	Fisc	al Year Num-	<u>1966</u> Percent-	Dif Po Num- In	ercentage crease or
tigative matter Criminal	1965 Number er of inves- es pending	Percent-	Num- ber 892	<u>1966</u> Percentage	Dif Po Num - In ber Do	ercentage crease or
tigative matter Criminal Security	1965 Number er of invests pending 965 56	Fisc	Num- ber	1966 Percent-	Dif Po Num- In	ercentage crease or
tigative matter Criminal	1965 Number er of invests pending 965 56	Percent-	Num- ber 892	<u>1966</u> Percentage	Dif Po Num - In ber Do	ercentage crease or

Relative standing of office (As of 2-28-66)	Category	Position
	Convictions Fines, Savings	45
	and Recoveries	50
	Fugitives Located	35
	Autos Recovered	.28

\$736,437 (-) \$48,585

2. Estimated

Total Cost of

Operation

\$785,022

TIME SPENT IN OFFICE BY AGENTS

Squad	December	January	February
Criminal - Applicant	15.9%	17.0%	12.5%
Security	12.7%	15.6%	16.5%
Accounting '	17.9%	19.6%	13.6%
Resident Agents	13.8%	13.6%	10.9%
Office Average	14.2%	14.9%	11.4%
Field Average	17.4%	17.5%	Not Yet
			Available

The above are actual percentages and have been adjusted only for the time of supervisory personnel, conferences, key interviews, and any time spent monitoring technical surveillances actually located in the office space.

INFORMANT COVERAGE

Security Informants

Memphis is currently utilizing no technical or microphone surveillances. This office is operating two security informants both of whom are paid. Memphis currently has no potential security informants under development. There are no known Communist Party members in the Division area. For comparison purposes, as of April, 1964, Memphis had two security informants and no potential security informants under development.

Criminal Informants

Thirty-five criminal informants furnish information in the Memphis Division. During the past six months there has been a decrease of five criminal informants. The latest Monthly Progress Letter reflects 77 potential criminal informants are under development. Six months ago there were 93 potential criminal informants under development. All Resident Agencies have informant coverage; however, two Resident Agencies have only one criminal informant.

INSPECTION

The Memphis Office was last inspected August 28 - September 10, 1965, by Mr. Paul H. Fields, formerly of the Inspection Staff. Mr. E. Hugo Winterrowd was SAC and Mr. Clifton O. Halter was ASAC.

Physical Condition and Maintenance

EXCELLENT

Space very attractive, secure, well organized, and maintenance excellent. Suggestion made to improve office security. Resident agency space satisfactory. No safety defects noted in automobiles inspected. Number of autos adequate and utilizations satisfactory. Cost of auto operation above average, but about equal in repair cost. Auto accidents had increased since previous inspection. Need for economy emphasized.

Investigative Operations

GOOD

At time of Inspection investigative delinquency above average (current delinquency set out previously). Office accomplishments down in convictions and in fines, savings and recoveries (current accomplishments set out previously). Errors of substance detected below average. Missed deadlines in applicant, fugitive, and civil rights cases below average. Solution rate of bank robbery violations low. Addition emphasis ordered. Criminal informant program rated very good, with informants up since a year ago and coverage improved. Racial situation quiet, good coverage. Additional informant coverage needed on Klan. Criminal intelligence program rated very good with substantial results achieved. Additional informant coverage needed. No known Communist Party activity and very good security informant coverage. Two Nation of Islam groups active and increasedinformant coverage ordered.

Administrative Operations

VERY GOOD

Survey determined one Agent could be transferred from resident agency. Excessive number of errors noted in daily reports and registers, but none affected pay. Errors of form below average. Chief Clerk's Office operation well organized. Large amount of project work pending, work program set up to reduce. Errors in filing index cards high. Stenographic production high. Survey disclosed one telephone line surplus, corrective action taken.

Personnel Matters

FAIR .

Agent and clerical recruiting program not satisfactory (rating of "FAIR" would have been better except for this). SAC requested two additional Agents. Analysis by Inspector found this not justified.

SAC agreed. Staff adequate but not excessive. Employees passed examinations. Voluntary overtime productive and fairly shared.

Morale appeared high.

<u>EXCELLENT</u> I

14 approved SAC contacts, giving variety of coverage. Speech program effective. Favorable relations with newspaper, radio, and television media. Use of these media effective. National Academy, liaison, and police training programs effective. Individuals contacted had high regard for Director, Bureau, and office.

CENSURE MATTERS

During the past six months there have been 8 instances of administrative action against personnel of the Memphis Office. These involved such matters as delay in setting out a lead for another office, delay in acknowledging correspondence, failure to discontinue investigation in auxiliary office, loss of official property, error in transmitting a communication, poor record in recruiting program, negligent operation of Bureau automobile, personal misconduct.

Since he last saw the Director on 3-23-61 Mr. Winterrowd has been subject to the following administrative action:

Censure on 5-17-61, 9-5-61, and 9-26-61 (then assigned to New York) for poor judgment in evaluating qualifications of Bureau applicants. Censure on 2-11-63 when an Inspection of the New York Office detected deficiencies in matters under his supervision and also the fact he was not aware employees of the office were illegally obtaining State auto inspection stickers.

During Inspection of the New York Office in April of 1965, as the result of "Satisfactory" performance ratings in 1964 and 1965 it was recommended, and approved by the Director, that Inspection Division determine the qualifications of Mr. Winterrowd to continue as SAC of the Administrative Division in New York and #1 Man to Assistant Director Malone. As the result of this it was concluded that Mr. Winterrowd should be replaced as #1 Man and SAC of the Administrative Division in the New York Office and be designated as SAC in a smaller office. It was noted that the tremendous size of the New York Office created unusual

administrative and personnel problems. Comment was made that Mr. Winterrowd was an extremely loyal and dedicated person, but not a strong enough administrator for the complex position in the New York Office. As a result, with approval of the Director, Mr. Winterrowd was designated SAC at Memphis, which position he presently occupies.

It is noted that as a result of the Inspection of the office which ended on 9-10-65 the Inspector commented Mr. Winterrowd made a substantial personal appearance, was enthusiastic, capable, and respected by employees. He made a very good impression. He had done a generally good job since his arrival in Memphis, with the exception that considerable additional emphasis needed on the applicant recruiting program.

On 12-14-65 Mr. Winterrowd was censured for the poor showing of the Memphis Office in the Agent recruiting program.

COMMENDATION MATTERS

On 10-14-65 SAC Winterrowd and Agents were commended for excellent work in racketeering cases. On 1-26-66 Agents were commended through the SAC for capable investigation in a bank robbery case:

SPEAKING ENGAGEMENTS

105 in 1965, including 4 by Seat of Government representatives, 58 by SAC Dissly, 22 by SAC Winterrowd, 4 by ASAC Halter.

6 in 1966, including 3 by SAC Winterrowd.

NATIONAL ACADEMY GRADUATES

43 engaged in law enforcement work and in good standing.

STENOGRAPHIC DELINQUENCY

38 pages as of 3-4-66.

MISSING FILES AND SERIALS

1 file listed as missing or unaccounted for during the past year.

POLICE TRAINING SCHOOLS

72 in 1964, 71 in 1965, 2 in 1966.

RESTRICTIONS ON LAW ENFORCEMENT AGENCIES

There are no restrictions on law enforcement agencies in the Memphis Division as regards National Academy, police training, or Laboratory Division matters.

OVERWEIGHT AGENTS

None of the Agents assigned to the Memphis Office are reported as being in excess of desirable weight limits.

REQUESTS FOR ADDITIONAL PERSONNEL

During inspection of the Memphis Office which ended on 9-10-65 the SAC requested the assignment of two additional Agents. An analysis by the Inspector indicated that these were not necessary. The SAC agreed. The Inspector concluded personnel was adequate but not excessive. No requests for additional personnel have been received since that time.

AVERAGE DAILY VOLUNTARY OVERTIME

Month	Mr. Winterrowd	Memphis Office	Agents Under 1 Hour	Agents Over 3 Hours	Field Average
September, 1965	2'31"	2'43"	• 0	13	2'38"
October, 1965	2'32"	2'33"	0	9	2'33"
November, 1965	2'49"	2'35"	0	·8	2'34"
December, 1965	2'19")	2'52" 1	/0	18	2'33"\
January, 1966	2'52"	2'47"	/ 0	16	2'36"
February, 1966	2'41"	3'02" 1'	0	24	Not Yet Available

All Agents assigned to the Memphis Office are certified to receive premium pay benefits with the exception of SAC Winterrowd who is ineligible because of grade and salary (GS-17).

The high overtime average of the Memphis Office has been called to attention of the SAC on a number of occasions in the past, the latest being on 2-23-66. He has been urged to make every effort to reduce overtime performance in the office, if possible, consistent with necessary discharge of the office responsibilities.

LIMITED DUTY AGENTS

One Agent assigned to the Memphis Office is in limited duty status:

has over 14 years of service (entered on duty 5-21-51) and his offices of preference are Little Rock, Memphis, and Honolulu. He has been in limited duty status since 1-10-66 because of difficulty he has experienced with his back. He is receiving medical treatment, and is hopeful of recovering and returning to full duty status in the near future.

SA ______ is certified to receive premium pay benefits. Comparison of his overtime performance with the average of the Memphis Office is as follows:

|--|

b6

Month		Office
September	3'.15"	2'43"
October	3'34"	2'33"
November	3'32"	2'35"
December	3'12")	2'52"1
January	2'29"	2'47"
February	2'59"	3'02"

AGENT AVAILABILITY

One Agent assigned to the Memphis Office restricts his availability: SA has over 15 years of service (entered on duty 2-5-51) and his offices of preference are Memphis and Knoxville. b6 is not available for general assignment because of the health of his mother, who is an invalid, and confined to a wheel chair. Her physical condition is slowly becoming worse. In addition, the 73-year old father of SA is in poor health and barely able to get around. They depend on him for their daily needs. This was looked into during course of the recent inspection of the Memphis Office and comment was made that SA | was a dependable,

with the average of the	ne Memphis Office is as follows:
Month	Office
September	1'59" 2'43"
October	2'30" 2'33"
November	2'05" 2'35"
December	2'48") 2'52"
January :	2'03" 2'47"
February	3'20" 3'02"

productive, and hard working Agent. His lack of availability appeared to be justified and no change was recommended. Comparison of the overtime

PRESS RELATIONS

According to the editorial ticklers maintained in the Crime Records Division, the Memphis Office currently enjoys generally favorable relations with the newspapers in its area.

CRIMINAL INTELLIGENCE PROGRAM

Criminal intelligence investigations conducted by the Memphis Office indicate that there are no criminal syndicates operating as such and little, if any, substantial organized criminal activity. The Memphis Division contains no national top hoodlums and to date no information has been developed indicating that members of La Cosa Nostra are located within the territory. Most racketeering in the Memphis territory consists of illegal liquor operations, some limited prostitution and gambling. These form the basis for other types of criminal activity and, in may instances, underlie situations involving corruption of law enforcement and public officials.

The Memphis Office has not developed any top echelon criminal informants. At the present time, two targets for development are receiving attention in the Memphis Division in connection with this program. Additional emphasis should be afforded this program and efforts made to expand their coverage in order that their commitments in the criminal intelligence field can be adequately met.

Memphis has pursued a successful policy of disseminating information to other agencies, as a result of which numerous gambling enterprises have been put out of business. In Nashville, Tennessee, where large gambling casinos and bookmaking establishments flourished for years, Bureau investigations triggered action by local authorities which resulted in the closing of these casinos.

As of January 31, 1966, the Memphis Division had 3 Interstate Gambling Activities, 4 Interstate Transmission of Wagering Information, 19 Interstate Transportation in Aid of Racketeering and no Interstate Transportation of Wagering Paraphernalia pending origin cases, for a total of 26 pending origin cases in above classifications. Its percentage of delinquencies in investigations in these categories was below field average delinquencies as of January 31, 1966.

The aggressiveness of the Memphis Office in investigating violations of the antigambling statutes has had a considerable impact on the local citizenry as well as local public officials, who condoned widespread gambling for many years. During fiscal year 1965, the Memphis Office obtained 2 convictions under the antigambling statutes and thus far in fiscal year 1966, has realized 9 convictions. In addition, prosecutive action has been instituted against approximately 20 other persons for violation of these statutes.

During November and December of 1965, and January of 1966, the Memphis Office disseminated 56, 48 and 75 items of a criminal nature to other local, state and Federal agencies.

RECRUITING ACCOMPLISHMENTS

Since 10-1-65 the Memphis Office has recruited 1 Special Agent for new agent classes, with no appointments outstanding for future classes, against a quota of 5 for the period. During this same period the office supplied 3 clerical employees for duty at the Bureau against quota of 32.

On 12-14-65 the SAC was censured for the poor showing of the office in the Agent recruiting program.

FEDERAL BANK ROBBERY MATTERS MEMPHIS DIVISION

Since July 1, 1964, the Memphis Division has recorded 36 violations of the Bank Robbery Statute. These included 17 robberies, 16 burglaries and 3 larcenies. During this same period of time the Memphis Division has solved 23 violations which included 14 robberies, 8 burglaries and 1 larceny.

Memphis has 6 robberies, 18 burglaries and 2 larcenies which are unsolved. Of these latter violations, 3 robberies and 7 burglaries occurred prior to July 1, 1964. These cases are receiving active investigative attention as indicated by a 0 delinquency in this classification as of January 31, 1966, and the preceding 4 months.

Smillard

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OFFICE OF PREFERENCE

14381 EMPLOYEE NO. WINTERROWD E HUGO
NAME

317-05-7576 SOC. SEC. NO.

MPLOYEE NO.	NAME		SOC. SEC. NO.
DATE	1ST. PREFERENCE	2ND, PREFERENCE	3RD. PREFERENCE
8- 1-62	NONE -		

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U.S. DEPARTMENT OF JUSTICE

APPLICATION FOR APPOINTMENT

DIRECTOR, FEDERAL BUREAU OF INVESTIGATION, U.S. DEPARTMENT OF JUSTICE, Washington, D.C. Str.: I hereby make application for appointment to the position indicated by check mark, in the Federal Bureau of Investigation, U.S. Department of Justice, and for your use in this connection submit the following information: (This application should be typerritten if possible) (This application application in the possible) (This application is this connection submit the following information: (This application is this connection submit the following information: (This application is this connection submit the following information: (This application is the possible) (This application is this connection submit the following information: (This application is the possible) (This
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16. Education: (Please print.)

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(b) High school equivalent	South Side High School,	1930'	1934	Diploma- Co
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17. Give names of	clubs, societies, and other similar or	ganizations of	of which yo	u are a member:
Universit	y of Notre Dame Villagers	! Club	; ; ;,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	· 医克里斯氏试验检尿病检查检验检验检验检验检验
Universit	y of Notre Dame Law Club	************************************	o alian Manaya mada dan ing da	Ann ann gon an an an an an an an an a
18. Are you physi	cally capable of discharging the duties	s of the posi	tion sought	? (Any physical
defects should be fully	described) Yes. I have no p	hysical	defects.	j _. Barangonrakkanekkanekkanek
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· De trib o Ad Ann ag n Mara da bana a an an an an an	***************************************		i Min walandikanana waka ala	(Se things of any of an article at the article of an article of a section of a sect
19. Health record	for the past 3 years (give number of	days of illn	ess and nat	ure of ailments):
I have ha	d no serious illness in t	he past	three ye	ars other
than a fe	w minor colds and a sligh	t sinus	infection	n none of
which inc	apacitated me.	# #_## # # # # # # # # # # # # # # # #	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·
				7-2092

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NAME AND ADDRESS OF EMPLOYER	Position	FROM-	70-	ANNUAL SALARY
The following are part-to	me and sum	mer positi	ons.during	_vacations:
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Robertsons Bros.		,		
South Bend, Indiana	'			
South Bend, Indiana	* ` ` . `			39, 68 1 ¢ h
South Bend, Indiana	sales_cle	rk, Fall.3	vinter. 3	8-39, 39¢ -
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21. Have you ever been arrested?	NO :		~ # # \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
pecify: _washedooggousseanson alectrical assume of the second	######################################	ry graw, krytje je wayskih aud a stardinski	Same who proper a size of the same of the	and and the standard of the st
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23. Give five personal references (not relatives, former employers, fellow employees, or school teachers), more than 30 years of age, who are householders or property owners, business or professional men or women (including your family physician, if you have one) of good standing in the community, and who have known you well during the past 5 or more years. (Please print.)

22. Have you ever been a defendant in any court action?

			described to the second secretaria and the second s
NAME	residence address	NUMBER OF YEARS ACQUAINTED	BUSINESS ADDRESS
1-K.G. King	518 W. LaSalle, South Bend, Ind.	5	Office Engineers, South Bend, Ind.
2-J.L. Mueller	4008 Indiana Av.,	15	Main and Calhoun Fort Wayne, Ind.
73 Dr. W.E. Thornton	Fort Wayne Ind	9	Lincoln Nat'l. Ins. Co Fort Wayne, Ind.
4. J. Burke	124 Napoleon Blvd. South Bend. Ind.	6	228 S. Mich., South Bend,
5 Dr. M.E. Whitlock	2530 Riviera Dr., Mishawaka, Ind.	4	123W. 4th, Wishawaka,Ind
(family physician)			7-2002

25. What is the lowest entrance salary you will accept? 26. Are you in a position to accept probationary employment at any and, if notice is required, how, much? 27. In the event of appointment will you be willing to proceed to Wanotice, and at your own expense? 28. If appointed are you willing and prepared to accept assignment. 29. Attach unmounted face photograph not larger than 3 by 4% incloud back of photograph. Photograph to be taken not more than 30 days. Respectfully, Note.—If the applicant desires to make concerning his qualifications or in answer to any tion, the same should be made on a separate she in accordance with the original questions. Note.—The following jurst must be subscribed to by all applicants for position gation, U.S. Department of Justice. Subscribed and duly sworn to before me by the above-named application. Admit 1940, at city (or town) of Justic) of the same should be made on a separate she in accordance with the original questions.	ime, without previous notice, of ice, hington, D.C., upon 10 days' or transfer to any part of the ent duration? Yes
25. What is the lowest entrance salary you will accept? 26. Are you in a position to accept probationary employment at any and, if notice is required, how, much? 27. In the event of appointment will you be willing to proceed to Was notice, and at your own expense? 28. If appointed are you willing and prepared to accept assignment. Inited States where services are required, for either temporary or perman 29. Attach unmounted face photograph not larger than 3 by 4% inch back of photograph. Photograph to be taken not more than 30 days. Respectfully, Norz.—If the applicant desires to make concerning his qualifications or in answer to an tion, the same should be made on a separate she in accordance with the original questions. Norz.—The following jurst must be subscribed to by all applicants for position gation, U.S. Department of Justice. Subscribed and duly sworn to before me by the above-named applicants of Ameliana and the same should be made on a separate she in accordance with the original questions.	ime, without previous notice, otice, hington, D.C., upon 10 days' or transfer to any part of the ent duration? Yes
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25. What is the lowest entrance salary you will accept? 26. Are you in a position to accept probationary employment at any. and, if notice is required, how, much? 27. In the event of appointment will you be willing to proceed to Wa otice, and at your own expense? 28. If appointed are you willing and prepared to accept assignment. Inited States where services are required, for either temporary or perman 29. Attach unmounted face photograph not larger than 3 by 4% inch in back of photograph. Photograph to be taken not more than 30 days. Respectfully, Respectfully, Note.—If the applicant desires to make concerning his qualifications or in answer to any tion, the same should be made on a separate she in accordance with the original questions. Note.—The following furst must be subscribed to by all applicants for position gation, U.S. Department of Justice. Subscribed and duly sworn to before me by the above-named applicants of the same should be made on a separate she in accordance with the original questions.	ime, without previous notice, otice, otice, hington, D.C., upon 10 days' or transfer to any part of the ent duration? Yes
26. Are you in a position to accept probationary employment at any and, if notice is required, how, much?	ime, without previous notice, otice hington, D.C., upon 10 days' or transfer to any part of the
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of April 1970, at city (or town) of South B	17.41
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FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE WASHINGTON, D. C.

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E. HUGO WINTERROWD SEP 22 1949 WINTERROWS SUL 1852

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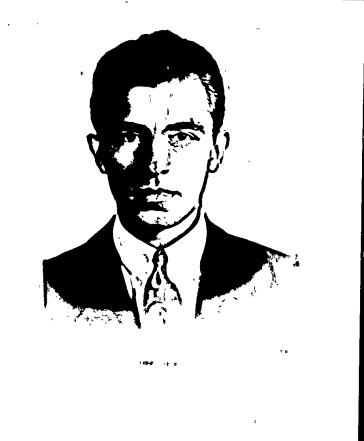
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E. N. Winterwood E. ; 7-15-40









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	REPORT OF	PERFORMANCE RA	ATING / /	M	
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ime of Employee:	E. HUG	GO WINTERROWD,	#14381		
Where Assigned:	NEW YORK	DIVISION	1 = ADMI	NISTRATIVE	2
· ·	(Division)		(Section, U	nit)	
Official Position Tit	de: ASSISTANT	r special agent	' IN CHARG	E	
	APRIL 1,	1962	OCTOBER :	30. 1962	
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NARRATIVE COMMENTS

The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION.

UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

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RFORMANCE RATING GU FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)
ASSISTANT SPECIAL E. HUGO WINTERROWD AGENT IN CHARGE Name of Employee 4/1/62 10/30/62 Rating Period: from RATING GUIDE AND CHECK-LIST Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows Outstanding (exceeding excellent and deserving of special commendation). Excellent. Satisfactory (good or very good). Unsatisfactory No opportunity to appraise performance during rating period, Guide for determining adjective rating: "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185,
"Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.

A Any element rated "Unsatisfactory" must be supported by narrative comments. B. An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185. (1) Personal appearance. (18) Development of informants and sources of information. (17) Firearms ability. (2) Personality and effectiveness of his personal contacts. (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share (19) Reporting ability: (a) Investigative reports work load). (b) Summary reports (4) Physical fitness (including health, energy, stamina). (c) Memos, letters, wires (5) Resourcefulness and ingenuity. (Consider: ___conciseness; ___clarity; ___organization; (6) Forcefulness and aggressiveness as required. ±thoroughness; ±accuracy; ±adequacy and perti-(7) Judgment, including common sense, ability to arrive at proper nency of leads, Ladministrative detail.) conclusions, ability to define objectives. (20) Performance as a witness. (8) Initiative and the taking of appropriate action on own (21) Executive ability: responsibility. (9) Planning ability and its application to the work. (a) Leadership
(b) Ability to handle personnel
(c) Planning
(d) Making decisions
(e) Assignment of work (10) Accuracy and attention to pertinent detail. (11) Industry, including energetic, consistent application to duties. _(12) Productivity, including amount of acceptable work produced Training subordinates and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is (g) Devising procedures
(h) Emotional stability attributable to causes beyond employee's control (i) Promoting high morale (13) Knowledge of duties, instructions, rules and regulations, in-(j) Getting results cluding readiness of comprehension and "know how" of (22) Ability on raids and dangerous assignments: application. (a) As leader (b) As participant (14) Technical or mechanical skills. (15) Investigative ability and results: (23) Organizational interest, such as making of suggestions for O (a) Internal security cases

(b) Criminal or general investigative cases improvement. (24) Ability to work under pressure. (c) Fugitive cases
(d) Applicant cases
(e) Accounting cases (25) Miscellaneous. Specify and rate: Dictation ability . (e) Accounting cases (16) Physical surveillance ability. A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.):

ASSISTANT SPECIAL AGENT IN CHARGE. tor. etc.): _ - ADMINISTRATIVE DIVISION Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): _ADMINISTRATOR (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.) (2) Is employee available for special assignment wherever needs of service require? Yes! answer is not "yes," explain in narrative comments.) D. 1. Has employee had an abnormal sick leave record during rating period. NO 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? NO (If answer to either question is "Yes," explain in narrative comments.) E. Is employee qualified to operate a motor vehicle incidental to his official duties? X Yes No

If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test. EXCELLENT **EMPLOYEE'S INITIALS** ADJECTIVE RATING: .

Outstanding, Excellent, Satisfactory, Unsatisfactory

E. HUGO WINTERROWD ASSISTANT SPECIAL AGENT IN CHARGE

PART I

This special performance rating is being submitted at this time in view of the fact that the writer is retiring from his position as Special Agent in Charge of the New York Office, effective October 30, 1962.

Mr. E. HUGO WINTERROWD is the Assistant Special Agent in Charge of the Administrative Division, Division 1, of the New York Office. His Division is responsible for the stenographic and clerical operations of this office, along with the physical equipment and maintenance of the office and its equipment. His job further involves the placement of personnel and liaison and technical duties.

Mr. WINTERROWD makes an excellent personal appearance and has the type of personality which enables him to create a very favorable impression on those with whom he comes in contact. He has the respect and confidence of the employees here in the office and these same characteristics are evident in his contact work. He is available for assignment wherever his services are required and is capable of handling complicated investigative matters. He is also capable of participating in and leading others in dangerous assignments involving the use of defensive tactics and firearms.

As #1 Man to the Special Agent in Charge, he has the responsibility for the administration of the office during my absence and handles this complicated operation in a capable manner. His administrative decisions are always made with the best interest of the Bureau and the office in mind. He has placed his Division in proper perspective and insures team work on the part of our clerical personnel to accomplish our investigative needs.

I consider Mr. Winterrowd to be entitled to the rating of Excellent as Assistant Special Agent in Charge of the Administrative Division of the New York Office.

Dow

PART II - SPECIFIC COMMENTS

Justification for Any Minus Ratings Given.
 NA.

2. Experience and Ability as an Inspector's Aide

Mr. Winterrowd is an Inspector's Aide and has acted creditably in this capacity in the past, although not during the rating period.

3. Participation in Informant program.

NA

4. Testifying Experience and Ability

Although he has not done so during the rating period, he has testified in a creditable manner in the past.

5. Disciplinary Action

NA

6. Accounting Information

NA

7. Police Instruction

NA.

8. Sound Training

NA.

9. Resident Agents

NA

10. Foreign Language Ability

NA

EAN.

(11)	Administrative Advancement	
A -	Is Agent interested in Administrative Advancement?	X YES NO
B -	Is Agent completely available for Administrative Advancement?	_X_yesno
c -	Is Agent considered completely qualified at present for Administrative Advancement, including experience, ability, personality and appearance?	NO
D -	If answer to (C) is YES, would you consider his qualifications: VERY GOOD EXCELLENT OUTSTANDING	- X
E	If answer to (C) is NO does he have potential for future administrative advancement?	

Est

MR. TOLSON

January 15, 1963

J. H. GALE

IMPROPER PROCUREMENT AND DISPLAY OF NEW YORK STATE AUTOMOBILE INSPECTION STICKERS BY EMPLOYEES OF NEW YORK OFFICE

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January, 1963, on Enclosures	ous or the occi	ISIONS WITH	1777		TO II
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1 - Mr. Callaban	. [· Au Hilad	
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Memo for Mr. Tolson
Re: Improper Procurement and Display
of New York State Automobile
Inspection Stickers by Employees of NYO

on 1/10 and 11/83 stated he had the marked have
owned automobiles (POAs) of Agents for several years. Said in no more than 20
instances did he inspect POAs after actual issuance of inspection sticker. Admits
this is "not according to hoyle." Cannot recall identity of Agents in any of these
instances. Estimated between 150 and 200 POAs of FBI personnel inspected per year.
Relates that POAs inspected for former SAC Harvey Foster, ASACs E. Hugo
Winterrowd and Alton M. Bryant, and SAC Ian D. MacLennan of Louisville who
was formerly assigned to New York as ASAC. Inquiry of MacLennan reflects his
vehicle not old enough to be within purview of law. No records located
garage indicating such inspection. Garage records disclose inspection of car
belonging to ASAC Winterrowd. Winterrowd advises he dropped car off in morning
prior to work and picked it up after regular hours. records reflect that
ASAC Bryant had two behicles inspected on same date. Bryant advises brought
cars in on separate days, leaving them and obtaining them outside working hours.
He advised he obtained inspection certificates for both cars on second occasion and
paid for inspection then.
related Agents usually brought cars in early in morning. late
evening or Sundays and inspection conducted on spot. Inspectors concluded
lacking in sincerity, straightforwardness and complete honesty. Records maintained
by in compliance with law examined. Names of 131 individuals with names
similar to employees of the New York Office extracted. Majority of such employees
have been interviewed by inspection staff. Supervisor acknowledged b6
he obtained sticker without inspection of car. subsequently stated that
approximately three weeks later his wife took car to for mechanical trouble
which, according to him, would have given opportunity of performing necessary
inspection. Majority of Agents interviewed advised that POAs were left at
prior to working hours and picked up at night subsequent to working hours without
payment of any parking fee, despite confrontation with information mated by
to effect that he would not permit cars to be left there all day without parking fee
being levied except for top office administrators and special friends since he charges
\$3 per parking space per day. Other Agents advise POAs were inspected on Saturdays
or other nonworkdays in connection with odd-hour shifts and matter of pasking car in
area not involved. No employees interviewed admitted to having used Bureau time in
connection with these activities and, with exception of those previously cited
remainder acknowledged no improprieties in obtaining inspection certificate.
is under direct supervision of
supervised by Staff Supervisor Mark J. Lawless. Both under over-all
supervision of ASAC E. Hugo Winterrowd. The latter three individuals state they
had no previous knowledge of improper procedure as detailed by and unable
to explain why situation not previously detected by them. ASAC Bryant states he

Manu for Mr. Telson Re. Impreser Procurement and Utsolay of New York state Automobile Inspection dictors by Employees of MYO likewise had no knowledge of any such improprieties in oblaining of inspection elickers through the Chanca surace. OBSERVATIONS AND CONCLUSIONS. It is believed it. Moltherately led and furnished vague and misleading information to inspectors. His evasive attitude was most unsatisfactory. It is believed that some of the Azenia ungenetionably had their wars repaired by and had a legitimate car inspection in connection therewith. However, it is also believed that some of the Azonis interviewed in 4 their care improperly inspected through Licence and are not being farthright and honest in their response to inspectors' questions. Decause of the incompleteness of the apparent lank of candor and real cooperation in this matter, recerds and it would be impossible to determine which Agents other than those who have already made admissions are being factori unless all personnel involved were given a puly graph test, and it is not bulleyed in the Bureen's best interests to consider such it test in this matter. It is believed that instant lequiry will definitely put an end to the underirabile practice of illocally suitaining automobile inspection certificates. Which practice, if continued, could have seriously embarranced the Bureau if it were detected by an outsider and publicly exposed. alcommendations: Automotive Saintenance Clerk ** consure. probation and 10 days' susponaion for participating in improper car inspection transactions and for his fatiure to be completely causid with inspector on initial interview. It will be noted be said be did not give more details because "it would involve too many people. ' Also, for fullure to report this matter to his supervisor. In view of the encermons lotter recolved on January 16 alleging in the padding of subs resair bills and receiving alike from contract garage operator. it is recommended that final action be deforred until conclusion of the Inspection Divinion's analysis of these allegations. is a voteran with more than a year of Europe service. Accordingly, he would be entitled to 30 days' widthen notice in the event be aboutd be involuntarily separated, reduced in grade or salary or suspended for more than \$0 days. He would also have a right of superi to the Civil Service Commission for any of those actions.

seme for Mr. Tolson As improper Procurement and Display of New York state Automobile Inspection stickers by Employees of MYO Special Agent - consure, probables, transfer and 30 days' suspension for violating New York State laws by lilegally classifying an Improperly obtained inspection certificate on his automobile. Also, for his extremelio poor attitude to furnishing vague, misleading, incomplete and unfactual information to Inspector, as well as for driving with an emired inspection sileiter in 1563. It approved, to be inacted by the Administrative Division. In a voterna with more than a year of Surean nervice. Accordingly, he would be entitled to 30 days' written selice in the event be about to involuntarily separated, reduced in grade or salary or sespended for more than 30 days. He would him have a right of appeal to the Civil Service Commission for may of these actions. Special Azent Swertleer -- consure, probation. removal from supervisory delice and transfer for violating New York State law by illegally displaying inspection certificate on his automobile. If approved, to be handled by the Administrative Divinion. Noon is a retores with more than a year of Sureau service. Accordingly, he would be estitled to 20 days' written notice in the event he should be leveluciarily separated, redeced in grade or many or supposited for more than 20 days. He would also have a right of aspeal to the Civil service Commission for any of those actions. Property and Supily Supervisor -- concure for fallure to be aware of the Justoper activity of who is sirectly under Sponsio's supervision. If approved, to be handled by the Administrative is a reterm with more than a year of Sursen service. Division. Accordingly, he would be eatified to 30 says' written notice in the event he abould be savelentarily separated, reduced in grade or minery or suspended for more than 40 days. He would also have a right of appeal to the Civil service Commission for any of these actions. 3. Mark J. Lawloos, Special Agent Mail Supervisor -- teature. Lawless has supervisory responsibility for the sarage employees and should have been aware of the undesirable practice of improperly obtaining automobile inspection

cortificates. It is noted that name indication has been developed during the inspection that Change has been under tiolog up during early by delaying repairs. Recommend

J. 17 1/2

Memo for Mr. Joleon Me. Impreper Procurement and Mapley of New York State Automobile Importion Stickers by Ampleyees of NYO

this action by deferred natification of this inspection and taken into consideration with evaluation of all operations under his supervision. Invious is a veteral with more than a year of Sureau service. Accordingly, he would be untitled to 30 days' written action in the event he about he involuntarily separated, reduced in trade or malary or suspended for more than 30 days. He would also have a right of appeal to the Civil Service Commission for any of these actions.

and trade a promise of the standard attended the standard	It is noted that the New York Accumulation of this impaction and inken
aware of instant stiquiton, particularly in	menucle for his exipability is not being menucle as he was having our impection at this action be deferred until conclusion attention with evaluation of all operations under
,	. b6
Cilies be instructed to make a survey wit	ed that there has been some materials In about their up sores that by

No Improper Procurement and Simpley of New York State Actomobile Improcion Stickers by Employees of MYO

9. Interview of Agents whose names appeared on records who have currently been unavailable for interview will be promptly mandled and if any colpability established, appropriate recommendations will be made.

The following signed statements are stine	inted 1/10/63
dated 1/9/63; sated 1/14/63, 1965; Mark J. Jawless dated 1/14/63; E. E E. E. Vinterrowd dated 1/14/63; A. M. B dated 1/14/63.	1. S. Imbarramed dated 1/11/41.
The Court are are many and the	1 mero

LAWLESS ATTACHED.

UNITED STATES GOODRINGENT

Memorandum

TO : ASST. DIR. J. H. GALE

DATE: 1/14/63

FROM

: MAC E. H. WINTERROWD

SUBJECT: INSPECTION OF PERSONALLY-OWNED AUTOMOBILES

With reference to the request of Inspector Baker as to why I did not have knowledge that an alleged 70-75 cars of Bureau Agents were being inspected by Chasen on the basis of sending registrations with \$2.00 to _______, I had no knowledge that such a procedure was in effect. In my visits to the garage and in my discussions with respect to the operations of the garage, no indications were ever given to me as to this.

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As to not knowing anything of a situation such as alleged by Mr. I never have been informed by anyone nor did I see any evidences at the garage of such, nor was I ever aware from any Agent personnel that such an alleged procedure was in effect. Consequently, I had no reason to check on such a matter.

EHW:MFB

ADDENDUM BY ASAC E. H. WINTERROWD, 1/15/63

whereas he would not charge someone like former SAC H.G. Foster or myself or others in like category. Until now I had been unaware of his feelings along this line. I did not pay a parking fee in connection with the inspection of my car. I was not aware that there was any differentiation made. I certainly have never asked any favors of Mr. and I have always paid for any services rendered. Had I known he was charging Agents \$3 parking fees I certainly would have paid the same as anyone else. He never asked any favors of me in connection with any matter dealing with my official status or anything of a personal nature. I have never sought or received any gratuities from him. I have never discussed any contract made with him.

ENULUSURE 67-146562 334

130

UNITED STATES GOORNMENT

Memorandum

ro : ASSISTANT DIRECTOR J. H. GALE

DATE: 1/11/63

FROM SACE. H. WINTERROWI

SUBJECT: INSPECTION OF PERSONALLY-OWNED AUTOMOBILE

Pursuant to your inquiry concerning the in	spection
of my personally-owned automobile by	Inc.,
this is to advise that, on 10/11/62, I dropped off m	ny car at
Garage, en route to work; and thereafter, a	
cial working hours, picked it up, prior to proceeding	ng to
Queens to give a Bureau speech. I am sure he inspec	
thoroughly.	

This is a 1962 Oldsmobile which I purchased secondhand, out of NY State; therefore, requiring a NY State inspection. I knew had a license to inspect cars and it was convenient for me inasmuch as I was driving to work to drop the car off. I paid him for his services.

EHW: MFB

b6

(Field Office or Division)

Mew Jarla

(Dale) 11/28/16 2

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

In continuing my employment in the Federal Bureau of Investigation, United States Department of Justice, I hereby agree that I will be governed by the following provisions.

- 1. That the strictly confidential character of any and all information secured by me or coming to my attention in connection, directly or indirectly, with my work as an employee of this Bureau, or the work of other employees of which I may become cognizant, is fully understood by me; and that neither during my tenure of service with the Federal Bureau of Investigation, nor at any time, will I violate this confidence nor will I divulge any information of any kind or character whatsoever that may become known to me to persons not officially entitled thereto, recognizing applicability to me of penalty provisions in case of any violation by me.
- 2. That information referred to in Item 1 above includes but is by no means limited to information in the interests of the defense of the United States marked "Top Secret," "Secret," or "Confidential," and that Department of Justice regulations provide specifically for penalty applicable to me for any violation of Executive Order 10501, the basic authority for safeguarding such information, as follows: "Any officer or employee who violates any provision of Executive Order No. 10501, as amended, or of these regulations shall be subject to appropriate disciplinary action. Prompt and stringent administrative action shall be taken against any officer or employee determined to have been knowingly responsible for any release or disclosure of classified defense information or material except in the manner authorized by these regulations. Whenever a violation of criminal statutes may be involved in a deliberate unauthorized release or disclosure of classified defense information, criminal prosecution, in an appropriate case, shall also be instituted."

I further certify that the conditions specified herein are agreeable to me, and that I continue as an employee of the Federal Bureau of Investigation with a full knowledge of the conditions above set forth.

Very truly yours,

(Signayur and Title of Position)

E. Hugo Winterrowd

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FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

	FEDERAL BUREAU UNITED STATES DEPA	OF INVESTIGATION RTMENT OF JUSTICE	1686
	RÉPORT OF PERFO	RMANCE RATING W	Julion Beadle
Name of Employee:	E. HUGOWINTE	RROWD, #14381 Jour	Beudle
Where Assigned	NEW YORK	DIVISION 1 - ADM	
Official Position	(Division) ASSISTANT SPEC	(Section, Uni	t)
Rating Period: fr	om APRIL 1, 1962	to MARCH 31,	1963
ADJECTIVE RATI	NG: EXCELLENT Outstanding, Exceller	nt, Satisfactory, Unsatisfactory	Employee's
	John Fi Malone	ASSISTANT DIRECT IN CHARGE	OR 3/31/
Rated by: JOHN F.	LOVE Signature	Title	Date
Reviewed by:	Signature	Title	Date
Rating Approved by:	P. Osllahan Signature	Assistant Director Title	APR 3, 1963'
% APR 8 19 63	TYPE OF) (*) Official (*) Annual RECAL	Scare!	362-335 1963 Service

NARRATIVE COMMENTS

The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION.

UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

PROFORMANCE RATING GUR FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee E. HUGO WINTERROWD	ASSISTANT SPECIAL AGENT IN CHARGE
	Rating Period: from 14/1/62 to 3/31/63
RATING GUIDE A	IND CHECK-LIST
Tate items as follows: Dutstanding (exceeding excellent and deserving of special commendation Excellent, Satisfactory (good or very good). Unsatisfactory, No opportunity to appraise performance during rating period. Guide for determining adjective rating: 1. "Outstanding" adjective rating requires (A) that all rated elements be "+" and reverse of form FD-185. 2. "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend up mechanical formulas; however, for an employee to be rated "Excellent" he mu	d (B) that each and every rated element be factually justified by narrative detail on on the composite result of evaluating all rated elements rather than following any st not be rated unsatisfactory on any performance evaluation factors on the rating majority of such rating factors. Good judgment must be exercised to insure that ents.
+ (1) Personal appearance.	(17) Firearms ability.
(2) Personality and effectiveness of his personal contacts.	(18) Development of informants and sources of information.
(3) Attitude (including dependability, cooperativeness, loyalty,	(19) Reporting ability:
enthusiasm, amenability and willingness to equitably share work load).	(a) Investigative reports
(4) Physical fitness (including health, energy, stamina).	(b) Summary reports
(5) Resourcefulness and ingenuity.	(c) Memos, letters, wires (Consider: £ conciseness; £ clarity; £ organization;
(6) Forcefulness and aggressiveness as required.	L thoroughness; Laccuracy; Ladequacy and perti-
(7) Judgment, including common sense, ability to arrive at proper	nency of leads; Ladministrative detail)
conclusions, ability to define objectives. E (8) Initiative and the taking of appropriate action on own	(20) Performance as a witness.
responsibility,	T (21) Executive ability:
(9) Planning ability and its application to the work.	(a) Leadership (b) Ability to handle personnel
(10) Accuracy and attention to pertinent detail.	E (c) Planning
(11) Industry, including energetic, consistent application to duties.	(d) Making decisions
(12) I touchivity, including amount of acceptable work produced	(e) Assignment of work (f) Training subordinates
and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is	(g) Devising procedures
attributable to causes beyond employee's control.	(h) Emotional stability
13) Knowledge of duties, instructions, rules and regulations, in-	(i) Promoting high morale (j) Getting results
cluding readiness of comprehension and "know how" of	(22) Ability on raids and dangerous assignments:
application.	(a) As leader
O (14) Technical or mechanical skills. O (15) Investigative ability and results:	(b) As participant
O (a) Internal security cases	E (23) Organizational interest, such as making of suggestions for
	improvement. (24) Ability to work under pressure.
(c) Fugitive cases	1 (25) Miscellaneous, Specify and rate:
(d) Applicant cases	Dictation ability
(e) Accounting cases (16) Physical surveillance ability.	
•	
A. Specify general nature of assignment during most of rating period (such a tor, etc.): ASSISTANT SPECIAL A	s security, criminal, applicant squad, or as Resident Agent, supervisor, instruc- GENT_IN_CHARGE
DIVISION I - ADMINI	STRATIVE DIVISION
B. Specify employee's most noteworthy special talents (such as investigator, detailed ADMINISTRAT	
C. (1) Is employee available for general assignment wherever needs of service (2) Is employee available for special assignment wherever needs of service	require? Yes (If answer is not "yes," explain in narrative comments.) Yes (If answer is not "yes," explain in narrative comments.)
D. 1. Has employee had an abnormal sick leave record during rating period? for illness) during rating period than the amount of sick leave earned durarrative comments.)	2. Has employee used more sick leave (including annual leave or LWOP luring such period? NO (If answer to either question is "Yes," explain in
E. Is employee qualified to operate a motor vehicle incidental to his official du If answer is "yes," personnel file must reflect the following: (a) Har physically fit to drive. (c) Past safe driving record OK or has passed E	s valid State or local operator's license for type vehicle he is to use. (b) Is
ADJECTIVE RATING: EXCELLENT	EMPLOYEE'S INITIALS
Outstanding Excellent Satisfactory Uns	atisfactory

E. HUGO WINTERROWD ASSISTANT SPECIAL AGENT IN CHARGE

PART I

Mr. E. HUGO WINTERROWD is the Assistant Special Agent in Charge of the Administrative Division, Division 1, of the New York Office. His Division is responsible for the stenographic and clerical operations of this office, along with the placement of personnel and liaison and technical duties. He is also responsible for the maintenance of the office and its equipment.

The New York Office is a large complicated operation and Mr. WINTERROWD handles his part in a capable, competent manner. His administrative responsibilities are always discharged with the benefit of the office and of the Bureau as a whole in mind. He has demonstrated the ability to analyze problems and devise the proper solutions to enable his Division to effectively service the investigative divisions of the office.

Mr. WINTERROWD presents an excellent appearance. He is more than qualified to handle complicated investigative matters, as well as to participate in and lead raids and dangerous assignments involving the use of defensive tactics and firearms. Mr. WINTERROWD is completely available for service wherever the Bureau's needs require.

By letter dated July 12, 1962, the New York Office was commended on the results achieved in the investigation of the etal. Mr. WINTERROWD was one of the employees of this office who contributed materially to this successful investigation. On December 26, 1962 the Director commended this office on the substantial decrease in the number of automobile accidents involving Bureau cars. Mr. WINTERROWD was one of the employees contributing to this decrease. By letter dated January 7, 1963 Mr. WINTERROWD, along with other personnel of this office, was commended for his participation in the apprehension of MICHAEL JOSEPH O'CONNOR, a Top Ten Fugitive.

I consider Mr. WINTERROWD to be entitled to the rating of Excellent as Assistant Special Agent in Charge of the Administrative Division of the New York Office.

Tro

PART II - SPECIFIC COMMENTS

1. Jusitification for Any Minus Ratings Given.
NA

2. Experience and Ability as an Inspector's Aide

Mr. WINTERROWD has acted creditably in this capacity in the past, although not during the rating period.

3. Participation in Informant Program

NA

4. Testifying Experience and Ability

Although he has not done so during the rating period, he has testified in a creditable manner in the past.

5. Disciplinary Action

By letter Dated February 11, 1963 Mr. WINTERROWD was censured for supervisory weakness in that he was unaware of a situation existing in the garage with regard to automobile inspections. This has been taken into consideration in arriving at his overall rating of Excellent.

6. Accounting Information

NA

7. Police Instruction

NA

8. Sound Training

NA

9. Resident Agents

NA

10. Foreign Language Ability

NA

End

(11)	Administrative Advancement	
A -	Is Agent interested in Administrative Advancement?	X YES NO
B -	Is Agent completely available for Administrative Advancement?	X YES NO
C -	Is Agent considered completely qualified at present for Administrative advancement, including experience, ability, personality and appearance?	_x yes _ no
D -	If answer to (C) is YES, would you consider his qualifications: VERY GOOD EXCELLENT OUTSTANDING	X
E -	If answer to (C) is NO, does he have potential for future administrative advancement?	— YES — NO

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t. Agency and	PBI PBI	signotions								2. Payroll peri	od	3, Block	No.	4. Slip No.
,	5, Employee's no	me (and social	security	occount num	iber when c	ppropriate)				6. Grade and	iolory			
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AC.	BASE PAY	OVERTIME		GRO	S\$ PAY	iet.	FEDERAL AX	BOND	F. I. C.	A. STATE TAX	GROUP LIFE INS	HEALTH BENEFIT	1	NET PAY
7. Previous normal				,			-							
& New normal											*,			
9, Pay this period					_			-						
10. Romerku	Work is of an	acceptabl	e level	of comp	etence.					II. Appropriatio	M ₂ ,		12, Prepared	
	Periodic ste	_	بيدندند			iep-increase								
	14. Effective date	15. Date las leet incr	†01 1		Old solery sole	17. New solor		(ectormonce, i	INOS EL GUIDOS	loctory or better	M	MMV.	7	
ŧ.	3-3-63	2-23	-62	\$11	5,500	\$19,00	X			(Signature	or other aut	hentication)-		
	19. LWOP dote during follow Period(s).	ridg/periodsly	10	n pp	MO)	RDED		, mar.		(Check opplico	otus of end of	woiting peri	,	laitiols of Cle
STANDARD F	ORM NO. 1126 00 1126-109		긼	MAK	4 /	63		PA	YROLL	CHANG	SLIP-	PERSO	NEL CO	PYZ/

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February 11, 1963

PERSONAL

Mr. E. Hugo Winterrowd Federal Bureau of Investigation New York, New York

Dear Mr. Winterrowd:

The recent inspection of the New York Office revealed inexcusable supervisory weaknesses in the division under your control.

You were unaware that employees were engaged in the practice of improperly obtaining state automobile inspection certificates even though you were using the same garage for the annual inspection of your personally owned car. This represents a serious laxness in your supervision.

I expect you to make certain there is an immediate improvement in the quality of the supervision of activities under your control so it will not be necessary for me to call your attention to such matters in the future.

Very truly yours,

1 - SAC, New York (Personal Attention

John Edgar Hoover Director

1 - Miss Usilton, Room 4525 Mr. Callahan (Attention: Mr. C. R. Davidson) (sent separately)

1) Personnel file of E. Hugo Winterrowd

1 - Inspection file - New York Office

NOTE: Based on memorandum J. H. Gale to Mr. Tolson dated captioned "New York Inspection, Assistant Director James H. Gale, -63 1/7 - 2/1/63," JHG:wmj.

67-NO (10)

DUPLICATE YELLOW

MR. TOLSON

February 11, 1963

J. H. GALE

NEW YORK INJUNECTION ASSISTANT DIRECTOR JAMES H. GALE 1/7 - 2/1/83

SYNOPSIS

Officials: John F. Malone, Assistant Director in Charge, New York Office (NYO) since 11/2/62. Harvey G. Foster, former SAC, retired. ASACs S. Alt. Winterrowd (Administrative) since 5/21/59; A. M. Bryant (Criminal) since 7/21/58, J. L. Schmit (Espionage) since 9/24/58; D. E. Roney (Security) since 12/11/31.

Last inspection 1/8/62 - 2/2/62.

Physical Condition and Maintenance - Good (Last Inspection - Very Good). Space adequate, convenient, secure. Increased number of minor housekeeping delinquencies ordered corrected. Collection of confidential trash contrary to Bureau instructions, new procedures ordered. 49 of 159 autos inspected, 4 had safety delinquencies of electrical nature which could have occurred just prior to inspection; 15 had nonsafety delinquencies, corrected. Additional security of autos ordered. Auto operating and repair costs above field average; change in repair procedure being considered. Memo approved recommending reduction of 11 autos assigned. 7 Resident Agencies inspected, satisfactory.

Investigative Operations - Very Good (Last Inspection - Very Good). Case load 12/31/52 10,740 gending investigative matters (9414 active pending matters); delinquency high, 3.1% (field average, 6.8%). Missed applicant and fugitive deadlines high. 14 substantive errors detected in 4,870 files reviewed for 0.29% (field average 0.29%). Administrative action handled separately. Statistics fiscal year 1962 up in all four categories; up in three of four categories first six months current fiscal year (down in convictions -13%). Importance of accomplishments stressed and Assistant Director in Charge instructed to immediately reduce delinquency. Criminal informant and security informant Programs very good. Continued emphasis ordered and concentration in suggested areas emphasized. 33 of 83 bank robbery matter violations solved since last inspection; aggressive action ordered to effect immediate improvement. Substantial progress made in penetration Communist Party., USA, and of Soviet and satellite intelligence activities. Intensified coverage Cuban matters effected. Excellent progress made in criminal intelligence program; however, instructed to intensify efforts to obtain prosecutable cases.

Administrative Operations - Good (Last Inspection - Good). NYO has assistant Director, 4 ASACs, and 42 Agent Supervisors. Separate memoranda approved recommending changes in supervisory structure in all Divisions, thereby deleting two supervisors and position of Staff Supervisor. Time in Office (TIO) 31.2% for three months JHC wmi (9) Enclosures.

JHG;wmj (9) Enclosures 1 - Mr. Callahan (Att: C.R. Davidson) (Sent separately)

1 - Personnel Files of Mesers. Malone, Winterrowd, Bryant, Schmit, Roney

Memo for Mr. Tolson Me: New York Inspection

preceding inspection; ordered reduced immediately. Reorganization of one section of Chief Clerk's Office (CCO) ordered on 90-day basis for efficiency and economy. Remainder of CCO satisfactory. Steno production increased since last inspection - still below average of larger offices. Economy stressed as over-all costs up. Errors in locator registers (43 Cards) high - none affected fringe benefits. Form errors - 5.8%, field average 4.60%; accuracy emphasized.

Personnel Matters - Fair (Last Inspection - Very Good). As of 1/7/33, NYO had 977 Agents and 558 cierks, with a clerk-Agent ratio of 57%. NYO requested 33 additional special Agents. Inspector determined Agents could be released from other duties to fulfill needs with exception of 2 Spanish speaking Agents already under transfer to NYO and in addition 17 Agents are excess (separate mento re reduction approved). Suggested modifications of Inspector should save 14 clerical positions opending on results of survey ordered. No Agents previously on probation; however, potentially embarrassing situation detected wherein Agents illegally obtaining inspection stickers for personally owned cars. Administrative action handled separately. 144 Agents had VOT average of less than 2 hours for six-month period. No overweight Agents; 9 on limited duty - justified. Morale satisfactory. Excellent record in recruitment of Agent applicants.

Contacts - Excellent (Last Inspection - Excellent). 53 SAC Contacts, all but two known to new Assistant Director; quality high, coverage diversified. Favorable relations with radio, television and press. Speech program of high quality. Police relationship satisfactory. FBI National Academy and law enforcement programs well planned, effective and well publicized. Officials contacted spoke highly of Director, Eureau and NYO.

RECOMMENDATIONS:

1. Assistant Director John F. Malone, GS-17 @ \$20,000, nonveteran, not on probation. Mr. Malone had been in charge of the New York Office for approximately 2 months prior to the commencement of inspection. During these approximately 2 months prior to the commencement of inspection. During these approximately 2 months prior to the commencement of inspection. During these approximately 2 months prior to the commencement of inspection. During these approximately 2 months and other facets of his new assignment. Mr. Malone makes an excellent personal appearance, has a fine personality and is outstanding in his contact ability. He has a wealth of administrative experience in the Bureau, and it is felt that he is fully capable of handling the New York Office. Attached letter will serve to advise him of the results of the inspection findings.

Meno for Mr. Tolson Rei New York Inspection

- 2. ASAC z. Augo winterrowd (Administrative Division), GS-17

 (313, 500), nonveteran, not on probation. Winterrowd makes an excellent personal appearance and has an affable personality. He serves as it Man to Mr. Malone and shares over-all responsibility for personnel assigned and supervision of administrative operations, which includes Chief Clerk's Office, steno pool and additional administrative responsibilities re the 558 clerical employees. Winterrowd is capable of continuing as ASAC. It was previously approved that he be censured upon conclusion of the entire inspection for his culpability in not knowing of a situation where certain employees were improperly obtaining auto inspection stickers through the contract garage, particularly inasmuch as he was having his car inspected at this same garage. Recommend attached letter of censure pe sent.
- veteran, not on probation. Bryant makes a substantial personal appearance, is aggressive and an excellent contact man. He provides close control over operations in the Criminal Division and exhibited thorough knowledge of investigations under his supervision. Eight substantive errors detected in his Division, none of which involved culpability on Bryant's part. Recommend continuation as ASAC. Prior recommendation was approved that Bryant be censured upon conclusion of entire inspection for his culpability in not knowing of a situation where certain employees were illegally obtaining auto inspection stickers through the contract garage, part i cularly inasmuch as he was having his cars inspected at this same garage. Recommend attached letter of censure be sent.
- 4. ASAC Joseph L. Schmit (Espionage Division), GS-17 @ \$18,500, nonveteran, not on probation. Schmit presents a neat, substantial personal appearance. He is an intense individual who is devoted to his responsibilities in the important counterespionage field. Considerable progress of a vital nature has been achieved during the past year under his leadership. Three substantive errors were detected in his Division, none of which involved him personally. He should be continued as ASAC.

Memo for Mr. Tolson Re: New York Inspection

5. ASAC Donald E. Roney (Security Division), GS-16 @ \$16,000, non-veteran, not on probation. Roney presents a neat, substantial personal appearance. He is enthusiastic re his assignment and has now completed over a year in this position. There has been continued sensitive penetration of the Communist Party, USA, apparatus under his leadership. Three substantive errors were detected in his Division, none of which involved culpability by Roney. Recommend he be continued as ASAC.

6. Recommendations re other personnel being handled separately.

Aemo for Mr. Tolson Re: New York Inspection

DETAILS

New York Office (NYO) occupies floors 6 through 15 (no 13th floor) in commercial building. Space adequate, conveniently located and secure. Increased number of minor housekeeping delinquencies ordered corrected. Collection of confidential trash being handled contrary to Bureau instructions; new procedure ordered. Maintenance of technical plants, both in and out of office secure and satisfactory. Inspector's recommendations adopted to improve signal system and physical and mechanical setup in SUTEC (technical plant) operation. 49 of 159 autos inspected, safety delinquencies of electrical nature which could have occurred just prior to inspection corrected in 4, nonsafety delinquencies corrected in 15. Additional security of autos ordered. Auto operating and repair costs above field average. Inspector recommended NYO consider feasibility of employing auto mechanics rather than contracting for outside repairs; being studied by NYO. Employees held responsible for 1 auto accident out of 15 since last inspection. Number of auto accidents decreased by 38%. Based on survey of utilization of autos assigned, memo approved recommending reduction of 11 autos assigned. All 7 Resident Agencies inspected, satisfactory.

Case load 12/31/62 was 10,740 (9414 active, 1326 inactive), consisting of 3562 active criminal cases, 3852 active security cases and 2000 active applicant and others. Delinquency all categories on 12/31/62 was high at 8.1% (field average 6.8%). Delinquencies in 7 major volume classifications exceeded office average. Ordered to reduce immediately. Missed applicant deadlines 5.4% (field average 4.98%); immediate reduction ordered. Missed fugitive deadlines 5.99% (field average 3.92%); instructed to reduce. 14 substantive errors in 4870 files reviewed for 0.29% (field average 0.29%). Administrative action concerning personnel involved recommended separately.

Statistics for 1962 up in all categories; up in three out of four first six months current fiscal year (presently down in convictions, -13%). Importance of accomplishments stressed. Criminal Informant and Security Informant Programs rated very good. Continued emphasis ordered and concentration in suggested areas emphasized. 33 of 88 bank robbery matter violations received since last inspection solved. Aggressive action ordered to effect immediate improvement. Substantial progress made in penetration of Soviet and satellite intelligence activities with numerous (97 since last inspection) espionage agents identified. Intensified coverage effected in Cuban matters. Important information: developed showing continued relationship between Communist Party, USA, and Communist Party of Soviet Union. Excellent progress made in criminal intelligence

Memo for Mr. Tolson Re: New York Inspection

program; however, instructed to intensify efforts to obtain prosecutable cases.

The supervisory staff of the New York Office is composed of an Assistant Director, 4 ASACs, and 42 Agent Supervisors. Separate memoranda approved recommending changes in the supervisory structure in all Divisions, deleting two supervisors and the position of Staff Supervisor. Time in Office (TIO) averaged 31, 2% for the three months preceding the inspection. This was primarily attributable to Agents assigned to the Espionage (41.7%) and the Security (48.1%) Divisions. Instructions were issued to reduce TIO immediately. A reorganization of one section in the Chief Clerk's Office to improve efficiency and to economize was ordered on a 90-day trial basis. The over-all operations of the Chief Clerk's Office were actisfactory. Based on a survey conducted during the inspection, stenographic production was 3.16 pages per hour representing an increase when compared with 2.92 pages per hour during the last inspection; however, this is slightly below the average of 3.39 pages per hour for the larger offices. During the first six months of fiscal year 1963 operation costs increased as follows: Per Diem 7.0%; travel 1.6%; and communications 15.7%. Wide area telephone service (WATS) was acquired in November, 1962, and communications costs sharply declined to 3.2% above the Bureau base in December, 1962. Economy was stressed. Percentage of errors found in locator registers (#3 Cards) was 5.5%, which is high; however, none of the errors affected Agent's VOT record for fringe benefits. Percentage of files with form errors was 5.87% compared with field average of 4.60%. Accuracy emphasized.

PERSONNEL MATTERS..........

As of 1/7/63, NYO had 977 Agents and 558 clerks with a clerk-Agent ratio of 37%. New York Office requested total of 33 additional Special Agents; Il for Cuben matters, 15 for Criminal Intelligence Program, 5 for Labor matters, 2 Spanish speaking Agents for monitoring purposes. Inspector determined that proposed programs requiring this additional personnel were necessary. However, Inspection Staff was able to show how, through certain reorganisation and better utilization of available manpower, a sufficient number of Agents could be released from other duties to fulfill needs for these important programs with the exception of 2 Spanish speaking Agents already under transfer to NYO, and in additional total of 17 Agents from complement 1/7/63 are believed excessive and available for transfer out of New York (separate memorandum recommending reduction approved). Inspector feels 211 Agents would handle more work, of which 75 Agents admitted to Inspector they could handle additional work; however, none of these Agents loafing. New York has authority from Bureau to hire 17 additional clerks. Inspector recommends elimination of 1 clerical position and instructed 90-day

Memo for Mr. Tolson Re: New York Inspection

survey be conducted to confirm preliminary findings of Inspector that certain suggested streamlining procedures in Chief Clerk's Office practical and workable. These suggested modifications should nave 14 clerical employees. Office voluntary overtime average substantial, but 144 Agents had average of less than 2 hours per day for 6 months and 8 Agents had 6 months' average of less than 1 hour 45 minutes. Assistant Director ordered to insure work equitably shared. Morale of employees is satisfactory. There are no Agents over the desirable weight limits. None were on probation; however, potentially embarrassing situation detected wherein Agents were illegally obtaining inspection stickers for their personally owned automobiles. Administrative action handled separately. The 9 limited daity Agents were interviewed—limited duty status justified. NYO recruited 45 Special Agents for the 10 classes scheduled since February, 1962, for excellent record.

CONTACTS.....EXCELLENT

The 53 SAC Contacts, one of whom developed by Assistant Director, are personally known to him with the exception of two. Instructed to perfect his plans to meet the latter as quickly as possible. 5 contacts deleted as they no longer meet the Bureau's criteria. Coverage represented by contacts is diversified and quality high. Relationship with radio, television and press favorable; several broadcasts relating to Bureau and NYO presented since last inspection. NBC has contributed time for spot announcements and broadcasts valued in excess of \$28,000. 173 speeches made in 1962, inclusive of November, 51 by SACs and 60 by ASACs. Speeches before quality groups, equitably shared by NYO officials. Close relationship maintained with local law enforcement agencies; FBI National Academy and law enforcement training programs effective and well attended by interested personnel. 15 police instructors not audited since last inspection because of economy reasons (Resident Agencies) and newly approved instructors whose limited assignments have precluded it. Instructed to insure all are audited once a year. Suggested office consider using newly approved instructors and Resident Agents for presentations before Agents' and/or clerical conferences for purpose of auditing their teaching abilities. Liaison with other Federal and local agencies effective. Instructed to maintain separate menthly tickler to assure that public exhibits kept current. Noted that one such exhibit concerning Top Ten Fugitive publicity contained material that was out of date. Officials contacted spoke highly of Director. Bureau and New York Office.

E. HUGO WINTERROWD ASAC, ADMINISTRATIVE DIVISION GS17 - \$18,500 EOD: 7/15/40

NEW YORK:

Mr. WINTERROWD is the Assistant Special Agent in Charge of the Administrative Division of the New York Office. As such, he is responsible for the stenographic and clerical operations of the office, along with the physical equipment and maintenance of the office and its equipment. He further has responsibility for the placement of personnel and liaison and technical duties. As #1 Man to the Special Agent in Charge, he has the responsibility for the administration of the office in my absence. He has the respect and confidence of the employees here in the office and these same characteristics are evident in his contact work. His administrative duties are always discharged with the benefit of the office and the entire Bureau in mind. He has displayed the ability to analyze problems and devise proper solutions, which insures the proper team work to accomplish our investigative ends. By letter dated February 19, 1962, Mr. Winterrowd was commended by the Director for the splendid manner in which he handled his numerous responsibilities in the supervision of the production of a television film documentary concerning the New York Office. On 4/17/62 the SAC saw fit to record in Mr. Winterrowd's file, comment on the excellent arrangements effected by him in connection with the office blood bank. On 7/9/62 a copy of a letter from an Assistant Attorney General commending personnel of this office in connection with the case was placed in Mr. Winterrowd's file.

NEW YORK INSPECTION 1/9/63

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By letter dated 1/7/63, Mr. Winterrowd, along with other personnel of this office, was commended for his participation in the apprehension of Michael Joseph O'Connor, a Top Ten Fugitive. On 12/26/62, the Director commended the New York Office on the substantial decrease in the number of automobile accidents involving Bureau vehicles during the fiscal year 1962. Mr. Winterrowd has the overall supervision of Bureau vehicles in this office.

Mr. WINTERROWD is completely available for administrative advancement. He is interested in such advancement and has proven by his performance that he is thoroughly qualified.

RATING:

EXCELLENT.

ASSISTANT DIRECTOR JAMES H. GALE: (JHG:wmj 2/11/63)

See memorandum J. H. Cale to Mr. Tolson, February II, 1963, captioned, "New York

Inspection, Assistant Director James H. Gale, 1/7 - 2/1/63."

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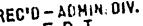
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1	L	28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUB-	
*	V	29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (If yes, give details)	
	~	30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (If yes, state reason and give details)	
	V	31. MAYE YOU EVER BEEN DENIED LIFE INSURANCE? (If yes, state reason and give details)	
ş	V	32, HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (If yes, describe and give age at which occurred)	
	V	33, HAVE YOU EVER BEEN A FATIENT (committed or voluntary) IN A MENTAL HOSPITAL OR SANATOR- IUMI (if yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic)	
/		34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED (II yes, specify when, where, and give details)	willian condition-corrected
More and partition of the	~	35, HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS. PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (If yes, give complete address of doctor, hospital, clinic, and details)	
- Andrews	7	36, HAVE YOU TREATED YOURSELF FOR HUNESSES OTHER THAN MINOR COLDS? (If yes, which illnesses)	
panah _a r-yah-ah	V	81. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL MENTAL, OR OTHER REASONS? (If yes, give date and reason for rejection)	
<u>Cojallaga sapata</u>	1	36. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL MENTAL OR OTHER REASONS? (If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability)	
	/	33 HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABLITY! (If yes, specify what kind, granted by whom, and what a mount, when, why)	
I AL	ithorizi	THAT I MAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AI IZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FU IG MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE,	D THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE, KNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES
		INTED NAME OF EXAMINEE	SIGNATURE
	,		
			6. Mars 20. 1. 2
40, PHY	sician \$	is summary and elaboration of all pertinent data (Physician shall o	omment on all positive answers in wems no thru 50)
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رهد	···	new Pacio- dear	tiender hast episone and
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1	- 5. 5.	S. LAT. DEARDLE ALINEST	
	**************************************	Sign (E. 14) E. Mindage Standard Standard Community (March 1997) Community (March 1997)	∯
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	* _{Fq}		Experience of the second
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	· 🕴 .	·	
TYPED (OR PRIN	INTED-NAME OF PHYSICIAN OR EXAMINED BYEN 63	SIGNATURE OF ATTACHED SHEETS
		1 pme by	1 William V
	· _	· 基 '.	U.S. GOVERNMENT PRINTING OFFICE: 1959O-527655

Attachment to Standard Form 88, Report of Medical Examination For Information and Guidance of Medical Examiner

Nan (Typ	ne of Examinee	HERROWY,	First Hugo						
The	e following portions of the	attached examination report	form need not be completed:						
	2 3 4 9 11	14 17 62 65 67	68 69 72 76						
46.	Is necessary unless faci	lities for affording same are	not readily available.						
48.	Not required unless examined desirable.	ninee is over 35 years of age	or examination indicates such is						
49.	Is necessary unless faci	lities for affording same are	not readily available.						
71.	1. Audiometer examinations should be afforded whenever possible for all Special Agent applicants and Special Agents. Applicants for the Special Agent position will not be accepted if the hearing loss exceeds a 15 decibel average in each ear in the conversational speech range (500, 1000, 2000 cycles).								
Fo	r All Examinees, Whether (Clerical or Special Agent App	olicants or Employees:						
The	medical examiner should answer	er the following question:							
	Examinee dis	is not qualified for strenuou	s physical exertion.						
То	be Answered in the Case	of All Male Employees and M	ale Applicants:						
1.		•	ing his participation in defensive the practical use of firearms?						
	✓ No ☐ Yes If "	yes" please specify defects.	. Andrewski state of the state						
2.		lefects prohibiting safe opera							
3.	test at least 20140 in one examinee wear corrective	eyeland 20/100 in the other, glasses while operating a mo d on a factor other, than abov	corrected or uncorrected. Should otor vehicle? Yes No e standard, indicate basis	0					
			17 111111 226	- 0					



REC'D - ADMIN DIV.

F B Desirable Weight Ranges for Males

Height J	N 26 Shower M. 63	Medium Frame	Large Frame
5' 4"	117 - 125	123 - 135	131 - 148
5′ 5″	120 - 129	126 - 139	134 - 152
5' 6"	124 - 133	130 - 143	138 - 157
5' 7"	128 - 137	134 - 148	143 - 162
5'8"	132 - 141	138 - 152	147 - 166
5'9"	136 - 146	142 - 156	151 - 170
5' 10"	140 - 150	146 - 161	155 - 175
5' 11"	144 - 154	150 - 166	160 - 180
6'	148 - 158	154 - 171	164 - 185
6' 1"	152 - 163	158 - 176	169 - 190
6' 2"	156 - 167	163 - 181	174 - 195
6′ 3″	160 - 171	168 - 186	178 - 200
6' 4"	.169 = 180	178 - 196	188 - 210
6' 5"	174 - 185	182 - 202	192 - 216

3.	Examinee's frame is	☐ small	medium	⊿ large	
4.	Considering above was I consider his presen	eight table, the	examinee's frame, atisfactory	and other individua Excessive	l physical characteristics
5.	Under proper medical	l supervision, e	xaminee should	losepo	
Re	marks:	2			-



UNITED STATES DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION

(4

In Reply, Please Refer to File No.

Director Federal Bureau of Investigation United States Department of Justice Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check - Money Order) the sum of \$10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

Official Bureau Name (please type or print)	Date	Office of Assignment (or SOG Division)
assesses similar similar strange of the or fitting	, Pare	Attice of WestRument (or OOR Division)
SA E. HUGO WINTERROWD	3/28/63	NEW YORK
The following person is designated as my beneficia	ry for Special Agents Insurance	Fund:
Name (primary beneficiary: use given first name if	female)	Relationship
		Wife
Address		
67-21C 193rd Lane, Fresh Name (contingent beneficiary, if desired; use given	Meadows, L.I., N.Y.	Relationship
riame reminiscus cenesicianas si is degreat age 814em	Milet mame II remate.	* .
Address		
· · · · · · · · · · · · · · · · · · ·		
The following person is designated as my beneficiary of agents killed in the line of duty, other	eneficiary under the Chas. S. Ro	ss Fund providing \$1500 death benefit to
beneficiary of agents killed in the line of dory, office	er mun mover accidents.	1
Name (primary beneficiary; use given first name if f	(emale)	Relationship
Administration of the second s		Wife
Address		
67-21C 193rd Lane, Fresh	Meadows, L.I.N.Y	•
Name (contingent beneficiary, if desired; use given		Relationship
Address		ŕ
	Very tn	nly yours,
n.	,	
Special Age to hear the Point	17	1/ 52/ 2
where it has the light too found	\mathcal{G}	Anan Marterranto
APR 2 1983	Carl	
1503	Special	Agent
1. Edgar Usaman	•	(/
J. Edgar Hoover, Director (N		3 m
67-2.0		Q11l
		. 7

PAYMENT OF POTTER, VIEW O D Change of the Deliver ONLY to "I from addien where 7 addiesies (Addithmal charge required for their mente) RECEIPT, Received the numbered uticle discribed on other side. SCHMAN ON HAVE OF MODERAL LOW GOOD TO WORK INSTRUCTIONS: Kill in heads below and complete instructions on other side," if applicable Moisten guit hed ends, attach and hold firmly to back of atticle. Problem RETURN front of anicle Rativax Receive Reduction; Signature in Aldress figh activity with CEATHED NO. STRUTIAND NO. OR P SADA MAKES DIONTILO (m) H incheshed) DATE DELIVERED MYVIND NO. A !! !! CPY, IZONE AND STATE Haran Melania (35-14-71311-5-7 (||=||=|||||-|-

UNITED STATES GOVERNMENT

Memorandum

TO	: -	DIRECT	ron,	FBI	
	_	ATT:	PERS	SONNEL	SECTION

NY

DATE: 12/31/63

FROM A

()

SUBJECT: ASAC E. H. WINTERROWD NEW YORK OFFICE

b6 Transmitted herewith are copies of correspondence between ASAC E. H. Winterrowd and one newasksy N. It is to be noted that ASAC winterrowd interviewe in February, 1963, at which time Mr. raised a question of pertinence to Internal Revenue Service, specifically the Audit and Inspection Division thereof, to which he was referred. No further contact was had by ASAC Winterrowd with since that date and none was had prior thereto. However, it is to be noted Mr. Winterrowd received from a two hundred dollars U. S. Savings Bond, which he promptly returned registered mail, return receipt requested, copy of which is enclosed. Mr. Winterrowd diplomatically but firmly pointed out to that this was something he could not accept and Mr. when contacted by Mr. Winterrowd telephonically after returning the Bond, admitted he had used poor judgment. cAbove submitted for record purposes. Enclosures. (5)ENCLOSURE JFM:MFB

REC-135

67- 146 562- 337
Searched Numbered 27
2 JAN 6 1964

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al 6 Jan 9 1964

THARE

	OPTIONAL FORM NO. 10 MAY 1602 EDITION GSA GEAL REG. NO. 27 UNITED STATES GOVERNMENT	OBAC DASAC 1 ASAC 2 ASAC 3
!	Memorandum	
το :	SAC, NY DATE: 12/26/63	_\$E 13
FROM :	ASAC E. H. WINTERROWD	22 23
SUBJECT:		, 33 31
3	NEW YORK 58, N. Y. INFORMATION CONCERNING	' 0 42 _b ' 0 42
Mr.	Remy memo, 2/11/63, entitled Complete RNAL REVENUE SERVICE, NY File 66-2074, wherein it is reflected on recommendation of an attorney her of former SA appeared at NY Office and was	ainant, that— and
tervi compa harra	iewed by me. Mr. advised he owns interests in rea anies, particularly PINTHUR REALTY COMPANY and that he was being assed by a former Internal Revenue Agent, with the possibility ibe might be requested. He was informed that, in the absnece	lty ng that
any a but, the A	alleged criminal violation this Bureau would have no jurisdict if he desired to pursue the matter, he should make contact wi Audit and Inspection Division of Internal Revenue Service, 50 et, NYC.	ion th
me, 1	On 12/24/63, while I was home on Annual Leave, a Christm was delivered by mail. Contained in the envelope, addressed there was also a U. S. Savings Bond for \$200.00. On 12/26/63. I returned to the office, the bond was returned to Mr.	to
ques	in accordance with the attached letter, with return receipt reted. After mailing the bond, I telephonically contacted this on, of whom I had no independent recollection, and advised him	1
of the	he action I had taken; that I was not in a position to accept uities of any kind and that, in fact, I had done nothing for beyond giving him the same advice I would have given any citiz	
with Rever	a similar problem. Mr. said he had gone to Internue, as I had suggested, and that immediately thereafter, all assment stopped; that he had sent the bond in line with a grea	naľ
many	other remembrances in line with his business at Christmas tim he now realized he had used poor judgment in sending the bond	e,
· l-Pers	sonnel File ASAC E. H. WINTERROWD	
ŧ.	SERIMENTONUCALUMENTED DEC ? 11963	
· .	ENCLOSURA (67-146562-230	*#

67-21C 193rd Lane Fresh Meadows, L. I., N.Y. December 26, 1963

new fork 58, New York!

Dear Mr.

I received your greeting card with which there was enclosed a Two Hundred Dollars U. S. Savings Bond made out in my name. This bond is being returned herewith.

I appreciate your thinking of me; however, you understand I am not in a position to accept such a gift.

Very truly yours,

E. H. WINTERROWD '

Enclosure (1)

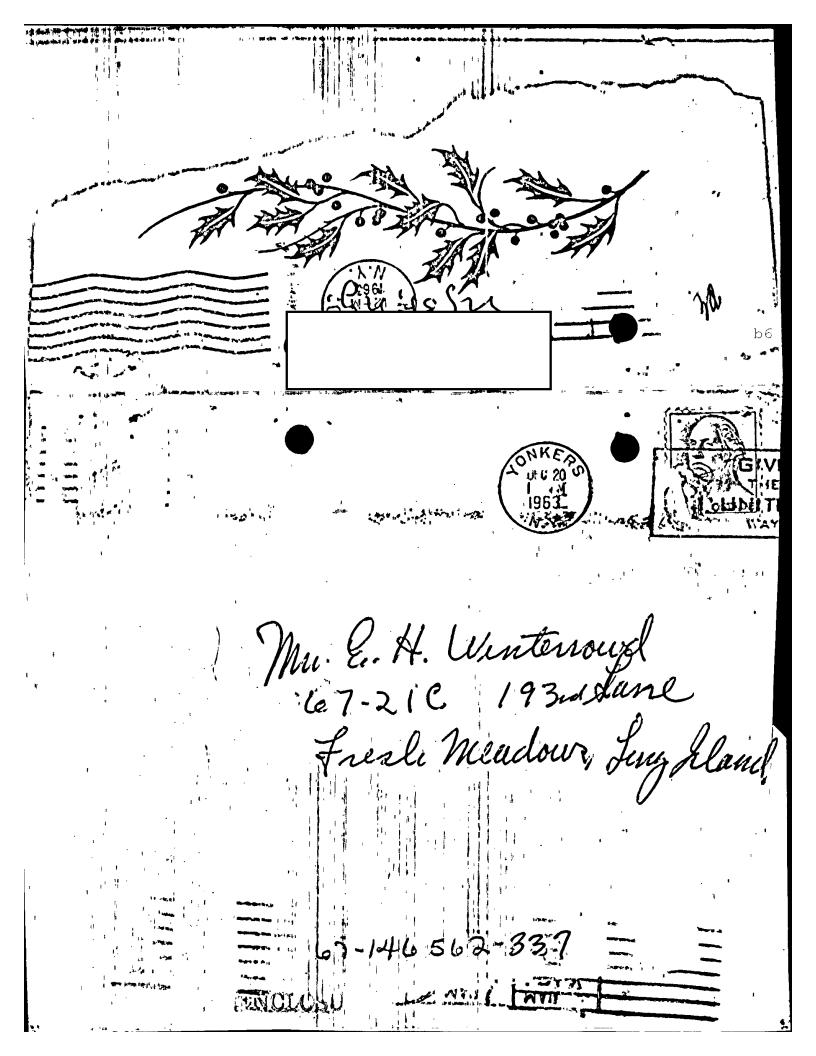
REGISTERED MAIL
RETURN RECEIPT REQUESTED

EHW: MFB

OPersonnel. Ville ASAC & H. Winterman

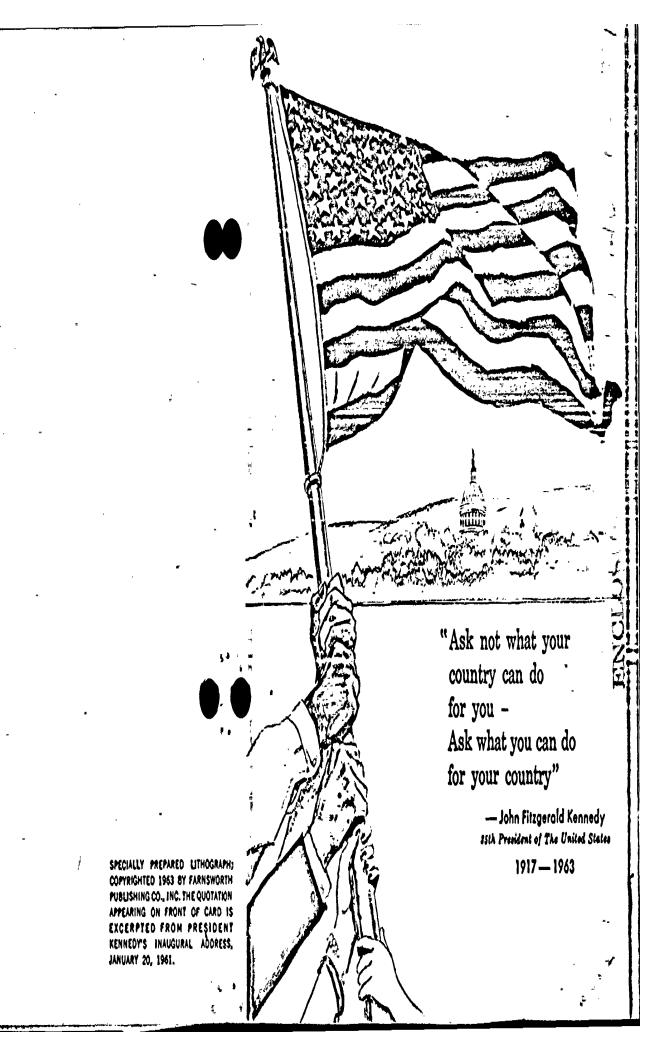
ENCLOSURA 67- 146563- 339

b6



ith confidence in a United States of Obmerica rededicated to greatness, may you have a New Year of peace, prosperity and meaningful achievement ...

b



PD-354 (Rev. 1-2-63) optional form no. 10 may 1942 Edition 05A GEN. REG. NO. 27

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UNITED STATES GOVERNMENT

Memorandum

то	:	DIRE	CTC	R, FB	I			DATI	E:	10/10/63		1
FROM	K	SAC,	NE	W YOR	K			INT	TERV	/IEW RE SICK LE	AYE WYZ O	my.
SUBJEC	r:	E. H		WINT	ERROWI)				4	No. 1	
	within	Caption six mont	ed e ths o	mployee ho r less on t	ıs been a) he dates :	sent be	ecause of illne	ess on fo explain	our so led th	eparate occasions Lese absences as	of a day or	more
	DATE			REASON	•							ı
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	10/3	-7	24	hrs.	91 -		11		ł t		£	
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	RECO	MMENDA	TIO	N(S)								
	for	r future s sences r	ickn ot s	ess absend	es of α d doctor's	ay or m	ore, and this v	vill be d ave wil	lone, 1 be c	uire submission of UACB. Employed charged and if no	e was advise annual leave	ed 11
	X No	action 1	heçes	ssary; for 1	nformatio	n.			•	The della		
	F	ollow-up	repor	t will be s	ubmitted	in 60 d	ıys.		20	المراار		
								1	", () · /'		
•	7	Jan.	tatem	£ N	by (sign	16ature)			•••			,

8 GFM: Red 1963

ssistant Director in Charge

ETPUL ON

FD-253 (Rev. 3-21-63)





UNITED STATES DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to File No.

Director Federal Bureau of Investigation United States Department of Justice Washington, D. C.

EYECHTE IN DUDLICATE AND CHOMIT DOTH CODIES TO THE DUDELIN

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check - Money Order) the sum of \$10, payable to S.A.I.F., to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of montes in the fund at the time any liability shall occur.

EXECUTE IN DOLLICATE WAS SABWIT BOTH COMES TO THE	BUKEAU	_
Official Bureau Name (please type or print)	Date / Office of Assignment (or SOG Division)	-
SA WINTERROWN, F. Hugo	8/5/63 7140	
The following person is designated as my beneficiary for Special		
Name (pairway) has distincted by	VRelationship W	b6
67-210 1932 Lane Fre	Il Meadows 65 XY.	
Name (contingent beneficiary, if desired; use given first name if for	emale) Revationship	
Address		
		
The following person is designated as my beneficiary under beneficiary of agents killed in the line of duty, other than travel a		
Name (primary beneficiary; use given first name if female)	Relationship	and.
Address		marga
Name (contingent beneficiary, if desired; use given first name if fe	emale) Relationship	
Address		rational in
162		
I OF THE PROPERTY OF	Very truly yours,	
SEP 10 MEDI		
Reserved 7 551/963	$\sigma u \rightarrow v \rightarrow v$	
Special Agents I surance Fund	E. Hugo Winterrowd	
	Special Agent	
AUC 1 0 113	opecial rigent	
J. Edgar Renary Dinadar	3-ecd	

July 1, 1963

Mr. Harry D. Shargel Chairman Law Observance Committee The Federal Bar Association 2800 South 20th Street Philadelphia 1, Pennsylvania

Dear Mr. Shargel:

It was kind of you to write on June 26, 1968, concerning the FBI's participation in the National Law Enforcement Exhibit in Rockefeller Center.

You can be sure my associates, whom you mentioned in your letter, appreciate as much as I do your generous remarks with respect to their contributions to the success of the exhibit.

If in the fature you feel that we can be of further assistance to you, please do not hesitate to call tenon me.

Sincerely yours,

- 1 New York Enclosure
- 1 Philadelphia Enclosure
- 1 Personnel file of Inspector Leo J. Gauthier
- 1 Personnel file of Inspector H. Lynn Edwards
- 1- Personnel file of ASAC E. Huge Winterrowd 1- Personnel file of SA Norris B. Harzenstein

JWOB:jaf (13) SEE NOTE PAGE 2 __ 3 we 3 ms ~ 29

NOTE: (continued from page 1)

NOTE: The Bureau Exhibit Section prepared an exhibit for installation at the Federal Bar Association, National Law Observance Committee Exhibit at RCA Exhibition Hall, Radio City, New York, which was opened on June 17, 1963, and will be on display until July 15, 1963. The exhibit displayed the activities of Federal law enforcement agencies. Mr. Shargel is Chairman of this Committee and in his letter he is referring to the dedication ceremony. To date the exhibit has been well received. Bufiles contain no information which precludes this letter to Mr. Shargel. Although this association is headquartered in Washington, Mr. Shargel is located at the above address in Philadelphia.

FD-277 (Rev. 10-15-62) OPTIONAL FORM NO. 10 UNITED STATES GOVERNMENT Memorandum 6/20/63 Director, FBI DATE: SAC. NEW YORK Attention: Personnel Section SAC E. HUGO WINTERROWD PHYSICAL EXAMINATION Remylet _ ReBulet _ Re physical examination _6/3/63 Dental work was completed on . Vision has been corrected to 20/20 in both eyes Employee specifically instructed 6/19/63 ESTHER M. CORBETT. R.N. __that he can operate a Bureau car (date) (name of person giving instruction)

Results of chest X ray patch test urinalysis serology were negative.

Enclosed physician's statement indicates he is qualified for strenuous physical exertion and use of firearms.

Employee is scheduled for physical examination on

Physical examination report has been reviewed and initialed.

Employee returned to active duty

Employee's physical condition is

UACB he is being removed from limited duty.

UACB he is being placed on limited duty.

Remarks:

EJM: EG
(2)

37-NOT RECORDED-10

THREE

6 JUL 1 1963 15

only when wearing the necessary glasses.

Enclosed are paid unpaid medical bills.

Physical examination reports are enclosed.

Attached are Bureau of Employees' Compensation forms".

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE REPORT OF PERFORMANCE RATING

	NEW YORK	DIVISION 1 - ADMI	NISTRATIVE
Where Assigned:	NEW YORK (Division)	(Section, Unit)	
Official Position Tit	ASSISTANT SPE	CCIAL AGENT IN CHARGE	*p
Rating Period: from	4/1/63	3/31/64	
ADJECTIVE RATING	SATISFA	ACTORY ent, Satisfactory, Unsatisfactory	Employee's Luitials
Rated by:	Joh F Malm Signature / Dan	ASSISTANT DIRECTOR IN CHARGE Title	3/31/64 Date
Reviewed by:	Signature	Title	Date
Rating Approved by:	Signature	Title	Date
70 APR 231964	TYPE OF (X) Official (X) Annual Ri	REPORT 67-1465 () Administrative () 60-Day APT () 90-Day () Transfer () Separation from S () Special	4 1964



NARRATIVE COMMENTS

The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION.

UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

1964 APR 20 AM 11 54

EEC.D-CALLAHAN

1 State

PREFORMANCE RATING CODE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)
ASSISTANT SPECIAL AGENT

Name of Employee E. HUGO WINTERROWD	IN CHARGE
	Rating Period: front1/1/63_to_3/31/6
RATING GUIDE A	AND CHECK-LIST
Note: Only those items having pertinent bearing on employee's performance	ce should be rated. All employees in same salary grade should be compared.
Kate nems as follows:	
Outstanding (exceeding excellent and deserving of special commendation Excellent.	on).
Satisfactory (good or very good).	
Unsatisfactory.	
O No opportunity to appraise performance during rating period.	
Guide for determining adjective rating:	
 "Outstanding" adjective rating requires (A) that all rated elements be "-f" and reverse of Form FD-185. 	d (B) that each and every rated element be factually justified by narrative detail on
"Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend up mechanical formulas; however, for an employee to be rated "Excellent" he mu	oon the composite result of evaluating all rated elements rather than following any ust not be rated unsatisfactory on any performance evaluation factors on the rating majority of such rating factors. Good judgment must be exercised to insure that ents, guirements described on the reverse of form FD-185,
F. (1) Personal assessment	É (m in
(1) Personal appearance.	(17) Firearms ability.
(2) Personality and effectiveness of his personal contacts. (3) Attitude (including dependability, cooperativeness, loyalty,	(18) Development of informants and sources of information.
enthusiasm, amenability and willingness to equitably share	(19) Reporting ability: (a) Investigative reports
/ work load).	(b) Summary reports
(4) Physical fitness (including health, energy, stamina).	(c) Memos, letters, wires
(5) Resourcefulness and ingenuity.	(Consider: conciseness; clarity; organization;
(6) Forcefulness and aggressiveness as required.	thoroughness;accuracy;adequacy and perti-
(7) Judgment, including common sense, ability to arrive at proper	nency of leads;administrative detail)
conclusions, ability to define objectives.	(20) Performance as a witness.
(8) Initiative and the taking of appropriate action on own responsibility,	(21) Executive ability:
(9) Planning ability and its application to the work.	(a) Leadership
(10) Accuracy and attention to pertinent detail.	(b) Ability to handle personnel
(11) Industry, including energetic, consistent application to duties.	(c) Planning (d) Making decisions
(12) Productivity, including amount of acceptable work produced	(e) Assignment of work
and rate of progress on or completion of assignments. Also	(f) Training subordinates
consider adherence to deadlines unless failure to meet is	(g) Devising procedures
attributable to causes beyond employee's control.	(i) Promoting high morale
(13) Knowledge of duties, instructions, rules and regulations, in-	(i) Getting results
cluding readiness of comprehension and "know how" of	(22) Ability on raids and dangerous assignments:
o (14) Technical or mechanical skills.	(a) As leader
O (15) Investigative ability and results:	(b) As participant
O (a) Internal security cases	(23) Organizational interest, such as making of suggestions for
(b) Criminal or general investigative cases	improvement
(c) Fugitive cases	(24) Ability to work under pressure. ———————————————————————————————————
(d) Applicant cases	Dictation ability
(e) Accounting cases	December 40thly
(16) Physical surveillance ability.	
A. Specify general nature of assignment during most of rating period (such a tor, etc.): ASSISTANT SPECIAL AGENT IN DIVISION 1 - ADMINISTRATIV	CHARGE
B. Specify employee's most noteworthy special talents (such as investigator, de- ADMINISTRATOR	sk man, research, instructor, speaker):
C. (1) Is employee available for general assignment wherever needs of service (2) Is employee available for special assignment wherever needs of service	require? Yes (If answer is not "yes," explain in narrative comments.) require? Yes (If answer is not "yes," explain in narrative comments.)
D. 1. Has employee had an abnormal sick leave record during rating period?	NO 2. Has employee used more sick leave (including annual leave or LWOP during such period?No li answer to either question is "Yes," explain in
E. Is employee qualified to operate a motor vehicle incidental to his official du If answer is "yes," personnel file must reflect the following: (a) Happhysically fit to drive. (c) Past safe driving record OK or has passed I	s valid State or local operator's license for type vehicle he is to use. (b) Is
ADJECTIVE RATING: SATISFACTORY Outstanding Excellent Satisfactory Uns	EMPLOYEE'S INITIALS

PART I

GENERAL COMMENTS

PERSONAL APPEARANCE AND PERSONALITY:

Mr. WINTERROWD presents an excellent appearance, and directs the functions of the Administrative Division in a capable, competent manner, channeling its activities so that the investigative divisions are rendered effective service in all aspects of operation.

2. ABILITY TO HANDLE COMPLICATED INVESTIGATIVE MATTERS:

Mr. WINTERROWD is well qualified to handle complicated investigative matters, and has demonstrated his ability to analyze investigative problems and devise solutions.

3. ABILITY TO PARTICIPATE IN RAIDS AND DANGEROUS ASSIGNMENTS:

Mr. WINTERROWD is qualified to participate in and lead raids and dangerous assignments involving the use of defensive tactics and firearms.

4. ANY LIMITATIONS ON AVAILABILITY; ANY PHYSICAL LIMITATIONS AFFECTING PERFORMANCE:

Mr. WINTERROWD is available for service wherever the Bureau's needs require and there are no physical limitations which affect the performance of his duties.

5. SUMMARY OF INCENTIVE AWARDS AND COMMENDATIONS:

During the rating period, the New York office has twice been commended for its efforts on behalf of the Language Training Program. As ASAC of the Administrative Division, Mr. WINTERROWD evaluates Agents recommended for such training, and also has the responsibility for utilizing Agents so trained to best advantage. In connection with the Bureau's speech program, this office has received a number of letters commending Mr. WINTERROWD on the excellent presentations he has made before various civic and fraternal groups during the rating period.

6. TYPE OF CASES OR WORK HANDLED AND APPRAISAL OF OVER-ALL PERFORMANCE:

Mr. WINTERROWD during the rating period has served as ASAC of the Administrative Division, which is responsible for clerical and stenographic operations of the office, as well as placement of personnel and liaison and technical duties. He is also responsible for the maintenance of the office and its equipment. I consider his performance in this capacity as SATISFACTORY.

An

PART II

SPECIFIC COMMENTS

1. JUSTIFICATION FOR ANY MINUS RATINGS GIVEN:

NA

2. EXPERIENCE AND ABILITY AS INSPECTOR'S AIDE:

Mr. WINTERROWD has acted creditably in this capacity in the past, although not during the rating period.

3. PARTICIPATION IN INFORMANT PROGRAMS:

·NA

4. TESTIFYING EXPERIENCE AND ABILITY:

Although he has not done so during the rating period, he has testified in a creditable manner in the past.

5. DISCIPLINARY ACTION (including items taken into consideration on rating guide and check list):

Several of the derelictions found during the recent inspection were in the Administrative Division, which is under the direct supervision of ASAC WINTERROWD. While none of these derelictions in themselves warranted administrative action against ASAC WINTERROWD, I do feel that there is a definite need for a general tightening up of the Administrative Division, and until this is accomplished, I feel that ASAC WINTERROWD's overall rating should be no better than SATISFACTORY.

6. ACCOUNTING INFORMATION:

NA

7. POLICE INSTRUCTION:

ASAC WINTERROWD appeared on two occasions during the rating period as a police instructor and presented his material in an excellent fashion.

8. SOUND TRAINING:

NA

'AN

9. RESIDENT AGENTS:

NA

10. FOREIGN LANGUAGE ABILITY:

	АЙA	
11.	ADMINISTRATIVE	ADVANCEMENT:

(a) Agent is interested in administrative advancement.

Yes_Xi No___

(b) Agent is completely available for administrative advancement.

.

Yesx

(c) Agent is considered completely qualified at present for administrative advancement, including experience, ability, personality and appearance.

Yes__ No_X

(d) If answer to (c) is "yes," Agent's qualifications considered very good excellent outstanding......

(e) If answer to (c) is "no," Agent Yes X No considered to have potential for future administrative advancement. (If applicable, explanatory comments required.)

ASAC Winterrowd is not being recommended for administrative advancement at this time in view of the rating on this report.

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FD-207 (Rev. 4-5-63) optional form no. 10 may 1962 Edition gsa gem. reg. no. 27



UNITED STATES GOVERNMENT

Memorandum

Director, FBI		DATE:	4/8/64		
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March 31. 1964

MR. TOLSON

J. H. GALE

NEW YORK INSPECTION ASSISTANT DIRECTOR JAMES H. GALE 2/24 - 3/20/64

SYNOPSIS

Officials: John F. Malone, Assistant Director in Charge, New York Office (NYO) since 11/2/62; ASACs E. H. Winterrowd (Administrative) since 5/21/59; W. M. Alexander (Criminal) since 11/13/63 (A. M. Bryant, former ASAC, retired); J. L. Schmit (Espionage) since 9/24/58; D. E. Roney (Security) since 12/11/61. Last inspection: 1/7-2/1/63.

Physical Condition and Maintenance - Very Good (Last Inspection - Very Good), Space adequate, secure and satisfactorily maintained. Minor housekeeping delinquencies ordered corrected. Resident Agencies inspected, satisfactory. 49 of 140 cars inspected: I had safety delinquency of electrical nature which could have occurred just prior to inspection (low-beam headlights and siren not operative) - corrected. Other minor defects also corrected. Repair and operating costs per mile above field average; instructed to reduce. Automobile utilization survey disclosed request for 6 additional cars not justified. Quota set last inspection adequate but not excessive.

Investigative Operations - Very Good (Last Inspection - Very Good). Case load 2/29/64. 13,021 pending investigative matters (11,369 active, 1852 inactive). Delinquency 7,1% (field average 5.3%). Missed applicant deadlines at field average. Missed fugilive deadlines high, 8.75% (field average 4.40%). Reduction ordered. Excellent progress made in penetration of Soviet and satellite espinage. 13 substantive errors found in 5,887 files reviewed for 0.22% (field average 0.34%). Administrative actions handled separately. For first 8 months fiscal 1964 statistics up in two categories and down in convictions (-8%) and fines, savings and recoveries (-15%). Considerable backloz of convictions in courts which should, when cleared, put office over in this category. Importance of statistics stressed. Criminal Informant and Security Informant Programs rated very good. 55 of 105 bank robbery matter violations received since last inspection solved. Increased effort ordered. Criminal intelligence Program achieving excellent results. Need for further penetration at leadership level emphasized.

Administrative Operations - Fair (Last Inspection - Good). New York Office has Assistant Director, 4 ASACs and 42 Agent Supervisors. Separate memoranda submitted recommending consolidation two see ervisory deaks in one Division eliminating one supervisor, and elimination of one supervisor in another Division. Request for additional JHG:wmj (10) 1 - Mr. Callahan (Att: Mr. C. R. Davidson) (Sent Separately) 1 - Personnel Files of John F. Malone, E. Hugo Winterrowd, William M. Alexander, Joseph L. Schmit, Donald E. Roney
Enclosure

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Memo for Mr. Tolson Re: New York Inspection

desk in Criminal Division not considered justified by Inspector. Time in Office (TIO) 28.7% for three months preceding the inspection below comparable period last inspection of 31.2%. Decline favorable but still considered high and instructions issued to continue to stress reduction to maintain downward trend. Cases closed per Agent (5.6) below field average (10.9). Miributable large degree to low case closings in involved explonage (2.91) cases. Ordered to improve. Over-all operations of Chief Clerk's Office satisfactory. Office ordered institute project to dispose of old builty exhibits. When completed current clerk complement can be reduced by two. Form errors (4.84%) slightly above field average of 4.72%. Improvement since last inspection. Accuracy stressed. Steno production below field average for larger offices and decline from last inspection attributable to fact one-third of stenographers in Bureau less than 8 months. Accuracy regarding retyped pages better than field average. Operations costs first seven months fiscal 1934 considerably below 1963. Continued economy stressed.

Personnel Matters - Pair (Last Inspection - Fair). As of 2/21/64 New York Office had 964 Agents and 557 clerks, with clerk-Agent ratio 56%. Below field average of 62%. Office requested no additional personnel. In pector determined agent complement can be reduced by 10, including reduction of 2 supervisors whose desks consolidated (separate memoranda with recommendations submitted). Possibility of additional reduction of 3 accountants now on special assignment if upon their return from Hill in April case load has not increased. Clerical personnel adequate. Voluntary overtime 6-month average 2'19". Generally equitably shared. 26 Agents had average slightly less than 2 hours for this period. One Agent detected changing sign-in time apparently to gain overtime (disciplinary action separate). This appears to be isolated instance. Simultaneous office-wide check failed to detect any other instances. One overweight Agent due to prescribed diet of doctor. Agents on limited duty - justified. Recruitment record of Special Agents excellent. Morale appears very good.

Contacts - Excellent (Last Inspection - Excellent). 44 SAC contacts at beginning of inspection. I approved during inspection, 5 recently deleted by office and 3 by inspector for lack of productivity. Remaining 37 are of high quality and show good cross section of possible services. Relations with press, radio and television favorable. Assistant Director Malone made 2 radio and no television appearances in 1963. Instructed to improve. Arrangements had been made to put on hour-long network program about WBI but postponed due to network conflict. Being rescheduled for future. Additional radio and television programs presently under negotiation. 157 speeches by New York personnel in 1963. Equitably shared by NYO officials. Training program for Fall National Academy and other law enforcement agencies well organized and effective. Police schools more than doubled in 1963 ever 1962. Legislative and American Legion programs functional. Contacts by inspection staff with 60 civic, judicial, business and law enforcement officials reflect Director and Sureau held in high regard. Law enforcement contributions very good. Instructed to Jureau.

RECOMMENDATIONS:

1. Assistant Director John F. Malone, GS-13 - \$20,000, nonveteran, not on probation. Mr. Malone makes an excellent personal appearance. His personality makes

Memo for Mr. Tolson Re: New York Inspection

him outstanding in his contact ability. Because of his yast experience he is fully capable of handling the New York Office and should be continued. If approved, attached letter summarizing the inspection findings should go forth.

- 2. ASAC E. Hugo Winterrowd (Administrative Division), GS-17 & \$19000, non-veteran, not on probation. Winterrowd makes substantial appearance and has a friendly personality. He serves as #1 Man to Mr. Malone and shares over-all responsibility for personnel assigned and supervision of administrative operations, which includes Chief Clera's Office, and stend pool. One substantive error detected in his Division, which involved no culpability on Winterrowd's part. Administrative Operations rated only fair as result of some deficiencies which could be improved upon with more aggressive attention on part of Mr. Winterrowd. This was forcefully called to his attention by Inspections. Continue as ASAC.
- 3. ASAC William M. Alexander (Criminal Division), GS-16 @ \$17,000, nonveteran, not on probation. He has been ASAC, New York, since 11/13/83. Alexander makes substantial appearance and exhibits a mature professional manner. He is still learning his new assignment and with additional experience in New York should be able to do a capable job. Eight substantive errors detected in his Division, none of which involved culpability on Alexander's part. He should continue as ASAC.
- 4. ASAC Joseph L. Schmit (Espionage Division), GS-17@\$19,000, nonveteran, not on probation. Schmit makes a substantial appearance. He is a mature individual devoted to his responsibilities in the counter-espionage field. He is very knowledgeable in this field and has tremendous drive and enthusiasm. Outstanding results are being achieved under his guidance. Two substantive errors were detected in his Division, none of which involved him. He should be continued as ASAC.
- 5. ASAC Donald E. Roney (Security Division), GS- 17 @ \$18,000, nonveteran, not on probation. Roney presents a substantial appearance. He has provided capable

Memo for Mr. Tolson

Re: New York Inspection

leadership in his Division resulting in excellent coverage of Communist Farty activities. Two substantive errors were detected in his Division, neither of which involved culpability on Roney's part. He has demonstrated he can handle his assignment and should be continued as ASAC.

Memo for Mr. Tolson Re: New York Inspection

DETAIL

New York Office conveniently located, occupies 9 floors in commercial building. Space adequate, secure and satisfactorily maintained. The minor housekeeping delinquencies detected were corrected. All Resident Agencies inspected have suitable office space and well maintained. 49 of 140 cars inspected; I had safety delinquency of electrical nature (low beam headlights and siren inoperative) which could have occurred just prior to inspection - corrected. Other minor defects corrected. Repair costs per mile (.019¢) above average for all Bureau cars (.013¢) and operating costs per mile (.063¢) above average for all Bureau cars (.063¢). Assistant Director instructed to maintain repair and operating costs at a minimum consistent with efficient operations. Automobile utilization survey disclosed request for 6 additional cars not justified. Quota set last inspection adequate and not excessive. Automobile accidents since last inspection increased 60%; attributable to traffic conditions. Assistant Director instructed to stress to all personnel necessity for safe driving labits to keep accidents to absolute minimum.

Case load 2/29/64 was 13,021 (II, 369 active, 1652 inactive), consisting of 5,083 active criminal cases, 4,407 active security cases, 1879 active applicant and others. Delinquency all categories on 2/29/64 was 7.1% (field average 5.3%). Instructed to reduce. Missed applicant deadlines 4.7% (same as field average). Missed fugitive deadlines 8.75% (field average 4.40%); reduction ordered. 13 substantive errors in 4887 files reviewed for 0.22% (field average 0.34%). Administrative action concerning personnel involved separately recommended.

and fines, savings and recoveries (-15%) for first 8 months of current fiscal year. Clearance of cases awaiting prosecutive action on heavy court docket will materially improve current year's record. Importance of accomplishments atressed. Criminal informant and Security Informant Programs rated very good. Full participation in Criminal Informant Program by Agents working primarily criminal cases stressed. 55 of 105 bank robbery matter violations received since last inspection solved. Added emphasis ordered. Coverage of Communist Party, USA, verifies continued relationship between it and Communist Party Soviet Union. Excellent progress made in penetration of Soviet and satellite espionage in United States. Intensive investigative attention ordered to fully exploit recent breakthrough in Cuban illegal intelligence activities. Criminal Intelligence Program being afforded concentrated attention with excellent results obtained. Necessity for penetration of leadership emphasized looking toward

Memo for Mr. Tolson Re: New York Inspection

additional prosecutions.

ADMINISTRATIVE OPERATIONS.

FAIR

Supervisory staff of the New York Office is composed of an Assistant Director. 4 ASACs, and 42 Agent Supervisors. By separate memoranda it was recommended two desks be consolidated eliminating one Supervisor in Security Division and that duties be redelegated in Administrative Division to eliminate one supervisor. Time in Office (TIO) averaged 28.7% for the three months preceding the inspection (31.2% for comparable period preceding last inspection). TIO for February, 1964, was 27.8%. Even though TIO decreasing, considered high and instructions issued to continue to stress reduction to maintain downward trend. Cases closed averaged 5.8 cases per man for same period. Field average comparable period was 10.9 cases per Agent. Office ordered to improve even though lower case closings in New York attributable in large part to low case closings of involved Espionage Division cases (2.91 cases per Agent). Over-all operations of Chief Clerk's Office satisfactory. Instructions issued to study possibility of decentralization of pending file rotors to increase efficiency and reduce manpower. Survey of bulky exhibits disclosed many old exhibits being maintained unnecessarily; ordered to conduct immediate thorough review to dispose of those no longer needed. When project completed anticipated two clerical employees now assigned bulky exhibit unit can be released to other assignments. Survey also made of duties of complaint clerks after regular working hours and suggestion made which will result in saying of 7 clerical days per week. Percentage of files with form errors was 4.84% compared with field average of 4,72%. Improvement since last inspection. Accuracy emphasized. Stenographic production was 2.96 pages per hour based on survey conducted which represents a decrease of , 20 pages per hour recorded in survey during last inspection and is . 79 pages below field-wide average of 3. 75 pages per hour during 1963 for offices of comparable size. Typists production (3.01 pages per hour) below field average (3.30 pages per hour). Noted 1/3 of stenographers in Bureau less than 8 months which contributes to low production. However, accuracy regarding retyped pages better than field average. Percentage of errors found in #1, #2 and #3 registers was 5.01%. During first seven months of fiscal year 1964, operations costs below base figures in travel, per diem and communications. Total costs considerably below fiscal 1963. Continued economy stressed.

PERSONNEL MATTERS. .

TATE

As of 2/21/64, NYO had 964 Agents and 557 clerks with a clerk-Agent ratio of 58% - below field average of 62%. Office considered current complement adequate. Inspector determined complement can be reduced by 10 Agents. Determination made from extensive file reviews, analysis of complexity of cases and interviews with Agent personnel. Reduction can be accomplished by general tightening up, closer supervision,

Aemo for Mr. Tolson Re: New York Inspection

and increased production through higher case assignments of routine-type uncomplicated cases. (Separate memorandum with full justification for reduction submitted.) Reduction includes redommended elimination of 2 supervisors (handled separately). Possibility of additional reduction of 3 accountants now on special assignment if upon their return from Hill in April case load has not increased. Clerical personnel considered adequate. Voluntary overtime 6-month average 2'19". Generally equitably shared. 26 Agents had average of slightly less than two hours per day for six months. Instructed to insure equal sharing thereof. One Agent detected by Inspector apparently changing sign-in time of another Agent apparently to gain 16 minutes credit for overtime (disciplinary action handled separately). This appears to be isolated instance. Simultaneous officewide check failed to detect any other instances. One overweight Agent detected during inspection. Due to diet prescribed by physician in treatment of ulcer (handled separately by referral to Administrative Division to follow). 8 Agents on limited duty- justified. Three Agents on probation (one transferred out). New York is nonquota office for applicant recruiting. However, during current fiscal year 38 Special Agents recruited. Considered excellent. Morale appears very good.

CONTACTS.... EXCELLENT

There were 44 SAC contacts at the beginning and one sproved during the inspection for a total of 45. Office deleted 5 and Inspector 3 for lack of productivity leaving balance of 37. Remainder, seven developed by Assistant Director Malone, represent good cross section of possible services and are of high quality.

Relations with press, radio and television favorable. Radio and television stations broadcasting "Ten Most Wanted Fugitives" and other informative items. Assistant Director Malone made 2 radio and no television appearances in 1963. Arrangements had been made to put on hour-long network program about ABI but postponed due to network conflict. Being rescheduled for future. Instructed to improve. Office is negotiating with one television station to present a half-hour program on New York Office of the FBI possibly latter part of May, 1964. Numerous tapes of speeches in possession of radio stations for broadcasts in the future.

157 speeches by New York personnel in 1963; 63 by Assistant Director Malone and 65 by Assistant Special Agents in Charge. Speeches made before quality groups and equitably shared by New York Office officials.

Relations with local law enforcement agencies, Federal and other local agencies close and effective. Training programs for FBI National Academy and other law enforcement agencies well organized and effective. Number of police schools has more than doubled in 1963 over 1962 and are on wide range of topics. All instructors have been audited. Although principal legislative activity takes place in Albany Division, New York has developed the Administrative Assistant to the Governor of the State who keeps office advised of possible items of interest to the Bureau. Liaison with

Aemo for Mr. Tolson Re: New York Inspection

National and State American Legion officials promptly reported and good relations exist.

Contacts by Inspection Staff with 60 civic, law enforcement, judicial and business officials revealed they were very complimentary of the Director, the FBI and Bureau personnel with whom they come in contact.

Law Enforcement Bulletin submissions very good. Inadequate contributions of Human Interest Items and Interesting Case write-ups considering size of office and instructions issued to improve.

E. HUGO WINTERROWD
ASAC, ADMINISTRATIVE DIVISION
GS-17, - \$19,000
EOD: 7/15/40

SACTIVEW YORK:

Mr. WINTERROWD is the Assistant Special Agent in Charge of the Administrative Division of the New York Office. As #1 Man to the SAC he has the responsibility for the administration of the office in my absence. He is responsible for the stenographic and clerical operations of the office, along with the physical equipment and maintenance of the office and its equipment. He also has responsibility for the placement of personnel and liaison and technical duties. He performs his administrative duties with the best interests of the Bureau in mind, insuring that the proper team work exists to accomplish our investigative By letter dated 2/11/63 Mr. Winterrowd was censured by the Bureau as a result of employees of this office improperly obtaining state automobile inspection certificates. This office has been in receipt of numerous letters commending Mr. Winterrowd on his excellent presentations before various civic and private groups in connection with the Bureau's speech program. By letter dated 9/20/63, the Bureau commended the New York Office for the very evident cooperation which the Bureau has received from this office in connection with the Language Training Program. Mr. Winterrowd has the overall responsibility for the language program in this office. Mr. WINTERROMDis completely available for administrative advancement and has proven by his performance that he is interested in and qualified for such advancement.

RATING: EXCELLENT.

ASSISTANT DIRECTOR GALE: (JHG:wmj 4/7/64)

James H. Gale; 2/24 - 3/20/64."

See memorandum J. H. Gale to Mr. Tolson dated March 31, 1964, captioned, "New York Inspection, Assistant Director,"

67-NOT RECORDED 10 APR 8 1964

NEW YORK INSPECTION / 2/26/64

JFM:KGD

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FORM 3-542 (6-17-63) APPROVED COMP. GEN. U.S. 4-5-63 IN LIEU OF ST 1126

FEDERAL BUREAU OF INVESTIGATION

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UNITED STATES DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to File No.

Feb. 13, 1964

Director Pederal Bureau of Investigation United States Department of Justice Washington, D. C. 20535

67-110 T

Dear Sit:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check - Money Order) the sum of \$10, payable to S.A.I.F., to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

Official Bureau Name (please type or print)	Date	Office of Assignment (or SOG Division)
F HICO UTATERROUD	2/13/64	
		NEW YORK
The following person is designated as my beneficiary for		Fund:
Name (pe if female)		Relationship wife
Address 67-21C 193rd Lane, Fresh Me	adows, 65, N.Y	•
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The following person is designated as my beneficibeneficiary of agents killed in the line of duty, other than	ary under the Chas. S. Ro travel accidents.	ss Fund providing \$1500 death benefit to
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Name (primary beneficiary; use given first name if female) Same as above. Address Name (contingent beneficiary, if desired; use given first name)	ame if female)	Relationship

May 19, 1964

PERSONAL

Mr. R. Hugo Vinterrowd Federal Bureau of Investigation New York, New York

Dear Vinterrowd:

I am indeed pleased to advise you that you are being designated Special Agent in Charge of the Administrative Division of the New York Office, with no change in grade or salary, effective immediately.

Sincerely,

J. Edgar Hoover

MAY 19 1964

COMM-FBI

1 - Movement 38

1 - Mrs. Axtell

1 - Miss Usilton

Magel 1

Mr. Winterrowd is presently in Grade GS 17 \$19,500 per annum.

Tolson
Belmont
Mohr
Casper
Callaham
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele, Room

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56 11 11 mm

MAIL ROOM TÉLETYPE UNIT

CHO WIN

E, HUGO WINTERROWD

Mr. Caspor
Mr. Callabany
Mr. Conrad
Mr. DeLoach
Mr. Evans
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel

mutch

Mr. Tolson Mr. Belmont Mr. Mohr Y

New York, New York May 20, 1964 Mr. Trotter_____
Tele. Room_____
Miss Holmes___
Miss Gandy____

Dear Mr. Hoover:

I cannot properly express my appreciation for your designating me Special Agent in Charge of the Administrative Division of our New York Office. I am deeply grateful for the confidence you have placed in me in making this designation.

I want you to know that I shall continue, as always, to do my utmost for our organization. Also, it is a real personal privilege to have served and to continue to serve under you as Director of the FBI.

With my best wishes for your continued health and happiness.

Sincerely,

Hugo Winterrowd

Mr. J. Edgar Hoover
Director
Federal Bureau of Investigation
U. S. Department of Justice
Washington, D. C.

MAY 261933

REC-142
Searched Numbered

E B I5 MAY 22 1964

3/20



(For agency our)		·	
NAME (CAPS) LAST-FIRST-MIDDLE MR,-MISS-MR	S. 2. (For agency use)	3. BIRTH DATE (Ma., Day, Year)	4. SOCIAL SECURITY NO.
WINTERROWD, E. HUGO (MR.)		5-23-16	317-05-7576
S. VETERAN PREFERENCE	& TENURE GROUP	7. SERVICE COMP. DAT	
1 1-NO 3-10 PT, DISAB. 5-10 PT, OTHER			
D. FEGLI	10. RETIREMENT	- mark	11, (For CSC use)
1 COVERED 2 INELIGIBLE 3 WAIVED	2-FICA	STATE SHOTHER	
2 CODE NATURE OF ACTION	13 EFFECTIVE DATE	14. CIVIL SERVICE OR	other legal authority
CHANGE IN TITLE	5-19-64	EXCEPTED I	BY LAW
15 FROM: POSITION TITLE AND NUMBER	16. PAY PLAN AND	17, GRADE OR LEVEL	18. SALARY
Supervisory Special Agent (Assistant Special Agent in Charge) 130	occupation code	GS 17	\$19,500 pa
19 NAME AND LOCATION OF EMPLOYING OFFICE	<u>andre de la compresión de</u>		
•			
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20. TO: POSITION TITLE AND NUMBER	21. PAY PLAN AND	22. GRADE OR LEVEL	23. SALARY
Supervisory Special Agent	OCCUPATION CODE		1
(Special Agent in Charge)		GS .17	\$19,500 pa
24 NAME AND LOCATION OF EMPLOYING OFFICE			*
4	•	,	
	·		
25 DUTY STATION (Cay -e county - State)			26. LOCATION CODE
27 APPROPRIATION	28. POSITION OCCUPIED	l .	POSITION TO: STATE
S. & E., FBI	2 = EXCEPTED	I - PROVED-I	
	SERVICE	2 = WAIVED-2	<u> </u>
	tionary (or trial) period commen	VCING	
S. SERVICE COUNTING TOWARD CAREER OR PERMANEN			
separations: show reasons below, as required, check if applicable:	PROBATION	D. FROM APPOINT	hent of 6 months or less
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Basis for this position is Sect of 1949 as amended.	ion 505 (e) of	the Classif	lication Act
or rass as amended.			•
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	•		$\mathcal{D}_{\mathcal{O}_{\kappa}}$
11 DATE OF APPOINTMENT AFFIDAVIT (Assessions only)	34. SIGNATURE (Or all	ber Authentication) AND TITE	· · · · · · · · · · · · · · · · · · ·
A CONTRACTOR OF THE PROPERTY PROPERTY (ASSESSMENT MICH.)	1	,	- · .
32 OFFICE MAINTAINING PERSONNEL FOLDER (1) different from employing office)	1 ,	. Ee. 21	mM A
		Director	
3 CODE EMPLOYING DEPARTMENT OR AGENCY		DTI.od cor.	1
DJ 02 FEDERAL BUREAU OF INVESTIGATION WASHINGTON 25, D.C.	35. DATE	5-21-	64

4. PERSONNEL FOLDER COPY

U.S GOVERNMENT PRINTING OFFICE; 1963 432597

U. S. DEPARTMENT OF INSTITUTE COMMUNICATIONS SECTION

JUN 9 1964,

TELETYPE

CODED TELETYPE

2-16 PM M URGENT 6-9-64 MSL

TO NEW YORK --7--

FROM DIRECTOR 1 P

SAC E. H.

b6 b7C

WINTERROWD/ - VICTIM, INFORMATION CONCERNING - CRIMINAL SECTION.

RE NEW YORK AIRTEL SIX FIVE SIXTY FOUR.

THIS MATTER IS TO BE FOLLOWED CLOSELY AND EVERY COOPERATION SHOULD BE EXTENDED TO THE NEW YORK CITY POLICE DEPARTMENT TO INSURE THAT SUBJECT AND ANY OTHER RESPONSIBLE PERSONS ARE PROSECUTED FOR THE UNPROVOKED ASSAULT ON VICTIM.

KEEP BUREAU IMMEDIATELY AND FULLY ADVISED OF PERTINENT.

DEVELOPMENTS.

END

Jam

-341

FBI NEW YORK

FBI

Date: 6/10/64

Tra	nsmit the following	ng in PL	AIN TEXT	n text or code)		; !	
Via	AIRTEL	\ REG	ISTERED MAIL		ling)	 	
<u>-</u> -		DIRECTOR, FBI SAC, NY (67-1) SAC E. INFORMATION CO	H. WINTERRO	WD) VICTI CRIMINAL SE	FRE /	margh for	
	at which tor in his advised at Lt. Thomas Lt. 0'Brie of	sion, NYC PD, ime cooperation investigation present time 0'Brien, 109 on currently continued his family	on this offi n concerning case assign th Precinct,	this date bece again extended to Supervelock Queens, N.Y screet backgesociates. owed closely	oy SA James tended to the Inspector of the State of the S	T.McShane he Inspec- or Crowley cer, ed k on scheduled	b6 b7(
,	1-NY File JTM:MFB	67-1777		Searched 2	Numbered_ JUN 16 156	3111_ 423	
		REC-1;		z J	JUN 15-1964		
	2	JUN 1 9 19397	Y .	. 1		Q	
	Approved:	Special Agent in Ci	Sent_ narge		M Per PERSA	MU TUNIT	



UNITED STATES DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION

NEW YORK, NEW YORK

In Reply, Please Refer to File No.

May 22, 1964

3-ecd

Director Federal Bureau of Investigation United States Department of Justice Washington, D. C. 20335

Dear Sir

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check - Money Order) the sum of \$10, payable to S.A.I.F., to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

************		AND SUBMIT BOTH COPIL			000 0
Jiiiciai B	ureau Name (ple	ase type or print)	Date	Office of Assignment (or SOG Division
SA	E. HUGO	WINTERROWD	5/22/64	NEW YORK	
			or Special Agents Insurance l	und:	
Vame (prir	ma r han fisian	feme	ale)	Relationshi wife	p
Address	67-21C	193rd Lane, Fres	sh Meadows, L. I.	, N.Y.	
Vame (con		ary, if desired; use given firs One	t name if female)	Relationshi	p
Address	······································			den en e	
	mary beneficiary	use given first name if fema	lle)	Relationshi Wife	P
Address	67-21C	193rd Lane, Fres	sh Meadows, L.I.	N.Y.	
lame (con	tingent benefici None	ary, if desired; use given firs	t name if female)	Relationshi	p
Address					
		ment Presived sents I surence Fund Y 7 3 13	E. H	JGO WINTERROWD	turnd
ě	J. Edgar	Parist, Charles	Special	Agent	
	[7.7]		#"# # # # # # # # # # # # # # # # # # #		

4 361114 1914

FD-3	6 (Rev. 12-13-56)		
			Mr. Tolson
1	p - Carrier	FBI	A County of the
•	*	Day Steven	Mr. Callahan
	<u></u>	Date: 6/5/64	Mr. Della
Tran	smit the follow	ring in PLAIN TEXT (Type in plain text or code)	Mr. Gale
Via.	AIRTEL	REGISTERED MAIL	Mr. Su'tivan
		(Deinsity on Mathod of Mailing)	ir. Trotter
	TO A	DIRECTOR, FBI ATT: PERSONNEL SECTION	Miss Holpes Miss Foody
	FROM (ASAC, NY	
	SUBJECT:	VICTIM,	in love
	0000263.	SAC E. HWINTERROWD, NYO) 5 UNPROVOKED ASSAULT, SATURDAY, 7/30/64;	1
		INFORMATION CONCERNING	60 b7c
		400	
1	· · ·	SAC Winterrowd has furnished the following infor	mation
	aged	on the night of 5/30/64, in the vicinity of 51-20	Bowne
1	Street, F	lushing, L.I.,N.Y.	
	1	Mr. Winterrowd made numerous attempts to contact	rthe
	the matte	the assailant, and receiving no response, has turn over to Deputy Inspector Charles S. Crowley of ision, NYC PD. What happened is this	the
	Youth Div	ision, NYC PD. What happened is this st with a young lady and another couple at a part	y at the
	home of M	[n.	ng on hac
	5/30/64% causing st	SAC Winterrowd has been unable to determine any he unprovoked assault , which was commi	tted by
	a.	year old high school student, whose name is , Flushing, L.I., N.Y. This was not wh	av could
	be consid	lered a front between two teen agers but actually	a mugging.
	SAC Winte	errowd endeavored for a period of three days to sper of the assailant with negative results.	
		The Bureau is being advised because of SAC Winte	rrowd's
	position	in the FBI and since, in his estimation, necessar	7 / 2 / 1 5 / 1 3
	must be t	raken to curb this type of the length and unprovosed	1 45
	704	The young man accompanying na also aresident of Flushing, was also area	med keked and
÷	kickéd je	Both hove were hit upon unexpectedly. Struck down	i and
	kicked,	while other boys were responsible ior	the at- 1/
	tack on t	boyl Wit appears a group of Doys took	t it upon
بار	uck	es for reasons unknown to "jump" and beat up the	
(C.C.)	1-NY	Police Department COPY SENT TO MR. TOLSON	المرابعة في المرابعة
. (J Speroved: —	Sent M Per	w mon
nc-	EHW: MFB	Special Agent in Charge	人公众人

	. 170 . 180 . 18		4
A Company of the Comp	FBI		!
	Date:		; 1
smit the following in	(Type in plain text of	code)	
 	(Priority or I	(ethod of Mailing)	i
ر الله الله الله الله الله الله الله الل	an an an indicatan jak an indicatan an indicatan an indicatan an indicatan an indicatan an indicatan an indicat	والمسترجمة والمعارضين محدادها فتسريبها للمساوشات ليفي	
be filed by boys received num	-2- and necessary, court action and the person action are actions bruises on their sustained a broken nower spinal area. Both	accompanying hi r faces and bod ose and rupture	m. Both ies. d blood
matter.	will be kept advised		s in this
No.	to all and to	froms.	,
	,		
•	•		

Special Agent in Charge

FBI

Date: 6/15/64

		PLAIN TEXT	
insmit the	tollov	(Type in plain text or code)	
AIR	TEL	REGISTERED MAIL	
		(Priority or Method of Mailing)	
то	:	DIRECTOR, FBI	
FROM	:	SAC, NY (67-1777)	
SUBJE	CT:	iew york NY	
,		SACTE. H. WINTERROWD) = VICTIM; INFORMATION CONCERNING CRIMINAL SECTION	
	9	This is to advise that SAC Winterrowd and	
were on the	inte	rviewed by a representative of the Youth Division, aning of 6/12/64, at the 109th Precinct, Flushing,	NYC PD,
tecti	ve C	RAVEN is handling this matter and he advised that a	an inves-
tigat. larlv	on the	s underway and that, depending on the results and background of and others involved, the	particu- ne case
will	be h	background of and others involved, the andled either as a juvenile matter within the Youth	Division
or, i	f the	ere is a background of previous trouble, then the mought into Magistrate's Court, at which time	<u>natter</u>
	and	other interested parties would appear.	.
Ĭ.	۽ ج	his matter being closely followed and Bureau will.	be kept
advis	ed o	developments.	7 A
* '		MEC-139 , 01-1-102 62-134	2
3)-Bur	A N		
		67-3777	1
	P.P.		**
EHW:M	FB	M. ·	•
		JUN 76 1964	
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		Aug 1	d <u>.</u>
			•
Cc.	ue		1 t
	AVICE	km 12 .	
		A July	1.7
Approv	edili	Sent M Per	
, -1 .	991	Special Agent in Charge	

REC-138

PLAINTEXT

6/9/64

TELETYPE

URGENT

1 - Mr. Callahan 1 - Mr. Thompson

1 - Mr. T

TO SAC NEW YORK

FROM DIRECTOR FBI

SAC E. H.

WINTERROWD) - VICTIM: INFORMATION CONCERNING - CRIMINAL

b6 b7C

SECTION

RE NEW YORK AIRTEL SIX FIVE SIXTY FOUR.

THIS MATTER IS TO BE FOLLOWED CLOSELY AND EVERY COOPERATION SHOULD BE EXTENDED TO THE NEW YORK CITY POLICE DEPARTMENT TO INSURE THAT SUBJECT AND ANY OTHER RESPONSIBLE PERSONS ARE PROSECUTED FOR THE UNPROVOKED ASSAULT ON VICTIM.

KEEP BUREAU IMMEDITATELY AND FULLY ADVISED OF PERTINENT

JUN 9 1964 2 P2711	
FDT: vew TELETYPE	,
(4)224 2 PM	
NOTE: 3	
year old high school student. allegedly assaylted year old	i
SACOWINTERROWD at a party in a private home in New York on the shoot 5/30/646. The assault was said to be completely without caus	' se
and was actually a mugging rather than a fight between two	_
was also assaulted. The father of the subject ha	ıs
refused to talk with SAC Winterrowd, and the matter has been turned over to the New York City Police Department. The	ļ
Director noted "Go all out to get responsible persons."	

me

b6 b7C

FD-36 (Rev. 12-13-56)	Mr. Tolson
	Mr. Belmont Mr. Mohr
	Mr. Casper
FBI	Mr. Conrad
Date: 6/26/64	Mr. DeLoach Mr. Evans
DIATH MOUM	Mr. Gale
Transmit the following in	Mr. Sullivan
Vig AIR TEL REGISTERED MAIL	Mr. Trotter
(Priority or Method of Mailing)	Miss Holmes and Miss Gandy
TO : DIRECTOR, FBI	and the same of th
FROM : SAC, NY (67-1777)	The second secon
SUBJECT:	
SAC E W (UTWEED DOUD WITCHTY)	1
SAC E. H WINTERROWD, VICTIM; INFORMATION CONCERNING	
This is to advise that Det. Robert Craven, Youth	Division.
NYC PD, 109th Pct., Flushing, NY, contacted SAC Winterro	owd in this
matter. He informed that the Youth Division had his father. in for interview and inter	and b6
that the boy admitted the unprovoked assault on	
done. According to Det. Craven, and this is verified by	what he had
	ause a few
weeks prior to June 12, 1964, had, on commented to a mutual friend that girl friend we	one occasion,
and was in fact "fat".	as not precty
Mr. Winterrowd has been assured by Det. Craven th	hat a record
OF this matter has been made with the Juvenile authoriti	ies within
the NYC PD and the Detective Bureau of 109th Precinct. explained that there had been no previous problems or tr	Det. Craven
or members of his family insofar as the NYC	C PD can de-
termine; and that it has been emphatically explained to that if there were any additional untoward actions on the	the he part of
brought to the attention of the authorities	s, he would
be brought into a court of NYC or NY State. Det. Craven thoroughly interviewed the family and made other	n said he had b6 additional b7C
checks, that he felt the appearance of the boy at	t 109th Pct.
NYC PD, made him realize that he must fulfill his respont to the community. He said there was no doubt in his min	nsibilities
had acted improperly but that, in his experience	in the Youth
Division, NYC PD, the action that has been taken would winterests of the community and particularly the necessar	well serve the
and recognition on the part of young as to his ac	ctions. No
further action contemplated. Bûreau is assured of prope	er police rec-
	The state of the s
11-11 FILE 0/71X/1/ 7:7/11 10 1004/1	31.4
EHW: MFB	5/4
Approved:M Per	3/1L
Special Agent in Charge	/
U UUL U S	

Mr. John F. Malone Federal Bureau of Investigation New York, New York

Dear Mr. Malone:

It is a pleasure to commend you and, through you, Special Agent in Charge E. Hugo Winterrowd and other personnel in the New York Division responsible for the success realized in obtaining applicants for Special Agent positions.

Under your capable guidance, each participant has pursued this endeavor with enthusiasm and diligence, with the result that your division has procured an unusually large number of applicants. I want to thank you for your splendid leadership and ask you to express my appreciation to Mr. Winterrowd and to the others who assisted in this noteworthy accomplishment.

Sincerely yours,

1 - SAC, New York (Personal Attention) Place a copy of this letter in files of participating personnel.

1 - Miss Usilton (Sent Direct) ET:

(6)

TO TOME ALITOM Based on memo Davidson-Callahan 6/29/64. COPY PREPARED AND ATTACHED FOR PLACING IN FILE OF:

E. Hugo Winterrowd

RECEIPT FOR GOVERNMENT PROPERTY FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

JUL 1 0 1964

I certify that I have received the following Government property for official use:

NEXIXXXX

New Commission Card with case # 112 SAC

RETURNED:

Old Commission Card with case # 112

ASAC

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

FILE

, , ,

(Signature)

(Typed name) E. Huro Winterrowd

-345

V/V

OPTIONAL FO	IM NO. 10				
UNITE	STATES GOVERNMENT			Tolson Belmont	
$\lambda \Lambda \Lambda$	emorandum			Cosper	7
1716	moranaam			Conrad DeLoach	2
				Evans Gale	$ \mathbb{Z} $
то	: Mr. Callahan	i	DATE: 6/29/64	Rosel Kill	74
	A	\ <u>\</u>		Toder	
FROM	² C. R. Davidson	UNITY 1		Tele, Room . Holmes	-6-
				Gandy	in I
SUBJECT	r: ASSAULT ON			- Sure	Su)
		WINTERROWD		oney.	المراد
	NEW YORK DIVIS	ION		Along Alak	
•	The purpose of thi	s memorandum is	s to advise of the d	sposition of	h6
the pol	ice inquiry into the as	sault on			b7C
	night of 5/30/64.	13. API	3knx 1241 11	ادان کی بادی	
	Cit	Y W.	A STATE OF THE PARTY OF THE PAR	EWYORK CITY,	
night is	The New York On	ce into previously	y advised the Burea <u>I stude</u> nt in Flushin	au that on the	J. YELK
	_knocked down and kie		while	companion	•
			ed by other boys w		••
		sustained a brok	en nose and ruptur	ed blood vessels	
Newinthe	ower spinal area and	both boys receive	ed numerous bruise	es.	
1-1-1-1	SAC Winterneyed n	anantad tha matta	er to a Deputy Inspe	natan af tha Vauth	
Divisio	n of the New York Cit				
	C, New York was inst				
	nd every cooperation t			~	
		0044 11 040 3			
Divisio	By airtel dated 6/2 n Detective handling t				
	father had been calle				
The		e unprovoked ass		boy and agree	
	had been completely	-		ooy said he becam	
~ .	ecause the		evious occasion co		
mutual	friend that	girlfriend was no	t pretty and was in	rfact fat. 2- 31	厉
	The Detective advi	ised SAC Winterr	Olice that there had		77
probler	ns or trouble with		embers of his fami		9
	ice can determine. It		-		
	hould be any further u			, he	
	e brought into court.				
•	e authorities in the po				
1 4	ct. The Detective felt de the boy realize tha			at the Precinct	
	ective believed from l				7
action	which had been taken i	in this matter wo	ıld well serve the i		
	nity and no further ac	tion is contempla	ted.	* :	,
ACM)	11 1816/37 aug	itted for informs	tion /	. 1 2	/ i
ЛС:ped/(2)	The above is subm	ittled for illiorina	الواقي	All 3	NIL
T	YW			7,8	` 7



Circular A 32 (Rev.)	KEPORT OF MEDICAL	EXAMINATION	88-104-01
1. BAST NAME-EIRST NAME-MIDDLE NAME	C 1)	2. GRADE AND COMPONENT OR POSITION	3. IDENTIFICATION NO.
UNINTERROWE.	E 1490		* White of adjustmentalisms
4. HOME ADDRESS (Number, street or RED, ct	y or town, zone and State)	S. PURPOSE OF EXAMINATION	6. DATE OF EXAMINATION
61-21, 1932	Lanes	10	
-trock M		Cirmenal	17-23-68
7. SEX 8. RACE	9. TOTAL YEARS GOVERNMENT SERVICE	10. AGENCY 11, ORGANIZATION C	
$M \mid W$	MELITARY CIVILIAN JU	FBT	
12. DATE OF BIRTH 13, PLACE OF BIRTH		14. NAME, RELATIONSHIP, AND ADDRESS OF	NEXT OF KIN
1/20 1 1 1 1 1	N' I have	,	
3173116 1 17 1	Vaunal 1 det	1,2	<u> </u>
15. EXAMINING FACILITY OR EXAMINER AND AD	DRESS	16. OTHER INFORMATION	
(15AH) IN	Caul Bland	A A A CALL DAY AND THE AND A STATE OF THE AND A STA	
17. RATING OR SPECIALTY	suggest 15.	TIME IN THE ALLERY /	
*	1.4	TIME IN THIS CAPACITY (Total)	LAST SIX MONTHS
PHINIST TULL HETION	<u> </u>		
CLINICAL EVALUATION NOR- (Check each item in appropriate	NOTES (Describe every comment. Co	abnormality in detail. Enter pertiner netinue in item 73 and use additional at	titem number before each
MAL umn; enter "NE" if not evaluat	ed) MAL		
18. HEAD, FACE, NECK AND SCALP			
19. NOSE			ı
20 SINUSES			•
21. MOUTH AND THROAT			
22, EARS—GENERAL (Int. & est. canals) (A acuty under stome 70.	wdsfrry and 71)	1	
23. ORUMS (Perforation)		•	
24 EYES-GENERAL Williams across and ref	raction 2-5 %	t the second second	
25 OPHTHALMOSCOPIC	32 22 1.	1. E par neces	
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27, OCLER MOTILITY Education of services	move -		1
28. LUNGS AND CHEST (Include breasts)		,	, ,
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The Part of the Pa) k	
30. VASCULAR SYSTEM (Tericonities, etc.)		s*	
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35, UPPER EXTREMITIES thirmath, rengr of metan)		療	
M. FEET		en e	
37. LOWER EXTREMITIES (Acrosph fort)	when \	Ü	All and a second
38. SPINE, OTHER MUSCULOSKELETAL		67	
39. EVENTHYING BODY MARKS, SCARS, TAY	Toos	01- / 4/	10 5 60 1 -346
40. SKIN, LYMPHATICS		Searched _	Numbered
41. NEUROLOGIC (Equilibrium tenta under de		1761 2 4 2 4	The state of the s
			SEP 30 1964
42_ PSYCHIATRIG IN proving any personnelity drop	Management and the second and the se	est 1	Real capturers of k
43. PELVIC (Females only) (Check how do:			(18 ¹)
□ VAGRAL □ RE	CIAL	(Continue in item 23)	Sor
44. DENTAL (Place appropriate symbols above or be		DESCRIPE AND	D'ADDITIONAL DENTAL
O—Restorable teeth I—Nonrestorable teeth X	X-Musing teah XX-Replaced by Sentures	#3-Fixed bridge, brackets to	MOCASES
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HAVE YOU	EVER HAD (OR HAVE YOU NOW (Place c	heck at left of each	item)				*******				······		····
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 		SEVERE HEADACHE	 -	L CHRONIC COUR	· · · · · · · · · · · · · · · · · · ·	-	·!	/	OR ALB	UMIN IN	URINE	-	+		ROUBLE SLEEPING
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HAVE YOU	EVER (Ch	eck each item)		/		22.	TE M	Ass	(LY. A. 1	MVE YO	U EVER-	₽,	COMPLETE	THE FC	LLOWING.
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WOR WOR	PTERED OR N A BRACE JOSS HAVE	CR BACK SUPPORT	24. V	THE LONG WHAT IS THE LONG WELD ANY OF THES MONTHS	EST PERIOD YOU	25.	WHA	T IS YO	UR USU	7/6	7 4			YOÙ (C ent hand	neck one) ED LEFT HANDED

YES	NO	CHECK EACH ITEM YES OR NO. EV	very item checked "yes" must be fully explained in blank space on right
	1	27. HAVE YOU SEEN UNABLE TO HOLD A JOS SECAUSE OF:	
		A SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC.	
	/	8, inability to perform certain motions	
	V	c. Inability to assume certain positions	
	レ	d. Other medical reasons (Ityos, give reasons)	
l _	-	28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUB- STANCE?	*
* <u>10 (d) ()) (q) (d) (</u>	V	29. DID YOU MAYE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (If yes, Eive details)	
-	L	30 MAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (If yes, state reason and give details)	
	2	31. Have you ever been denied life insurancey (If yes, blace reason and give details)	
/		32. HRVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (If yes, describe and give see at which occurred)	47 - hemoids
	V	3. MAVE YOU EVER BEEN A PATIENT (committed or voluniary) IN A MENTAL HOSPITAL OR SANATOR- IMM (II yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic)	
		34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (11 yes, specify when, where, and give details)	sacroillian Condition - corrules
1 *	-	35. MAVE YOU CONSULTED OR BEEN TREATED BY CLINICS. PHYSICIANS. MEALERS. OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (II yes, give complete address of doctor, hospital, clinic, and details)	•
-ferinanai-in	2	36. Have you treated yourself for illnesses other than minor colds? (II yes, which illnesses)	,
	1	37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL MENTAL OR OTHER REASONS! (If yes, give date and reason for ejection)	•
4	0	38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL MENTAL OR OTHER REASONS? (If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability)	
	√.	39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY! (If yes, apecify what kind, granted by whom, and what amount, when, why)	
I C	ERTIFY T	HAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPP	LIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. D ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES
OF PRO	CESSING	MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE	DABOYE 10 FORMER 1 THE GOVERNMENT A CONTRETE TRANSPORT OF MIT INCOME RECORD FOR FORMER
TYPED	or Print	EQ NAME OF EXAMINEE	SIGNATURE Hough Transfer
40. PH	SICIAN \$	SUMMARY AND ELABORATION OF ALL PERTINENT DATA (F	hysician shall comment on all positive answers of Jems 20 thru 39)
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	OR PRINT	TED NAME OF PHYSICIAN OR EX PR. DATE.	Spirit GIGNATURE SHEETS NUMBER OF ATTACHED SHEETS
-	-4	·	U.S. GOVERNMENT PRINTING OFFICE: 1959+O-527655

Attachment to Standard Form 88, Report of Medical Examination For Information and Guidance of Medical Examiner

Nan	ne of Examinee	Winta	> PRou	F	Lugar	
	pe or print)		ast	Wirst	Middle	<u></u> -
The	e following portions	of the attached e	xamination re	port form need r	not be completed:	
	2 3 4 9		14 17 62 65		68 69 72 76	
	11		67			
46.	Is necessary unles	ss facilities for a	ffording same	are not readily	available.	
48.	Not required unles desirable.	is examinee is ove	er 35 years of	age or examina	ition indicates such is	
49.	Is necessary unles	ss facilities for a	fording same	are not readily	available.	
71.	applicants and Spe	ecial Agents. Apparing loss exceed	plicants for these a 15 decibe	e Special Agen	for all Special Agent t position will not be chear in the conver-	
Fo	r All:Examinees, Wi	nether Clerical or	Special Agen	t Applicants or	Employees:	
The	e medical examiner shou	ild answer the followi	ng question:			
	Examinee	is is inot qua	lified(for stre	nuous physical	exertion.	
			1		g-m*€ .a. %	
To	be Answered in the	Case of All Male	Employees.o	nd Male Applic	ants:	
.1.	Does examinee hav				ticipation in defensive al use of firearms?	
	□No □Yes	If "yes" pleas	e specify defe	ects.		
2.	Does examinee hav	e any defects pro If "yes" pleas			tor vehicles?	
3.		in one eye and 20 rective glasses wi	0/100 in the conile operating tor other than	ther, corrected, a motor vehicle		- -Os 1
			ASUR!	W1	-176362-	197

REC'D-ADMIN.DIV. Desirable Weight Ranges for FMB-J

Height	Small Frame	OMedium framepy if	Large Frame
5' 4"	117 - 125	123 - 135	131 - 148
5′ 5″	120 - 129	126 - 139	134 - 152
5′ 6″	124 - 133	130 - 143	138 - 157
5′ 7″	128 - 137	134 - 148	143 - 162
5'8"	132 - 141	138 - 152	147 - 166
5′9″	136 ~ 146	142- 156	151 - 170
5' 10"	140 - 150	146 - 161	155 - 175
5'11"	144 - 154	150 - 166	160 - 180
6'	148 - 158	154 - 171	164 - 185
6' 1"	152 - 163	158 - 176	169 - 190
6' 2"	156 - 167	163 - 181	174 - 195
6' 3"	160 ~ 171	.168 - 186	. 178 - 200
6' 4 "	169 - 180	. 178 - 196	188 - 210
6'.5"	174 - 185	182 - 202	192 - 216

4.	Examinee's frame is		medium	large	
5.	_	eight table, th	ne examinee's frame	, and other individual Excessive	ual physical characteristics Deficient
6.	Under proper medical	supervision,	examinee should	lose	•
Re	marks:				· · · · · · · · · · · · · · · · · · ·

CORRECTED HEIGH T. 73 1/2/N (Signature of Medical Examiner)

August 19, 1964

Mr. John F. Malone Federal Bureau of Investigation New York, New York

Dear Mr. Malone:

It is a pleasure to commend, through you, the personnel of the New York Division for their valuable assistance in connection with the coverage of the 87th Annual Meeting of the American Bar Association at New York City, August 10,14, 1964.

The enthusiastic, cooperative and diligent fashion in which everyone performed was noteworthy. Each participant discharged his responsibilities in the finest traditions of the Bureau and I want you to express my appreciation to all for a job expertly handled.

Sincerely yours,

1 - SAC, New York (Personal Attention)

Place a copy of this letter in personnel files of: SAC E. Hugo

Winterrowd: SAs J. Paul Boutwell, John J. Dixson, Jacob V.

Eskenazi, James E. Freaney; and stenographic personnel Elizabeth A.

McTernan, Carole A. Maxwell, Kathleen G. Demarest and Diane M.

McGrath.

1 - Miss Usilton (Sent Direct)

(14)

Based on memo Edwards-Gale 8/17/64 re: Am. Bar Assn. 87th Annual Meeting, NYC 8/10-14/64.

Mr. Gale

August 17, 1964

H. L. Rdwards

American bar association 87th annual meeting NEW York City August 10 – 14, 1964

During the above-captioned meeting, because of its size, duration and the number of matters of Bureau interest, it was necessary to request the assistance of the New York Office in handling the coverage and related services.

In view of the excellent manner in which this assistance was rendered and the attitude of the personnel involved, it is believed that a letter of appreciation should be directed to Assistant Director John F. Malone. The letter should make mention of the following personnel: SAC E. Hugo Winterrowd who made the necessary arrangements for stenographic personnel and personally saw to it that assignments were promptly carried out; Special Agents J. Paul Boutwell, John J. Dixson, Jacob V. Eskenssi and James E. Freeney, all of whom assisted in the coverage of meetings which met concurrently or which conflicted with other commitments; and stenographic personnel Elizabeth A. McTernan, Carole A. Maxwell, Kathleen G. Demarest, and Diane M. McGrath who cheerfully assisted in the preparation of necessary teletypes and memorands in connection with this meeting.

RECOMMENDATION

That a letter be sent to Assistant Director Malone expressing appreciation for the assistance rendered by the New York Office and specifically naming Messers. Winterrowd, Boutwell, Dixson, Eskenssi and Freeney and stenographic personnel McTernan, Maxwell, Demarest and McGrath. If approved Administrative Division to handle.

BLH:bbg

(14)

^{1 -} Mr. Callahan 1 - Personnel Files SAC E. Hugo Winterrowd, SA J. Paul Boutwell, SA John J. Lixson, SA Jacob V. Eskenasi, SA James E. Freaney and stenos Elizabeth A. McTernan, Carole A. Maxwell, Kathleen G. Demarest, Diane M. McGrath.

FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE TO REPORT OF PERFORMANCE RATING

Name of Employee: _	E. HUGOWIN	NTERROWD,	#317-05-7556	
Where Assigned:	NEW YORK		DIVISION 1 - A	
Official Position T	itle and Grade:	ECIAL AGEN	T IN CHARGE, C	SS-17
Rating Period: from	APRIL 1, 196	5.Bt	MARCH 31,	1965
ADJECTIVE RATING:	*	SFACTORY	actory, Unsatisfactory	Employee's Initials
Rated by: JOHN F. MALONI	E Signature		ISTANT DIRECTO CHARGE Title	OR 3/31/65 Date
Reviewed by:	Signoiuse	2	Title	Date
Rating Approved by:	Caca		Assistant Director	way 18 ,965
traing Approved by,	Signature		Title	Date
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PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL (For use as attachment to Performance Rating Form No. FD-185)

Name of Employee	ه <u>ــــــــــــــــــــــــــــــــــــ</u>	HUGO W	INTERROW	D	بر Title ستبر	SPE	CIAL	AGENT IN	<u>CHA</u>	RGE	
					Roting	Period:	from _	4/1/64	to	3/31/6	35
	 		RAT	ING GUIDE AN	D CHECK-	LIST					
Note: Only those compared RATE IT			earing on emplo	yee's performar	rce.should	be rate	d. All er	mployees in san	e salary	grade should	i be
Outstandi	ing (exceed:	ng excellent a	ad deserving of	special commer	adation).						
O No opport	tunity to ap	praise performa	nce dwing rati	og period.							
 Excellent, arather than fol any performance such rating face. Any elements. An official of the (90- 	adjective r ils, includir Satisfactor, llowing any ce evaluatic ctors. Good nt rated "Ui l rating of " day) prior w	ating requires; g reasons for of y" or "Unsatisf mechanical for on factors on the judgment musi- satisfactory"; Unsatisfactory	considering eac actory" adjecti mulas; however e rating guide a be exercised t must be support must be support the efforts man	h worthy of Spec	cial Comme depend upo the to be rated and must be liective rated comments. stating (1)	endation in the co ed "Ex- rated " ing is r wherein	and be a composite cellent" l'Excellen easonable the peri	attached to FD- result of evalua- the must not be r the or "Outstand to in the light of formance is uns	185a. ating all ated uns ing" on t element atisfacto	rated element atisfactory or the majority of s rated. ry, (2) the fac	ts n of ets
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(4) Phy (5) Res (6) For	itably share sical fitnes courcefulnes cefulness a	work load). s (including he s and ingenuity ad aggressiven	ity and willings alth, energy, st ess as required ense, ability to	amina).	J_V_	_ (19)	0	g ability: (a) Investigativ (b) Summary re (c) Memos, lett (Consider:	ports era wire	. /	larity;
(8) Initi	per conclusi iative and the ponsibility. nning ability	ons, ability to be taking of ap	define objective propriate action to the wo	es. Od owa	0 6	(20) (21)	Executiv	of leads; of leads; of leads; of leads; of leads; of leads; of leadership	sommi	equacy and p strative detail	ertinen
E (12) Induduti E (12) Proo	istry, includes, ductivity, in luced and re	ing energetic, cluding amount te of progress	consistent appl of acceptable on or completic dherence to de-	work nof				b) Ability to he c) Planning d) Making deci e) Assignment () Training sub	sions of work		
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(14) Tec (15) Inve	chnical or me estigative al O (a) Inte	echanical skill pility and result rnal security contains or genera	ts:	¢ases		(23)	Organiza	n raids and dan a) As leader b) As participa tional interest, for improvemen	nt such as		g-
\sim	(d) Apr 2(e) Acc	licant cases licant cases ounting cases llance ability.				(25)	IV. I S C E-11 AL	o work under pr neous. Specify Dictation abilit	anu rate	:	
A. Specify general supervisor, in SPEC	structor, et	·.):		ing period (such DIVISION							Name of the London
B. Specify emplo		acteworthy spe									
comments	.) ree available s.)	for special as	signment where	ever needs of se	rvice requi	ire? _Y	es (If a	nswer is not "y	es," exp	lain in narrat	ive
D. 1. Has emplo leave or LWOI question is	yee had an P for illnes: yes," expla	abnormal sick : dwing ratio n in narrative	(eave record du g period than th comments.)	ring rating perio e amount of sic	d? No k leave ear	.2. Har med du	employering such	ee used more si period? _No	ck leave _(If ansv	(including an ver to either	mual
E. Is employee q	ualified to	operate a motor	vehicle incide	ntal to his officioning: (a) Has cord OK or has p	valid State	or loca	al operato	No or's license for	type veb	icle he is to	use.
ADJECTIVE	RATING:		FACTORY anding, Excelle	ent, Satisfactory	. Unsatisf	actory		EMPLOYEE'S I	NITIALS	ugan	<u>/</u>

NARRATIVE COMMENTS

1. PERSONAL APPEARANCE AND PERSONALITY:

Mr. WINTERROWD presents an excellent personal appearance at all times and has the type of personality which enables him to get along well with his fellow employees and individuals with whom he comes in contact during his daily work.

2. ABILITY TO PARTICIPATE IN RAIDS AND DANGEROUS ASSIGNMENTS:

Mr. WINTERROWD is well qualified to handle and direct raids and dangerous assignments.

3. LIMITATIONS ON AVAILABILITY; PHYSICAL LIMITATIONS AFFECTING PERFORMANCE; AND SICK LEAVE INFORMATION:

Mr. WINTERROWD is completely available for service wherever required and he has no physical limitations affecting his performance of duty. His satisfactory.

4. TYPE OF CASES OR WORK HANDLED AND APPRAISAL OF OVER-ALL PERFORMANCE, INCLUDING ABILITY TO HANDLE COMPLICATED INVESTIGATIVE MATTERS AND SUPERVISION REQUIRED:

Mr. WINTERROWD has served as Special Agent in Charge of the Administrative Division of the New York Office and has functioned as the #1 Man whenever it was necessary for the Assistant Director in Charge to be absent from the office. He is responsible for the clerical and stenographic operations of the office, as well as placement of personnel and liaison and technical duties. Employees under his direct supervision have been the recipients of 27 general letters of commendation, eight individual letters of commendation and 38 incentive awards during the rating period.

He is also responsible for the maintenance of the office and its equipment. He has directed the operations of the Administrative Division in a capable manner, channeling its activities so that the investigative divisions receive the proper service from the clerical operations.

I consider his performance in this capacity as Satisfactory.

AM

- 5. NUMBER OF INCENTIVE AWARDS AND COMMENDATIONS RECEIVED:
 Mr. WINTERROWD was included among employees commended
 by the Director on two occasions during the rating period.
 These matters involved the American Bar Association and the
 excellent work done in recruitment of Agent applicants.
- 6. DISCIPLINARY ACTION AND JUSTIFICATION FOR ANY UNSATISFACTORY ITEMS: (List items taken into consideration on rating guide and check list.)

N.A.

7. PARTICIPATION IN INFORMANT PROGRAMS:

N.A.

8. TESTIFYING EXPERIENCE AND ABILITY:

Mr. WINTERROWD has appeared as a witness in the matterback during the rating period, and testified in a most effective manner.

9. ACCOUNTING INFORMATION:

N.A.

10. POLICE INSTRUCTION:

Although not utilized during the current period, Mr. WINTERROWD has functioned in this capacity in the past in an excellent manner.

11. RESIDENT AGENTS:

N.A.

GAPU)

12. EXPERIENCE AND ABILITY AS INSPECTOR'S AIDE:

C	on	guage in which proficient pleted language school Yes No ent in language to extent Agent can hand	le typical	investigative
p	rob	olems as follows: (1) Conversation form Yes No (2) Written form Xes No	-w wygrawn	· · · · · · · · · · · · · · · · · · ·
		luate language proficiency in each phase as excellent, very go atisfactory	od, good,	fair or
Ť		Language Read Write	Spe	ak <u>Understa</u>

-				
F	req	nuency language ability used during rating pe	riod:	
				suing year:
		quency language ability used during rating pe		suing year:
F	reg			suing year:
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F 4. <u>A</u> (a	reg	nuency of use of language ability anticipated	during en	
F 4. <u>A</u> (t	reg	INISTRATIVE ADVANCEMENT: Agent is interested in administrative advancement. Agent is completely available for administrative advancement. Agent is considered completely qualified at present for	during en	□ No
F 4. <u>A</u> (t	(reg	Instractive advancement. Agent is interested in administrative advancement. Agent is completely available for administrative advancement.	during en Yes Yes	□ No
F 4. <u>A</u> (t (t	(req (DM (a) (b) (c)	INISTRATIVE ADVANCEMENT: Agent is interested in administrative advancement. Agent is completely available for administrative advancement. Agent is considered completely qualified at present for administrative advancement, including experience, ability.	during en	□ No
F (1. <u>A</u> (1. (d	(DMa)	Agent is interested in administrative advancement. Agent is completely available for administrative advancement. Agent is considered completely qualified at present for administrative advancement, including experience, ability, personality and appearance. If answer to (c) is "Yes," Agent's qualifications considered yery good excellent outstanding If answer to (c) is "No," Agent considered to have potential	during en Yes Yes	□ No
F 4. <u>A</u> (t (c	DM DM (b)	Agent is interested in administrative advancement. Agent is completely available for administrative advancement. Agent is considered completely qualified at present for administrative advancement, including experience, ability, personality and appearance. If answer to (c) is "Yes," Agent's qualifications considered yery good excellent outstanding	during en Yes Yes	□ No

MERLY POLICE

CAN.





PAST SAFE DRIVING RECORD CERTIFICATION

	NAME DEPERATOR (PRINT - LAST, FIRST, MIDDLE INITIAL) VINTERROWD, E. HUGO		0ATE 1/15/65					
	NEW YORK, DIV. I.	POSITION TITLE SPECIAL AGENT IN CHA	ARGE					
	THIS IS TO CERTIFY THAT I PRESENTLY XX HOLD TO NOT HOLD A DRIVER'S LICENSE.	VALID MOTOR VEHICLE OPERATOR'S	PERMIT OR					
OPERATOR	PERMIT ISSUED 6Y: ISTATE, TERRITORY NEW YORK STATE POSSESSION, DISTRICT!	PERMIT NUMBER W09525 37757 43361	PERMIT EXPIRES 3/31/65					
₩	THIS IS AN WAXESTRACTED PERMIT. (IF RESTRICTED, EXPLAIN BELOW) (STRIKE OUT ONE) Corrective lenses							
TO BE FILLED IN	THIS FURTHER CERTIFIES THAT DURING THE PAST THREE YEARS I HAVE DR ALLY OWNED) APPROXIMATELY 30.000 MILES. DURING THIS TIME TRAFFIC VIOLATION TICKET; (B) I THAT THE HAVE NOT BEEN HELD INVOLVED IN A TRAFFIC ACCIDENT. IF AFFIRMATIVE ANSWER, PLEASE E DATES OF OFFENSES.	IVEN A MOTOR VEHICLE (GOVERNMENT (A) I THAVE XXX HAVE NOT AT FAULT* AS THE DRIVER OF A MO XPLAIN IN ADJACENT SPACE GIVING	ÖR PERSON- RECEIVED A TOR VEHICLE NUMBER AND					
	* "AT FAULT" MEANS ANY CASE IN WHICH RESPONSIBILITY IS CONCEDED BY EMPLOYEE OR HIS INSURANCE COMPANY OR LIABILITY IS FIXED BY DULY CONSTITUTED AUTHORITY.	LEGO MALE OF OPERATOR	merol.					
	NAME OF REVIEWING OFFICIAL (PRINT - LAST, FIRST, MIDDLE INITIA MALONE, JOHN F.	Asst. Dir. in Char	oge \$/15/65					
:	THE PERSONNEL FILE OF THIS EMPLOYEE HAS BEEN REVIEWED AND REFLE OPERATION OF A MOTOR VEHICLE ON OFFICIAL BUSINESS DURING THE PAST	CTS THE FOLLOWING INFORMATION C THREE YEARS:	ONCERNING THE					
	X CONTINUOUS SAFE DRIVING RECORD							
OFFICIAL	INVOLVED IN TRAFFIC ACCIDENT AND FOUND AT FAULT **							
	I CERTIFY THAT THIS EMPLOYEE IS:							
IEWING	OUALIFIED ON THE BASIS OF HIS SAFE DRIVING RECORD TO OPERATE MOTOR VEHICLES ON OFFICIAL BUSINESS.							
BY REVIEWING	NOT QUALIFIED AND MUST DEMONSTRATE HIS QUALIFICATIONS BY SATISFACTORILY PASSING A ROAD TEST EXAMINATION BEFORE OPERATING A MOTOR VEHICLE ON OFFICIAL BUSINESS.							
¥ Q	REMARKS:							
FILLED	SAC WINTERROWD has been specifically operate a Bureau car only when wearing t	instructed that he he he necessary glasses	can •					
TO BE			4					
,	النالاللاللاللاللاللاللاللاللاللاللاللال	1	3/com					
- -	** "AT FAULT" MEANS ANY CASE IN WHICH THE BUREAU HAS TAKEN DISCIPLINARY ADMINISTRATIVE ACTION AGAINST THE EMPLOYEE.	ISIGNATURE OF REVIEWING OFFICE	Val.					



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

201 East 69th Street New York, N. Y. 10021

In Reply, Please Refer to File No.

Director Federal Buteau of Investigation United States Department of Justice Washington, D. C. 20535

MAR 1 6 1965

J. Edgar Harver, Director

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check - Money Order) the sum of \$10, payable to S.A.I.F., to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

EXECUTE IN DUPLICATE AND SUBMIT			1000		
Official Bureau Name (please type or print	,	Date	Office of	Assignment (or SOG Division)	
SA E. HUGO WINTERROWD	_	3/11/65	NEW	YORK	
The following person is designated as my	peneficiary for Special	Agents Insurance	Fund:		
Name ()	name if female)		· · · · · · · · · · · · · · · · · · ·	Relationship Wife	
Address 193rd Lane, F	resh Meadows	, L.I., N.	Υ.	, and the second	
Name (contingent beneficiary, if desired; u	se given first name if i	emale)	,	Relationship	
Address			, s 	· • • • • • • • • • • • • • • • • • • •	b6
The following person is designated beneficiary of agents killed in the line of a	luty, other than travel	accidents.			************
Name (primary bareficient use given first	if female)			Relationship Wife	
Address 67-21C 193rd Lane,	Fresh Meadow	s, L.I.,N.	Υ.		
Name (contingent beneficiary, if desired; u	se given first name if f	emale)	. !	Relationship	
Address			Angeling Control of the State of	f	
		Very tr	uly yours,	Ì	
Payment Received Special Agents Insurance	Fund	\mathcal{O}		1.	1

SAC, New York

2-18-65

Director, FBI

PERSONAL ATTENTION

CONFERENCES AND IN-SERVICE TRAINING

You are hereby instructed to report for Two-Day Conferences at the Seat of Government commencing May 3, 1965.

Advise SAC Winterrowd to report to the Seat of Government for Advanced Security In-Service commencing November 8, 1965.

Confirm attendance attention - Movement Unit.

1 - Mr. Casper

1 - Mr. Hereford

1 - Personnel file of John F. Malone

1 - Personnel file of E. Hugo Winterrowd

bhd (6)

DUPLICATE YELLOW

MM

FD-277 (Rev. 3-6-63) OPTIONAL FORM NO. 10 MAY 1962 EDITION GSA GEN, REG, NO. 27

UNITED STATES GOVERNMENT

Memorandum

TO COM	fector, FBI	1
FROM	L AC. NEW	YORK
SUBJECT:	<i>?</i> /	HUGOWINTERROWD
	SAC E.	HOGOCMINIERROWD

9/28/64 DATE:

Attention: Personnel Section

Remylet	
ReBulet	
The production of the state of	
Re physical examination	ed >
Dental work was completed on	
Vision has been corrected to	Employee specifically instructed
9/21/64 by Esther Corbett (date) (name of person giving instruction)	that he can operate a Bureau car
(date) (name of person giving instruction)	
only when wearing the necessary glasses.	
Results of chest X ray patch test urinalysis serology	were negative.
Enclosed physician's statement indicates he is qualified for strenuou	
Enclosed are paid unpaid medical bills.	
Attached are Bureau of Employees' Compensation forms	
Physical examination reports are enclosed.	T.
Employee is scheduled for physical examination on	
Physical examination report has been reviewed and initialed.	
Employee returned to active duty	popositorii dana (h
Employee's physical condition is	Section 1
UACB he is being removed from limited duty.	
UACB he is being placed on limited duty.	

Remarks:

Hemorrhoidal symptoms occasionally. Mild arterial hypertension, 142/98, not significant.

EKG-repeat report. Probably within normal limits. Sinus tachycardia 120/min. Minor non-specific ST changes consistent with rate.

EJM: AHD (2) KENCLOSURA L.

UNITED STATES GOVERNMENT

Memorandum

то

Mr. Mohr

DATE: 4-16-65.

FROM

N. P. Callahan

SUBJECT:

E. HUGOWINTERROWD

Special Agent in Charge, Administrative Division

(No. 1 Man to Assistant Director in Charge)

New York Office EOD 7-15-40 GS 17; \$23,695 Seffalate

Special Agent in Charge of the Administrative Division of the New York Office, E. Hugo Winterrowd, has been given the adjective rating of Satisfactory by Assistant Director in Charge John F. Malone in a rating dated 3-31-65. On the Rating Guide and Check List attached to the performance rating he received Satisfactory ratings on the items of Physical Fitness, Resourcefulness and Ingenuity, Forcefulness and Aggressiveness as required, and in Reporting Ability. In the narrative comments, no unfavorable statements of any kind appear. His duties are described as serving as Special Agent in Charge of the Administrative Division of the New York Office and as No. 1 Man to the Assistant Director, with his performance in this capacity being rated as "Satisfactory."

Under the heading of "Administrative Advancement" comment is made that Mr. Winterrowd is interested and completely available for administrative advancement but not considered completely qualified at present for such advancement. The additional comment has been added by Assistant Director Malone that SAC Winterrowd is not being recommended for administrative advancement at this time in view of the rating on this report (Satisfactory rating).

It is noted that the other three Special Agents in Charge of the New York Office were rated by Assistant Director Malone as Excellent and in addition two of them were also recommended for quality salary increases (J. L. Schmit, SAC-Espionage Division, and William M. Alexander, SAC-Criminal Division).

A review of SAC Winterrowd's personnel file reveals that at the time of the last previous Annual Performance Rating covering the period 4-1-63 to 3-31-64, Mr. Winterrowd was also rated as Satisfactory; however, in this previous report the narrative comments pointed out that several of the derelictions found during the 1964 inspection of the New York Office were in the Administrative Division of that office under the direct supervision of Mr. Winterrowd. It was commented that it was felt there was a definite need for a general tightening up of the Administrative Division and until this was accomplished, Mr. Winterrowd's over-all rating should be no better than Satisfactory.

EWW: mah (3) (34) 1 - Mr. Felt (1) (1) (26)

AT 26 1965

human tolson

Memo, N. P. Callahan to Mr. Mohr RE: E. HUGO WINTERROWD

There is no explanation or additional justification in the current Annual Performance Rating afforded Mr. Winterrowd as to his being rated only Satisfactory.

RECOMMENDATION:

Inasmuch as the New York Office is currently under regular field office inspection with Assistant Director Felt in charge, it is recommended that specific inquiry be made into the basis for the current adjective rating of Satisfactory afforded Mr. Winterrowd with a view toward developing the justification for this rating as well as the individual ratings on the Rating Guide and Check List mentioned previously in this memorandum. The Inspection Staff should also specifically determine the qualifications of Mr. Winterrowd to be continued in his present capacity as Special Agent in Charge of the Administrative Division of the New York Office and No. 1 Man to the Assistant Director. GARA /

PERMANENT BRIEF OF THE PERSONNEL FILE OF E. HUGO WINTERROWD IS ATTACHED MR. TOLSON

J. P. MOHR

PERSONNEL CHANGES

In memo 5/12/65 from Mr. Felt to Mr. Tolson, it was recommended and approved (1) that SAC E. Hugo Winterrowd of the New York Office be replaced as Number One Man and SAC in that Office; and (2) that Winterrowd be designated SAC in a smaller office. By separate memo it has been recommended that SAC Henry A. Fitzgibbon of the Kansas City Office be transferred to the New York Office to replace Winterrowd. The purpose of this memo is to recommend that SAC Karl W. Dissly be transferred from the Memphis Office to serve as SAC in the Kansas City Office and that SAC E. Hugo-Winterrowd be transferred from New York to serve as SAC in the Memphis Office.

SAC Karl W. Dissly entered on duty 2/3/41, is in GS-15, \$18,170, 47 years old, married with two children, has an LL.B. degree and was born in Lewistown, Montana. Dissly has served as SAC in the Memphis Office since 9/1/61. Previous to that time he had served as ASAC in four different offices and also had served as an Inspector. Since being assigned to the Memphis Office he has served in an above-average fashion as SAC. He has been censured on two occasions, the latest 2/14/63 and has been commended on six occasions, the latest 10/28/64. Dissly also received two cash awards, one in the amount of \$300 on 4/19/63 and the other in the amount of \$400 on 4/14/64 as a result of being rated Outstanding in his performance ratings for the years 1963, and 1964. He was rated Excellent on his annual performance rating dated 3/31/65. The Memphis Office was last inspected in June and July 1964, and received the following ratings: Investigative Operations and Personnel Matters - Good; Administrative Operations and Contacts -Very Good: Physical Condition and Maintenance - Excellent. The Inspector commented at that time that Dissly had a quiet, calm but forceful manner, made a substantial appearance and had the respect of his subordinates. He was last seen by the Director on 5/4/64 and the Director stated he made a favorable personal appearance. As of 4/30/65 the Memphis Office had 1240 investigative matters pending with 51 agents assigned, while the Kansas City Office had 2406 investigative matters pending with 104 agents assigned. As of that same date the Memphis Office was up in three of the four statistical categories, namely, +9% in convictions; +6% in fugitives apprehended; +31% in automobiles recovered. It was down -32% in fines, savings and recoveries. Dissly's weight and overtime are satisfactory. NOT RECOUNTS

RECOMMENDATIONS:

1. That SAC Karl W. Dissly be transferred from the Memphis Office to serve as SAC in the Kansas City Office at no change in grade or salary.

WSH:lae(3) (1) Personnel File of E. Hugo Winterrowd

OVER--

J. P. MOHR TO MR. TOLSON PERSONNEL CHANGES

RECOMMENDATIONS (CONTINUED):

2. That SAC E. Hugo Winterrowd be transferred from the New York Office to serve as SAC in the Memphis Office at no change in grade or salary.

PERMANENT BRIEFS OF KARL W. DISSLY AND E. HUGO WINTERROWD ATTACHED

SAC, New York

5-19-65

PERSONAL ATTENTION

Director, FBI

IN-SERVICE TRAINING AND TWO-DAY CONFERENCES SCHEDULE

Special Agent in Charge of the Administrative Division, New York Office, E. H. Winterrowd should be advised that there is no change in the scheduled date for his attendance at In-Service Training November 8, 1965. He will attend this In-Service in his capacity of SAC of Memphis.

Confirm attendance attention of Movement Unit.

1 - Memphis

EWW:mah (6)

1 - Mr. Hereford

1 - Movement

Personnel file, SAC E. H. Winterrowd

Based on Callahan to Mohr memo 5-18-65 EWW:mah

Distante Willow



UNITED STATES GOVERNMENT

Memorandum

TO

MR. TOLSON

DATE:

April 20, 1965

FROM

W. MARK FELT

SUBJECT:

E. HUGOWINTERROWD

Special Agent in Charge, Administrative Division

(No. 1 Man to Assistant Director in Charge)

New York Office

EOD 7/15/40; GS-17 @ \$23,695

Memorandum dated 4/16/65 from Mr. Callahan to Mr. Mohr recommended, and the Director approved, Inspection Division (presently inspecting New York Office) make specific inquiry into basis for current Satisfactory rating of Mr. Winterrowd dated 3/31/65 and determine qualifications of Winterrowd to be continued in present capacity as SAC, Administrative Division, New York Office, and as Number One Man to Assistant Director Malone.

Reference memorandum pointed out that in Winterrowd's annual rating dated 3/31/64 he was also rated only Satisfactory. This was sustained in the narrative by Malone, who pointed out that several derelictions found during 1964 inspection, New York Office, were under direct supervision of Winterrowd. Malone also commented need for general tightening up Administrative Division under Winterrowd's supervision and until this accomplished, over-all rating should be Satisfactory.

Assistant Director Malone was interviewed by me concerning the basis for rating and he has prepared memorandum setting forth justification (original attached). Briefly, Malone reviews 1964 rating and states there has not been sufficient improvement in physical fitness, resourcefulness and ingenuity, and forcefulness and aggressiveness as required to warrant a higher rating than Satisfactory. Item Number 8 (initiative and taking of appropriate action on own responsibility) was raised from Satisfactory in 1964 to Excellent in current rating. While Winterrowd's physical condition has improved, Malone advises there is still some visual evidence of tremor in upper extremities, noted in prior physical examinations. With regard to reporting ability, Winterrowd given Satisfactory pecause on occasion it has been necessary to return administrative memoranda prepared by Winterrowd with suggestions and corrections. Malone points out that in comparison with the other GS-17 SACs in New York Office, Winterrowd is entitled only to Satisfactory. He also points out current rating discussed with Winterrowd at length and reason for all Satisfactory ratings fully explained.

Enclosure

1 - Mr. Callahan (134) WMF:wmj((4):34 26 136

CONTINUED - OVER

Bearched.

2 MAY 19 1965

THE

OBSERVATIONS:

Although there has been insufficient opportunity to date in the current New York inspection to validate Malone's Satisfactory rating of Winterrowd by independent findings, it does anear that Malone's memorandum contains a factual basis for the various rating guide and check list items on which he rated Winterrowd only Satisfactory as well as the over-all adjective rating of Satisfactory. Mione's memorandum stresses the point that Malone felt that Winterrowd's performance during the rating period, while showing some improvement and deserving an over-all evaluation of Satisfactory, was not considered by Malone sufficient to justify the Excellent rating which he gave the three other New York SACs. During the New York inspection the validity of Malone's evaluation of Winterrowd's performance and Winterrowd's suitability for continuing in his present responsible capacity in the New York Office, will be thoroughly inquired into and a report of pertinent findings and any recommendations warranted thereby will be promptly submitted.

RECOMMENDATION:

That Malone's justification for the Satisfactory individual rating guide and check list items and the over-all Satisfactory rating on Winterrowd be accepted pending a complete and independent factual evaluation of Winterrowd during the New York inspection.

July my

Memorandum

1. O1

ASSISTANT DIRECTOR MARK FELT

DATE: 4/19/65

FROM

ASSISTANT DIRECTOR MALONE

SUBJECT:

SAC E. HUGO WINTERROWD PERFORMANCE RATING

This memorandum is in response to your inquiry as to the reasons why SAC WINTERROWD was rated SATISFACTORY in certain items in his 1964-65 performance rating and why he was given an overall rating of SATISFACTORY.

Item 4. Physical Fitness

When I inspected the New York Office in 1961, I observed tremors in SAC WINTERROWD's hands. As a result he was given a physical examination at the government facility at Governors Island on June 28, 1961. As a result of this examination, Dr. SCHENKER noted, "There is a generalized but slight involuntary movement of upper extremities and general hyperflexia". As a result of SAC WINTERROWD's physical examination dated 2/16/62 Dr. SCHENKER noted as follows: "The involuntary movements in the upper extremities reported on last physical examination are definitely absent on this examination. There are some residual tremors of the fingers. Coordination is excellent". By letter dated 2/21/62, Dr. SCHENKER stated, "Replying to your letter of 16 February 1962, the physical examination performed on the same date revealed complete absence of involuntary movements of the upper extremities in contrast with the previous examination dated 28 June 1961. Moreover, the trunk movement restriction is no longer present. Mr. Winterrowd has been a normally tense individual for some years and it is my distinct impression that the 28 June 1961 findings were transitory and that they were the result of a severe emotional episode triggered at the time by a death in the family. The current physical exam reveals no significent abnormality and I recommend fully duty as before..."

After my arrival as SAC of New York in November 1962, I had occasion to contact Dr. SCHENKER in regard to another matter and during the course of our conversation we discussed the results of the examinations he had made of SAC WINTERROWD in 1961 and earlier in 1962. He assured me that there was

JFM:KGD

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nothing pathologically wrong with SAC WINTERROWD. Dr. SCHENKER stated that SAC WINTERROWD is by nature a very tense person. He added that physical pressure and strain have various means of exhibiting themselves in different people and that in a person of the type of SAC WINTERROWD, hand tremors could be the signs of such pressure. Dr. SCHENKER stated there was nothing to be concerned about in regard to SAC WINTERROWD unless there was some evidence of a more noticeable tremor than existed when he last examined him. Dr. SCHENKER stated that he would make it a point to examine SAC WINTERROWD on the occasion of each subsequent annual physical examination rather than have some other doctor at the facility handle it, because of his familiarity with SAC WINTERROWD's background and that he would advise the New York Office if he found anything to be concerned about in regard to SAC WINTERROWD's physical condition.

SAC WINTERROWD was given his annual physical examination by Dr. SCHENKER in June of 1963 and July of 1964. In neither of these reports was any recurrence of hyperflexia noted. Dr. SCHENKER did note "mild, internal hypertension, N.S." Since my contact with Dr. SCHENKER in 1962, I have not noticed any worsening of SAC WINTERROWD's hand tremor. In fact, I would say that it is much improved over what it was in 1961. However, based on personal observation, I do not feel that it has completely disappeared.

Even though SAC WINTERROWD has been certified for arduous duty by Doctor SCHENKER, I do not feel in view of his physical background, as stated above, that he could be rated as excellent in regard to the item physical fitness and this is the reason I have been rating him as satisfactory in regard to this item since 1962.

Items 5, 6 (Resourcefulness and Ingenuity, Forcefulness and Aggressiveness as Required

In Mr. WINTERROWD's performance rating for 1963-64, it will be noted that he received satisfactory ratings in regard to items 5 and 6, as above, and also item 8, which is initiative and the taking of appropriate action on own responsibility. It was further noted under Specific Comments Paragraph 5, Disciplinary Action, that several derelictions found during the recent inspection were in the Administrative Division which is under the direct supervision of SAC WINTERROWD. While none of these derelictions in themselves warranted administrative action against Mr. WINTERROWD, I do feel that there is a definite need for a general tightening up of the Administrative Division and until this is accomplished, I felt that SAC WINTERROWD's overall rating should be no better than Satisfactory.

In considering SAC WINTERROWD's performance rating for 1964-1965, I felt that there has been some improvement in his handling of the administrative operations of the office, but I feel that there is still room for further improvement. SAC WINTERROWD could show more ingenuity and resourcefulness in constantly making spot checks of the administrative operations of the office with a view towards detecting weaknesses before they occur and thereby improving the overall administrative operation of the office. This requires a continuing check and re-check of office policies and procedures in the same manner as an inspector would do during an inspection, which I did not feel SAC WINTERROWD was doing with sufficient aggressiveness. On too many occasions, it has been necessary for me to call office delinquencies to his attention. Although appropriate corrective action was taken in each instance, SAC WINTERROWD should have detected these matters himself without having them called to his attention. I did not feel that SAC WINTERROWD's handling of the administrative operations of the office has improved sufficiently to rate him excellent in these items during the past year,

Item #19 - Reporting Ability

SAC WINTERROWD does a good overall job in writing memoranda. However, it is felt he could be more direct in pointing out the highlights of the matters in question. There have been occasions where it was necessary to return administrative memoranda to him for the purpose of making them more concise and to tie up loose ends. Accordingly, he was not considered as excellent in this respect when rating him.

Overall Rating of Satisfactory

In arriving at SAC WINTERROWD's overall adjective rating, I considered all of the items set forth above and then compared his overall performance with others in Grade GS-17, in the New York Office, namely the other three SACS, and I did not feel that his overall performance was on a par with theirs. Accordingly, I have him the rating of Satisfactory. I discussed SAC WINTERROWD's performance rating with him at considerable length and explained to him the reason for the rating. SAC WINTERROWD displayed an excellent attitude throughout. He was told that if he had any objections to his rating, he should feel free to write to the Bureau.

May 17, 1965

Mr. E. Hugo Winterrowd Federal Bureau of Investigation New York, New York

Dear Mr. Winterrowd:

Your headquarters are changed from

New York, New York,

to Memphis. Tennessee, as Special Agent in Charge is made for
effective upon your arrival there on or after this age. This change is made for
official reasons and you will be allowed transportation expenses and per diem at
the rate of \$16.00 per day within the U. S., \$6.00 per day for air travel, rail travel,
and ocean travel by steamship outside the continental limits of the U. S., transportation expenses for your immediate family, and transportation costs of household goods and personal effects as provided for in Public Law 600 dated August
2, 1946, and Executive Order 9805, dated November 25, 1946, as amended. You
are authorized to use your privately owned automobile and you will be reimbursed
at the rate of ten cents per mile plus incidental expenses, not to exceed the cost
by common carrier, as prescribed by Section 3.5b(2) of the Standardized Government Travel Regulations, over the most direct route for all persons officially
traveling therein. Should your dependents travel separate and apart from you,
expenses will be allowed under the same conditions as above.

MAY 17 1965

COMM-FBI

Enclosure

John Edgar Hoover /// 512 350
EGAS Director D MAY 19 1565

1 - SAC, Memphis (Personal Attention) Expedite transfer and advise Bureau by letter within 48 hours departure and arrival dates.

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APPROPRIATE BUREAU PERSONNEL WILL BE NOTIFIED"

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	Mr. Tolson Mr. Belmont fr. Mohr
Mr. Tolson Mr. Bilmont Mr. DeLoach Mr. Casper Mr. Conrad	E. HUGO WINTERROWD Tr. Casper Mr. Callahan Mr. Conrad Mr. Felt Mr. Gale Mr. Rosen Mr. Sullivan
Mr. Felt Mr. Gale Mr. Rosen Mr. Sullivan Mr. Tavel Mr. Trotter Tele. Room Miss Holmes	New York, New York Mr. Tavel Mr. Trotter Tele. Room M.ss Holmes Miss Gandy
Miss Gandy	In connection with my transfer to Memphis, Tennessee, I wanted you to know that I will continue to devote every possible effort to represent your and the Bureau's interests there.
	By separate letter I have advised that I will be there on May 31, 1965.
r '	Sincerely, Augo Winterrowd
	Hugo Winterrowd
, ,	Mr. JJ Edgar Hoover Director 76 Federal Bureau of Investigation U. S. Department of Justice Washington, D. C.
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	REC. 135 8 AY 21 19657 2
\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	MAY 26 1985

UNITED STATES GOVERNMENT

Memorandum

W:

DIRECTOR, FBI

FROM:

SAC, NEW YORK

SUBJECT:

E. HUGO WINTERROWD SPECIAL AGENT IN CHARGE

A transfer performance rating is not being submitted at this time inasmuch as the comments as set forth in his annual performance rating remain the same.

DATE:

2 - Bureau 1 - Memphis 1 - New York

JFM:KGD

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Memorandum

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MR. TOLSON

DATE: May 12; 1965

FROM:

W. M. FELTA

SUBJECT:

E. HUGO WINTERROWD

#1 MAN AND SPECIAL AGENT IN CHARGE (SAC) ADMINISTRATIVE DIVISION, NEW YORK OFFICE EOD 7/15/40; GS-17 @ \$23,695; NONVETERAN

SYNOPSIS

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Winterrowd received "Satisfactory" performance ratings in 1964 and again in 1965. Memorandum dated 4/16/65 from Mr. Callahan to Mr. Mohr recommended, and the Director approved, that Inspection Division (then inspecting New York Office) determine qualifications of Winterrowd to continue as SAC in charge of Administrative Division and #1 Man to Assistant Director Malone. Has served this capacity since 5/21/59. Previously served 2 1/2 years as SAC, Pittsburgh, and prior to that as #1 Man to Assistant Director Rosen. Analysis inspection reports reflects over-all weaknesses in Winterrowd's performance. After Winterrowd transferred to New York City as ASAC next inspection was in February, 1960. At that time Winterrowd was censured because of numerous delinquencies detected in matters under his supervision and the Director said, "I expect an immediate tightening up of your supervision of the Administrative Division of the New York Office." 1961 inspection of New York resulted in censure for Winterrowd dated 2/16/61 because of weaknesses directly attributable to administrative phase operation of office. In inspection beginning January 7, 1963, weaknesses detected and by letter dated 2/11/63 Winterrowd censured because of inexcusable supervisory weaknesses in Administrative Division. No administrative action taken against Winterrowd as result 1964 inspection; however, Inspector was able to realign supervisory positions in Administrative Division which reduced Supervisory Staff by one. Winterrowd should have been alert to detect need for this treamlining. Also during 1964 inspection, one Agent assigned to Administrative Division was detected changing sign-in time apparently to increase his overtime. During 1965 inspection serious personnel irregularities were detected; however, none of Agents involved under supervision of Winterrowd. Weaknesses detected in personnel management procedures of Administrative Division not sufficient in themselves to warrant removal but significant in light of similar weaknesses detected in prior inspections. During 1961 annual physical exam of Winterrowd "slight involuntary movement of upper extremities" and "nervous tension" noted. During 1962 inspection Winterrowd's hands trembled quite noticeably when under pressure. Director approved recommendation that prior to being considered for promotion to GS-17, Winterrowd be given thorough physical examination which was done immediately. Examining physician found no tremors during exam and certified as physically qualified.

Enclosures 1:-Mr. Callahan REC-141 67-/46 562 - 353 1-SOG Inspection File of New York Office 1-SOG Personnel File of New York Office WMF:wmj (8) CONTINUED - OVER 7 155 9 1555

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Winterrowd has been so certified on every annual exam, last being on 7/23/64. Slight tremor of fingers noted when under pressure during recent inspection – not excessive. In memorandum dated 5/5/65 (attached) Malone states Winterrowd has not been sufficiently aggressive and recommends that he be replaced by stronger administrator. In annual performance ratings dated 3/31/64 and 3/31/65, Winterrowd given over-all rating of "Satisfactory" by Assis tant Director Malone. Winterrowd was interviewed by me concerning these ratings and states he feels entitled to over-all rating of "Excellent." Attitude on interview excellent.

OBSERVATIONS:

Tremendous size of New York Office creates unusual administrative and personnel problems. These are primary responsibility of Assistant Director; however. from management standpoint key subordinate spot is that of SAC of Administrative Division and #1 Man. Each SAC in New York Office must share responsibility for administrative weaknesses detected in his division but over-all responsibility rests with Assistant Director and in his absence with #1 Man. Winterrowd makes an excellent personal appearance. Is described by Malone as "extremely loyal and dedicated person." Malone feels Winterrowd not strong enough administrator for complex position he now holds and this tends to be substantiated by review of inspection findings during past several years. During his first four years as SAC of Administrative Division Winterrowd received annual performance ratings of "Excellent." During 1964 Malone reduced annual rating to "Satisfactory" because of weaknesses detected in the Administrative Division during 1964 inspection. He gave Winterrowd a "Satisfactory" in 1965 because there had not been sufficient improvement since 1964 and also because not entitled to better rating in comparison with other GS-17 SACs in New York. I feel that all doubt must be resolved in favor of the Bureau. I agree with Malone that Winterrowd be replaced by a more vigorous administrator.

RECOMMENDATIONS:

1. That Winterrowd be replaced as #1 Man and SAC of the Administrative Division in the New York Office.

2. That Winterrowd be designated as SAC in a small office.

2 - SEE NEXT PAGE

3. Recommendations regarding Assistant Director Malone being handled separately.

2

4. Recommendations regarding other supervisory personnel being handled separately.

ON;

PERMANENT BRIEF OF E. HUGO WINTERROWD ATTACHED.

DETAILS

Winterrowd entered on duty as an Agent on 7/15/40. After serving in the Newark, Richmond and New York Offices he was transferred to the Seat of Government on 11/18/41. He served in various assignments here until 9/5/51 when he was designated #1 Man to the Assistant Director in Charge of the General Investigative Division. On 10/16/56 he was designated Special Agent in Charge of the Pittsburgh Office where he remained until 5/21/59 when he was designated Assistant Special Agent in Charge of the Administrative Division of the New York Office and #1 Man to the Special Agent in Charge. On 5/14/64 he was designated as SAC in charge of the Administrative Division. During his first four years at New York he was given annual performance ratings of "Excellent," but in 1964 and 1965 his rating dropped to "Satisfactory," which precipitated this inquiry.

The New York Office is divided into 4 separate divisions, each headed by an SAC. The SAC is completely responsible for all operations in his division and is directly responsible to the Assistant Director who has over-all responsibility. Winterrowd is Special Agent in Charge of the Administrative Division and is responsible for such areas of operation as Chief Clerk's Office, stenographic pool, the maintenance of equipment, SUTEC and applicant recruiting. In addition to these responsibilities he is also "#1 Man," which places him second in the chain of command and he takes charge on any occasion Assistant Director Malone is absent from the office. Interviews with Winterrowd and Assistant Director Malone reflect both have a clear understanding of the duties and responsibilities of Winterrowd described above. In 1964 performance rating Malone gave Winterrowd an over-all rating of "Satisfactory." On the rating guide and check list he gave Winterrowd 3 outstanding ratings, 4 excellent ratings and 4 satisfactory ratings. On the remaining entries Malone indicated he did not have sufficient opportunity to observe. The 4 satisfactory ratings were in physical fitness, resourcefulness and ingenuity, forcefulness and aggressiveness as required, and initiative. Malone indicated that these ratings were due largely to the results of the 1964 inspection during which definite Administrative Division weaknesses were found. In his 1965 performance rating Winterrowd was again given an over-all rating of "Satisfactory." All of the items on the rating guide and check list were the same with the exception of item 8, initiative, which was raised to excellent and item 19, report writing ability, which was changed from "no opportunity to appraise" in 1964 to satisfactory. Malone explained that he again rated Winterrowd as "Satisfactory" in 1965 because there had not been sufficient improvement since 1964 and further because he is being compared to the other SACs in the New York Office, all of whom are in GS-17.

During the 1960 inspection of the New York Office numerous delinquencies were detected in matters under Winterrowd's supervision. By letter dated 4/6/60 he was censured and the Director said, "I expect an immediate tightening up of your supervision of the Administrative Division of the New York Office." Specifically, over-all physical condition of office showed a need for closer attention and direction

on his part. Also, a stenographer in his division wilfully ignored instructions to report for Sunday duty.

The 1961 inspection of the New York Office began on January 9, 1961. By letter dated 2/13/61 Winterrowd was censured for weaknesses directly attributable to the administrative phase of operation, including the gross mishandling of an automobile accident investigation wherein the Bureau's interests were flagrantly disregarded, the failure to record an official complaint, failure to keep the Bureau advised of an Agent's unavailability for transfer, all indicating laxity in indoctrination of personnel regarding the protection of Bureau interests.

The 1963 inspection commenced January 7, 1963. By letter dated 2/11/63 Winterrowd was censured because Inspector detected an inexcusable supervisory weakness in the Administrative Division. Winterrowd was unaware that employees were engaged in the practice of improperly obtaining state automobile inspection certificates even though he was using the same garage for the inspection of his personally owned car.

During 1964 Inspection, the Inspection Staff was able to reorganize the Administrative Division to effect reduction of one supervisor. Winterrowd should have been alert to accomplish such streamlining. One Agent in the Administrative Division was detected changing sign-in time, apparently to gain overtime.

During 1965 inspection weaknesses were detected in over-all personnel management in Administrative Division as reflected in the following deficiencies: (1) excessive delays in processing clerical applicants for the New York Office although inspection in 1964 pointed to delays in handling applicant correspondence which should have alerted SAC Winterrowd to need for tight supervision of this phase of his operations; (2) weakness in internal security of office such as unlocked file cabinets, defective locks on file cabinets containing confidential material, confidential material in waste baskets after such baskets had been emptied at close of business. These deficiencies detected during odd-hour security checks; (3) supervisors' failure to indicate on their #3 Cards when they were performing supervisory duties on SAC Winterrowd's desk in his absence and relief supervisors failure to indicate on their #3 Cards when they were performing supervisory duties in absence of supervisor. Proper handling of this matter will affect some reduction of time in the office; (4) one Agent in Administrative Division had definite sick leave pattern. Supervisor states he was aware of this pattern but Bureau was not advised of it when letter sent to Bureau relative to this Agent's use of sick leave. SAC Winterrowd did not approve communication to Bureau concerning this Agent's sick leave record. SAC Winterrowd should certainly approved all communications dealing with personnel matters in his Division except in his absence for sustained periods; (5) another Agent in Administrative

Division had questionable sick leave record and SAC Winterrowd instructed to closely follow.

During the 1965 inspection several personnel irregularities were detected; however, none of the Agents involved were in the Administrative Division and primary responsibility rests with the other SACs.

None of the weaknesses detected in the Administrative Division during the 1965 inspection are sufficient in themselves to warrant removal of SAC Winterrowd.

In Winterrowd's physical examination conducted on June 28, 1961, the examining physician noted, "There is a generalized but slight involuntary movement of upper extremities and general hyperflexia." (Subsequent inquiry of examining physician reflects this should be "hyperreflexia" which describes overreaction to mallet blows on the knee, ank & or elbow. This test is to determine nervous reaction. Hyperreflexia indicates overreaction due to nervous tension.)

During inspection of the New York Office in 1962, Winterrowd had noticeable tremor of hands when under pressure. The Director approved a recommendation that Winterrowd receive a thorough physical examination before being considered for promotion to Grade GS-17. This was done on 2/16/62 and the examining physician noted, "The involuntary movements of the upper extremities reported on last physical examination are definitely absent at this examination. There is some residual tremor of the fingers. Coordination is excellent." The examining physician also commented there was no evidence at that time of hyperreflexia. The doctor also commented, "Mr. Winterrowd has been a normally tense individual for some years and it is my distinct impression that the 5/28/61 findings were transitory and that they were the result of a severe emotional episode triggered at the time by death in the family."

The only other unusual item in the physical examinations was noted on July 23, 1964, when the examining physician noted, "Mild arterial hypertension." At the time Winterrowd's blood pressure was 142/98. Review of prior examinations reflects similar readings with the exception of the June 28, 1961, examination at which time the reading was 168/104.

Assistant Director Malone contacted the last examining physician on 4/21/65 to obtain the definition of hyperreflexia set out above. Dr. also pointed out that hyperreflexia and nervous tremors can come and go depending on the nervous tension involved.

I had occasion to notice Winterrowd closely during the recent inspection. While he has a slight hesitancy when speaking he makes a very good impression. Under normal circumstances, I could detect no tremor whatever. He does become nervous under pressure and tremor in his fingers can then be noted. My over-all impression is that Winterrowd is in good physical condition.

Winterrowd was interviewed by me concerning his "Satisfactory" performance ratings in 1964 and 1965. He disagrees with Malone and feels his performance entitles him to a rating of "Excellent." He advised that he initialed these ratings even though he did not agree. He said Malone was entitled to his own opinion and he did not feel that he was being treated unfairly in any way. His attitude was excellent.

On 5/5/65 Assistant Director Malone was requested to specifically comment whether or not in his opinion Winterrowd should be continued as #1 Man and Special Agent in Charge of the Administrative Division of the New York Office.

Malone characterized Winterrowd as "an extremely loyal and dedicated person." Malone calls attention, however, to the record of consistent weaknesses in administrative operations of the New York Office. He points out, "In all too many instances it has been necessary to prod and push SAC Winterrowd in matters in which he should have been showing some drive and initiative in uncovering weaknesses in the administrative operation of the office." Malone commented that Winterrowd always took immediate corrective action when so directed but Malone feels that in an office the size of New York, "The person in such a key position as this should show aggressiveness in constantly ferreting out weaknesses in the administrative operations of the office and bring them to the attention of the Assistant Director in Charge instead of it being the other way around." Malone recommends that an unusually strong person should occupy this position and for this reason the best interests of the Bureau would be served by replacing Winterrowd as #1 Man and SAC of the Administrative Division of the New York Office. Malone feels that Winterrowd has definite administrative potential and is capable of handling the position of SAC in a smaller office.

I concur with Malone. A question has been raised and it should be resolved in favor of the Bureau.

FD-109 (Rev. 1=10-63) OPTIONAL FORM NO. 10 MAY 1942 EDITION 05A GEN. REO. NO. 27

UNITED STATES GOVERNMENT

Memorandum

OT.	DIRECTOR, FBI DATE: 5/28/65
FROM	SAC, NEW YORK SAC, NEW YORK The Health Service
SUBJECT:	SPECIAL AGENT
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was recent	There are submitted herewith the following items referring to the above-named employee who ly transferred to your office:
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	2. Field firearms record
ø	3. Duplicate property record (properly verified prior to departure)
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i i	6. FD-324 (Special Agents' Accomplishments Record) N.A. dast physical Date of last physical 7/23/64 efam. bent to Memplis also. Forwarded under separate cover:
	Forwarded under separate cover:
,	T&A card FD-329, "Monthly Report - VOT and TIO" FD-304, "Record of Absences for Illness" Leave slips
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Enclosures

Registered Mail

2 JUNILLER

Memorandum

TO

ASSISTANT DIRECTOR W. MARK

FELT DATE:

5/5/65

FROM :

ASSISTANT DIRECTOR JØ

TEL MALONE

SUBJECT:

SAC E. HUGO WINTERROWD.

NEW YORK OFFICE, PERSONNEL MATTER

The following memorandum is being submitted in answer to your request for a recommendation as to whether or not I think Mr. WINTERROWD should be continued as Special Agent in Charge of the Administrative Division of the New York Office.

SAC WINTERROWD is an extremely loyal and dedicated person. However, the inspection history of the New York Office for the past several years reflects a consistent weakness in its administrative operations. Although there has been nothing unsatisfactory warranting censure of SAC WINTERROWD, it is largely a question of him meriting the complete confidence I should have in the person occupying such a key position in the Bureau. In all too many instances, it has been necessary to prod and push SAC WINTERROWD in matters in which he should have been showing some drive and initiative in uncovering weaknesses in the administrative operation of the office. He has always taken immediate corrective action when I pointed areas of weaknesses out to him, but in an office like New York, it is my opinion that the person in such a key position as this should show aggressiveness in constantly ferreting out weakness in the administrative operations of the office and bring them to the attention of the Assistant Director in Charge instead of it being the other way around.

Because of the massive operations involved in the New York Office, I believe that an unusually strong person should occupy this key position as SAC of the Administrative Division. Therefore, based on the above observations, I do believe that the best interests of the Bureau would be served by replacing SAC Winterrowd with a stronger man at this time.

SAC WINTERROWD is a man of considerable experience and dedication and I feel that he would be able to handle a comparable position in a smaller office.

111H 12 5 50 77 TE

JFM:KGD

June 15, 1965

Mr. E. HugolWinterrowd Federal Bureau of Investigation lemphis, Tennessee

Dear Mr. Winterrowd:

The agents in the Memphis Division who contributed to the efficient handling of a number of Interstate Transportation in Aid of Racketeering investigations discharged their responsibilities in a noteworthy fashion and I am taking this occasion to commend them, through you.

The competence, tenacity and resourcefulness displayed by all in carrying out their individual assignments were of the highest caliber and, through their devotion to duty and concerted teamwork, very successful results have been achieved. The prestige of the Bureau has been enhanced by the fine work dong and I want you to convey my sincere appreciation to those responsible.

JUN 15 1965

COMM-FBI

Sincerely yours, J. Edgar Hoover

Searched.

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1 - SAC, Memphis (Personal Attention)

Based on information submitted Bureau has concluded that individual letters of commendation as recommended are not warranted. Place copy of this letter in files of appropriate personnel.

1 - Miss Usilton (Sent Direct KEC:jabath 1012

Based on Memphis airtel 5/28/65 and addendum Special Investigative Division 6/10/65 re: Agent Commendation Matter, Memphis Division.

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COPIES PREPARED AND ATTACHED FOR PLACING IN FILES OF: OVER

Mohr DeLoach Casper

Callahan Contad. Rosen

Sullivan Tavel Trotter Tele. Room

Holmes

Letter to Mr. E. Hugo Winterrowd Memphis, Tennessee

Franklin L. Johnson Norman L. Casey Joseph A. Canale Francis W. Norwood John E. Rodgers Lawrence J. Olson, Sr. Robert F. Boyle Joseph M. Brewi Cyril F. Busch Timothy M. Casey, Jr. Joseph V. Corless John T. Darko Eugene G. Douglass Keith A. Lewallen M. Palmer Miller Michael F. Murray Thomas Ottney Andrew Sloan James M. Stockton Michael L. Wagner B. Bruce Bradford Henderson Hillin, Jr. William M. Hobbs, Jr. Charles J. Honetor Donald C. Riley William L. Sheets

(Mount Clipping In Space Below)

New FBI Chief Ready To Take Reins Of Office

By LOUIS SILVER
E. Hugo Winterrowd arrived in Memphis yesterday, praised the beauty of the city and relaxed at a motel for the rest of the day before going on duty this morning as special agent in charge of the Memphis office of the Federal Bureau of Investigation.

Mr. Winterrowd is succeeding Karl W. Dissly, who will leave this morning to take charge of the FBI's Kansas City office. He has been here since Sept. 1, 1961, when he replaced Clarence M. Kelley, now Kansas City police chief.

"This couldn't come at a better time," Mr. Winterrowd said. "My son (Joseph Winterrowd, 18) is just graduating from high school."

Mr. Winterrowd, a trim man at 6 feet, 11/2 inches tall and 180 pounds with a deep voice, comes to Memphis after six years as special agent in charge of the administrative division of the FBI's New York office.

His FBI career began July 15, 1940. He received a law degree the previous month from Notre Dame at South Bend, Ind., his home town.

His first FBI assignment was in Newark, N. J. where "among other things, I made a (security) survey of industrial facilities." Since then he has handled a variety of investigative and adminis-trative chores in FBI offices in Alexandria, Va., Washington, and in Pittsburgh, where he was special agent in charge before being transferred to New York.

Coming to Memphis represents a reunion of sorts for Mr. Winterrowd. He met Clifton O. Halter, assistant special agent in charge of the Memphis office, during their early years with the FBI.

The new Memphis FBI chief will move his family here June 23. They include his wife, Mrs. Arvilla Winterrowd, whom he met when they were fellow employes in a South Bend department store, and his son Joseph, and daughter, Karol Winterrowd, 12. Another son, Airman 3-c Michael Winter-rowd, 22, is stationed at Stra-tegic Air Command headquar-ters at Offutt Air Force Base at Omaha.

Mr. Rosen Mr. Sullivan ... Mr. Tavel__ Mr. Trotter Tele. Room.... Miss Holmes.... Miss Gandy.

Mr. Tolson Bel

(Indicate page, name of newspaper, city and state.)

Page-17

The Commercial Appea1

Memphis, Tenn.

Date: 6-1-65 Edition: Fina1

Author:

Editor: Frank R. Ahlgren Title:

Characters

Classification:

Submitting Offices

Memphis

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PD+207 (Rev. 4-5-63)
optional form no. 10
may 1962 edition
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UNITED STATES GOVERNMENT

Memorandum

:	Director, FBI		DATE:	6-8-65	/4 ⁵)
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UNITED STATES GORNMENT

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PAST SAFE DRIVING RECORD CERTIFICATION

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<u>.</u>	REMARKS:					
BE FILLED	SAC WINTERROWD has been specifically instructed that he can operate a Bureau car only when wearing the necessary glasses.					
9	67-NOT (34)	Alled	= Josh			
	** "AT FAULT" MEANS ANY CASE IN WHICH THE BUREAU HAS TAKEN DISCIPLINARY ADMINISTRATIVE ACTION AGAINST	Joh & Malas				
	TOTAL WIND THE COURT OF METERS AND THE COURTS OF THE COURT	MESCHATUDE OF DEVIEWING MEET	CIALLY TO CA			

E. HUGO WINTERROWD SAC, ADMINISTRATIVE DIVISION GS-17, \$23,695 EOD: 7/15/40 NON-VETERAN

This write-up is being submitted in view of the fact that Mr. WINTERROWD is the Special Agent in Charge of the Administrative Division of this office. In this capacity, he has functioned as the #1 Man whenever it was necessary for the Assistant Director in Charge to be absent from the office. He is responsible for the clerical and stenographic operations of the office, as well as placement of personnel and liaison and technical duties. Employees under his direct supervision have been the recipients of 27 general letters of commendation, eight individual letters of commendation and 38 incentive awards during the past year. He is also responsible for the maintenance of the office and its equipment. I rated Mr. WINTERROWD Satisfactory on his last annual performance rating because I felt that there was room for improvement in the handling of certain matters coming within his area of responsibility as Special Agent in Charge of the Administrative Division. Because of this, I am not recommending Mr. WINTERROWD for administrative advancement at this time, although he is completely available and interested.

RATING: SATISFACTORY

ASSISTANT DIRECTOR W. M. FELT: (WMF:wmj 6/3/65)

Comments of Inspector set forth in memo W. M. Felt to Mr. Tolson dated May 12, 1965, captioned

"E. Hugo Winterrowd, #l Man and Special Agent in Charge, Administrative Division, New York Office, EOD 7/15/40; GS-17 @ \$23,695; Nonveteran."

NEW YORK INSPECTIONS | P3 6/2/65 JFM:KGD 310

67-MOIL

☐ AIRGRAM

DECODED COPY Rosen Sullivan **CABLEGRAM XXXRADIO**

R-24 DEFERRED 6-1-65 12:47 PM TO DIRECTOR FROM MEMPHIS 011620

ATTENTION: MOVEMENT UNIT.

SAC E. HUGO WINTERROWD ARRIVED MEMPHIS, 10:44 AM, MAY LAST. PRESENTLY RESIDING ROOM 917, HOLIDAY INN-STERICK NORTH, TELEPHONE 525-8363.

RECEIVED: 1:16 PM RTS

MR. MOHR FOR THE DIRECTOR

If the intelligence contained in the above message is to be disseminated outside the Bureau, it is suggested that it be suitably paraphrased in order to protect the Bureau's cryptographic systems.

MR. TOLSON

May 19, 1965

W. M. FELT

INSPECTION - NEW YORK DIVISION
ASSISTANT DIRECTOR W. MARK FELT; APRIL 11 - MAY 6, 1985
SYNOPSIS

Officials: John F. Malone, Assistant Director in Charge, New York Office (NYO) since 11/2/62. SACs E. H. Winterrowd (Administrative) since 5/21/59 (by letter 5/17/65, ordered under transfer to Memphis as SAC; SAC H.A. Fitzgibbon ordered under transfer in); W.M. Alexander (Criminal) since 11/13/63; J.L. Schmit (Espionage) since 9/24/58; D.E. Roney (Security) since 12/11/61. Last inspection: 2/24 - 3/20/64.

Physical Condition and Maintenance - Very Good (Last Inspection - Very Good). Office occupies conveniently located quarters, commercial building. Space adequate, secure, generally well maintained. Minor housekeeping delinquencies headquarters and Resident Agencies corrected on spot or ordered corrected. Odd-hour security checks detected some weaknesses including improper disposal some confidential trash - instructions issued to tighten security. No safety defects Bureau cars inspected; minor delinquencies corrected. Fleet adequate, not excessive. Repair and operating costs above field average. Accident rate decreasing.

Investigative Operations - Very Good (Last Inspection - Very Good). Case load 4/30/65, 13,433 (11,850 active). Average case load per Agent below field average. Delinquency above field average. Missed applicant, fugitive deadlines below, civil rights above field averages. No Election Law deadlines missed. Statistical accomplishments first 10 months fiscal 1965, up in all 4 categories. 14 substantive errors detected, below field average (handled separately). 60 of 110 violations of Bank Robbery Statute received since last inspection solved; 79 pending old and new cases remain unsolved. Criminal, Security and Racial Informant Programs improved in quality and numbers since last inspection. Need for improvement in specific areas stressed. Over-all racial situation quiescent at present but potential for violence exists. Criminal Intelligence Program receiving aggressive attention - substantial results achieved. Handling gambling matters improved. Additional emphasis placed on need for more technical and live informant coverage on La Cosa Nostra. Excellent progress continues in penetration of Soviet and Satellite intelligence activities; coverage of Communist Party reveals continued relationship with Soviets.

Administrative Operations - Fair (Last Inspection - Fair). NYO staffed by Assistant Director in Charge, 4 SACs, 38 Agent Supervisors, 2 Night (Agent) Supervisors. Average cases closed per Agent up since last inspection but still substantially below field average. Time in office improved but still too high. Criminal Division requested additional supervisory desk - justified (being handled separately). One Agent detected as having improperly attributed credit for fugitive apprehensions to an individual in order to qualify him as a

1 - Mr. Callahan (Attention: Mr. C. R. Davidson) (Sent Separately)
1 - Personnel Files of John F. Malone, E. H. Winterrowd, W.M. Alexander,
J. L. Schmit, D. E. Roney

Will Files (9)

criminal informant. This incident has also been considered in connection with the over-all rating on Personnel Matters. Form errors alightly under field average. Stenographic and typing production improved, but still slightly below field average; retypes very low. Chief Clerk's Office operating satisfactorily; misfiled index cards slightly above average. Travel and per diem costs above, communications costs slightly below Bureau base first 8 months fiscal 1985. Number of errors in #3 (Locator) Cards, none affected frings benefits. Accuracy stressed.

Personnel Matters - Fair (Last Inspection - Fair). Record of Agent and clerical recruitment far above average and rated excellent. Total personnel 4/16/65, 1505 (953 Agents, 552) clerks). Clerk-Agent ratio 57.9%, below field average. NYO requested 12 additional Agents (5 criminal, 4 espionage, 3 security). 5 for Criminal Division not justified; 7 for Espionage and Security Divisions deemed necessary (handled separately). 13 clerical replacements requested - justified; request for authority temporarily increase clerical staff by 36 from June graduates justified (handled separately). One Agent failed to place inserts in FBI Handbook since January, 1984; odd-hour spot checks disclosed abuses of sign-out by phone privilege - 2 Agents detected and admitted signing out from home without authority; third Agent had highly irregular sign-out pattern and furnished conflicting, inaccurate information to Inspector, all 3 under circumstances which raised serious questions as to whether they were fully and productively engaged on official business while claiming overtime. One of these Agents also involved in 3 substantive errors and other work deficiencies. Specific instructions issued to tighten administrative controls to prevent further abuses. One Agent whose performance submarginal admitted removing 16 files from office during inspection. These irregularities have also been considered in connection with the rating of Administrative Operations (all administrative action handled separately). 8 Agents on limited duty - 2 unavailable; 2 Agents on probation. 1 clerk overweight - office following closely. Morale appears very good.

Contacts - Excellent (Last Inspection - Excellent). 41 SAC contacts providing diversified and valuable services. Public speaking program effective with good geographical coverage. Excellent improvement in radio and television appearances. Relations with press, radio and television generally invorable and effective training program for National Academy and with law enforcement agencies. All individuals in business, law enforcement, and judicial fields met by inspector expressed high regard for Director, Bureau and personnel assigned NYO.

RECOMMENDATIONS:

1. Assistant Director John F. Malone, GS-18 @ \$24,500, nonveteran, not on probation. Mr. Malone makes excellent personal appearance; has a fine, outgoing personality and excells in contact work. As head of NYO he bears over-all responsibility for the serious personnel deficiencies detected during the inspection within the various divisions, which indicate a definite need for tighter over-all personnel management on his part. Had he set up appropriate controls and insisted on his subordinate officials carrying them out, the deficiencies could well have been precluded. Mr. Malone's experience indicates he is qualified to remain in charge of the NYO. Recommend attached letter be sent to him summarising results of inspection, censuring him and placing him on probation for the above-mentioned delinquencies.

DED MEYER BARE

- 2. EAC E. Hugo Winterrowd (Administrative Division), GE-17@ \$23,695, non-veteran, not on probation. (Recommendations re Winterrowd handled by separate memorandum; by letter dated 5/17/65 Winterrowd ordered under transfer to Memphis as SAC.
- 3. SAC William M. Alexander (Criminal Division), GS-17@ \$21,445, nonveteran, not on probation. Alexander makes a substantial personal appearance and exhibits a mature professional manner. He appears knowledgeable and anxious to do a good job. 9 substantive errors were detected in his Division, none of which involve direct culpability on Alexander's part but are within his over-all supervisory responsibility. In addition, one Agent detected abusing telephone sign-out privilege, one Agent furnished Bureau completely erroneous information re proposed criminal informant, one Agent failed to keep his Handbook current, one Agent detected with submarginal work record; 10 Agents who had not developed an informant in past year were not required to explain the deficiency nor was Bureau advised as required - Alexander explained this was through misunderstanding and misinterpretation of Bureau's policy -- all in his Division. Number of pending unsolved bank robbery violation matters handled in Alexander's Division excessive. Should be continued as SAC but consured and placed on probation for failing to afford the administrative and personnel facets of his responsibilities sufficient attention. If approved, letter censuring Alexander and placing him on probation is attached.
 - 4. SAC Joseph L. Schmit (Espionage Division), GS-17 @ \$23,695, nonveteran, not on probation. Schmit makes a substantial appearance. He is a mature individual who is dedicated to the Bureau and to his responsibilities in the counterintelligence field. Schmit is highly knowledgeable in the espionage field, exhibits gremendous driver and enthusiasm and has guided his Division in achieving exceptional accomplishments. During the inspection three instances of substantive derelictions, and one Agent furnishing incorrect information regarding whereabouts to inspection Staff during availability check were detected in his Division. Censure recommended for failure to have sufficiently tight administrative controls to preclude derelictions detected. If approved, attached letter will censure him for these deficiencies. Continue as SAC.

5. SAC Donald E. Roney (Security Division), GS-17 @ \$22,945, nonveteran, not on probation. Roney makes a neat, mature appearance, possesses an affable personality and makes an over-all creditable representative of the Bureau. He is conscientious, dedicated and is performing capably. Three substantive errors were detected in cases assigned his Division. Also, one Special Agent found signing off duty by telephone under questionable circumstances. Although Roney not individually culpable for any one of delinquencies, he has over-all responsibility for weaknesses found in his Division, particularly with respect to instituting necessary procedures to preclude possible abuses of method for signing off duty. Recommend Roney continue in present capacity, but be censured. If approved, attached letter of censure should be forwarded.

6. Recommendations concerning other personnel being handled separately.

PERMANENT BRIEFS OF JOHN F. MALONE, WILLIAM M. ALEXANDER, JOSEPH L. SCHMIT, DONALD E. RONEY ATTACHED.

DETAILS

New York Office occupies 9 floors of commercial building, conveniently located at 3rd Avenue and East 69th Street. Space adequate, generally well maintained and secure. During irregular odd-hour security spot cheeks, unlocked cabinets, some with defective locks, irregular disposal of confidential trash; due Agent's In-Service notes in unlocked desk; another with confidential trash in unlocked desk detected. Tests of alarm systems generally satisfactory - some weaknesses detected and ordered corrected. Instructions issued which will tighten security. The minor house-keeping delinquencies detected in headquarters city and Resident Agencies corrected on spot or ordered corrected. All Resident Agencies have adequate office space. Automotive fleet adequate, not excessive. 58 of 149 cars in service inspected. No safety defects detected. Minor delinquencies corrected. For first 6 months of fiscal 1935 automobile repair costs per mile \$.023 (field average \$.014); repair costs per car averaged \$107.00 (field average \$33.00); operating costs per mile were \$.075 (field average \$.064). Economy stressed. Automobile accidents since last inspection decreased 33%. Continuing emphasis on safe driving stressed to maintain favorable trend.

Case load 4/30/65, was 13,433 (II,850 active, I,583 inactive), consisting of 5,245 active criminal cases, 4329 active security cases, 2,276 active applicant and others. Average case load per Agent 16.7 (field average 23.9). Delinquency all categories on 4/30/65 was 7.7% (field average 5.1%). Instructed to reduce. Missed applicant deadlines 4.0% (field average 4.36%). Missed fugitive deadlines 2.23% (field average 6.95%). Missed civil rights deadlines 8.0% (field average 7.13%). No Election Law deadlines missed. 14 substantive errors in 8,392 files reviewed for 0.22% (field average 0.37%). (Administrative action handled separately.)

Accomplishments up in all categories since fiscal year 1962 except for -8% convictions in fiscal year 1963. Importance of accomplishments stressed. Criminal informant Program rated very good; number of symbol number informants increased 71% and overall accomplishments substantial since last inspection. Full participation by Agents atressed. 60 (or 54.5%) of 110 new bank robbery matter violations since last inspection solved (42 solved by police, 18 by FBI); total of 79 violations remain unsolved - grossly excessive - additional emphasis ordered. Criminal Intelligence Program receiving intensive, aggressive and imaginative handling with substantial results being achieved particularly in area of La Cosa Nostra activities. Top echelon informants and targets substantially increased since last inspection. While technical and informant coverage excellent, additional emphasis needed. Handling of gambling matters has greatly improved; 3 convictions obtained so far compared to none during same period previous

Memo for Mr. Tolson Re: New York Division Inspection

fiscal year; informant coverage shows increases in quantity and quality.

Coverage of Communist Party, USA, shows continued relationship with Soviet Union. Communist Party, USA, stressing recruitment of youth. Accuracy of background data on Security Index Subjects stressed. Security Informant Program rated very good; quality and quantity of informants and double agents increased since last inspection. Need for quality improvement in specific areas stressed. Racial Informant Program rated very good; coverage substantially increased since last inspection. Over-all racial situation termed "quiet" but potential for violence exists. Need for continued emphasis in developing complete coverage stressed to protect Bureau interests.

Continued progress being made in penetration of Soviet-bloc integrations of espionage agents; continued successful handling of defections.	
<u>defection</u> of	(d)
Cuban and Chinese communist coverage improved since last is continued intensive investigative attention ordered in these areas and in Intelligence and illegal agent fields.	
ADMINISTRATIVE OPERATIONS	' FATD

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Supervisory staff of New York Office consists of an Assistant Director, 4 SACs, 38 Agent supervisors and 2 night supervisors. Division II (Criminal) requested additional supervisory desk primarily for bank robbery matters - justified (being handled separately). As of 4/30/65 average 6.2 cases closed per Agent - below field average of 12.1 per Agent. although slight increase since last inspection (5.6 per Agent). Time in office averaged 26.1% for 3 months (December, 1964, January and February, 1965) preceding inspection - down from 28.7% for comparable period (November and December, 1963, and January, 1964) preceding last inspection; still exceeds 1964 average for comparable offices of 19.9% and field average of 12.5%. Inspector ordered continuing efforts to maintain time in office at lowest possible level. One Agent detected as having improperly attributed credit for fugitive apprehensions to an individual in order to qualify him as a criminal informant. Explanations were not requested by SAC from 10 Agents who had not developed a criminal informant in past year. nor was Bureau advised of their identity as required - explained as misunderstanding and misinterpretation of Bureau policy. (Explanations obtained from Agents by Inspector and handled separately.) Above incidents have also been considered in connection with the over-all rating in Personnel Matters. 356 errors of form detected in 298 of 6.392 files reviewed (4.66%) - slightly under field average of 4.92% and improvement since last inspection (4.84%). Combined stenographic and typing production averaged 3.24 pages per hour (increase since last inspection) - slightly below average of 3.33 pages for Group I offices; retyped pages of stenographers and typists . 94% - substantially Memo for Mr. Tolson Re: Inspection - New York Division

below field average of 1.88% for Group I offices; Agent error (78%) primarily responsible for retypes - closer attention by Agents stressed. Stenographic production 3, 30 (field average 3.34); typing production 3.04 (field average 3.29). Over-all operations of Chief Clerk's Office effective. Check of 8,000 index cards revealed . 45% misfiled above average of , 38% for Group I offices; accuracy stressed and more spot checks recommended. Practice of charging FD-302s (Interview Report Forms) to "United States Attorney" when such forms removed by Agent for possible use in a trial ordered discontinued - office instructed to charge to Agent by name to insure accountability. Instances detected wherein airtels of nonexpedite nature being referred to night supervisor for approval; Inspector recommended only most expedite correspondence be handled by night supervisor to afford him sufficient time to closely supervise clerical employees on duty and insure security of space. Travel and per diem costs above Bureau base for first 8 months of fiscal 1965 (7/1/64 through 2/28/65) - transfers and special assignments out of the division contributing factor. Communications costs a ightly below Bureau base for same period; maximum economy stressed. Of total 5,695 #3 (Locator) Cards reviewed - errors detected in 6.76%, none affected fringe benefits. Agent and supervisory personnel ordered to afford closer attention to reduce errors.

Record of Agent and clerical recruiting excellent and far above average (recruited 11 clerical employees for Seat of Government and 41 Agents since 7/1/64). As of 4/18/65, New York Office had 1505 employees; 953 Agents and 552 clerks for a clerk-Agent ratio of 57,92% (field average 84%). 43 clerks currently in assignments that release Agent personnel and additional efforts being made to fill other positions with clerks. New York Office requested 12 additional Agents - 5 Criminal, 4 Supionage, 3 Internal Security Divisions - analysis indicates that Criminal not justified; 7 for Espiona ge and Internal Security justified (handled separately). Clerical complement of 552 is 13 below number (7 clerks and 6 stenos) authorized last inspection (565) replacements justified. Requests for authority to temporarily increase number clerical employees by 36 from June graduates as replacements in anticipation of normal decrease by autumn justified (handled separately). Odd-hour checks disclosed abuses of sign-out by phone privilege - 2 Agents detected signing out from home and third had highly irregular sign-out pattern and furnished conflicting, inaccurate information to Inspector under circumstances which raised serious question as to whether they were fully and productively engaged in official business while claiming overtime. One of these Agents also involved in 3 substantive errors and other work deficiencies (all handled separately). Specific instructions issued to tighten administrative control of sign in and out by phone procedures and to limit granting authority for such procedures to those cases involving security or efficiency of operations. One Agent's FBI Handbook found lacking last 17 inserts (beginning January, 1964). One Agent whose performance was submarginal admitted taking 16 files from office during inspection. These irregularities in Memo for Mr. Tolson

Re: New York Division Inspection

have also been considered in connection with the rating of Administrative Operations. (Separate memorands submitted regarding each of above Agents.) 8 Agents on limited duty - of 7 interviewed, 8 are productive and limited duty justified. (One on extended sick leave and unavailable for interview.) Other is Agent who took files from office and recommendations submitted separately. Also 2 Agents unavailable for transfer - justified. 2 Agents on probation; departed on transfer during inspection. One clerk listed as overweight - office following closely and Bureau being advised. Morale appears very good.

CONTACTS.... EXCELLENT

41 SAC contacts, increase of 4 since last inspection. Assistant Director Malone developed 12 of which 6 developed since last inspection. All of high quality and represent good cross section of possible services. Assistant Director Malone personally acquainted with each contact but the 4 SACs are not and instructions issued that this be done as soon as possible.

Vast improvement in radio and television appearances found during recent inspection with Assistant Director Malone participating in 2 television shows and 27 radio programs in 1964. Favorable trend continuing. Relations with press, radio and television generally favorable.

213 public appearances by NYO personnel during 1964 including speeches, radio and television. Considerable increase over previous year. Of above, Assistant Director Malone handled 68 while SACs handled 64. Speeches made disclose good geographical coverage before quality groups. Thus far in 1965 (through April) 103 public appearances, 40 by Assistant Director Malone and 45 by SACs.

Effective relations exist with Federal and local law enforcement agencies. Training programs for FBI National Academy and other law enforcement agencies effective and covering wide variety of subjects including il Mob and Riot Control Schools. Police Schools decreased from 214 in 1963 to 143 in 1964 due primarily to cancellation training by 2 New York City agencies since manpower needed to handle crime in subways and housing projects. Desirable trend thus far 1965 and should surpass number of 1964 schools. Good relations exist with state American Legion officials.

Officials in field of law, business and civic ventures who were contacted by inspection Staff very complimentary of Director, the FBI and Bureau personnel with whom they come in contact.

Contributions of Human Interest Rems and Hems for use in The Investigator and Law Enforcement Bulletin very good.

June 22, 1965

PERSONAL ATTENTION

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee JUN 22 2 33 PH 763
REC'D-READING ROOM
F B I

Dear Mr. Winterrowd:

MAIL ROOM TELETYPE UNIT

Bureau records indicate the daily average overtime of your office for May was 2 hours and 44 minutes. This figure is an increase over April and should be reduced if at all possible, consistent with the proper handling of official responsibilities. This matter should receive your close personal attention.

Sincerely yours,

MAILED 25
JUN 2 2 1965
COMM-FBI

J. Edgar Hoover

John Edgar Hoover Director

•		Office Personnel Fi	167- /465	(2-357
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Tele, Room				

July 15, 1965

PERSONAL

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis. Tennessee

Dear Winterrowd:

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You celebrate your Twenty-fifth Anniversary with the Federal Bureau of Investigation today. I want to extend to you my congratulations on this notable occasion and, in commemoration of your anniversary, I wish to present the Bureau's Twenty-five-Year Service Award Key.

The history of the Bureau during the past years has been one of expansion and increased responsibilities. The faith which the public has placed in the FBI has been justified through the tireless work, devotion to duty and the personal sacrifices of our many loyal associates. It is most gratifying to me to know that through these years of world tension, which have called for the solution of new and complex problems, the Bureau has been able to count on its personnel to meet every challenge.

I hope that you will accept this Key as a token of appreciation for your dedicated services and as a symbol of the Bureauta ideala.

1	With best v	REC-145 67- / Sincerely;	JUL 9 1965
Tolson Belmont Mohr DeLoach Casper	JUL 8 1965 COMM-FBI Enclosure	J. Edgar Hoover	Jan
Callahan Contad Felt Gale Rosen Sullivan Tavel	RRB:eaj (1) (1) (3) 67-146562 NOTE: Salutation per 1	file.	down OD



UNITED STATES DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to File No.

Director Federal Bureau of Investigation United States Department of Justice Washington, D. C. 20535

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check- Money Order) the sum of \$10, payable to S.A.I.F., to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

Official Bureau Name (please ty	ype or print)	Date '	Office of Assignment (or SOG Div	ision)
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Name (contingent beneficiary, i	f desired/use given firs	st name if female)	Relationship	•
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FD-207 (Rev. 4-5-63) Optional form no. 10 may 1942 Edition GSA GEN. REG. NO. 27



UNITED STATES GOVERNMENT

Memorandum

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Per Mr. Beaner mad.

JULY 15, 1965

CODE

RADIOGRAM

DEFERRED

MR. E. HUGO WINTERROWD FEDERAL BUREAU OF INVESTIGATION MEMPHIS. TENNESSEE

MAY I EXTEND MY CONGRATULATIONS TO YOU UPON-YOUR COMPLETION OF TWENTY-FIVE YEARS OF DEDICATED SERVICE TO THE FBI. IT HAS BEEN THROUGH THE EFFORTS OF EXPERIENCED ASSOCIATES SUCH AS YOU THAT THE BUREAU HAS BEEN ABLE TO? DISCHARGE ITS CONSTANTLY GROWING RESPONSIBILITIES. I AM GRATEFUL FOR THE MANY CONTRIBUTIONS YOU HAVE MADE TO OUR SUCCESS.

VIA RADIOGRAM RRB:eaj ENC. JUL 1 5 1965 67-146562 APPROVED BY

JOHN EDGAR HOOVER

If unable to make radio contact on 7-15-65, send by deferred teletype, plain text.

INITIALED Conrad Rosen

Tavel,

REC-132



In Reply, Please Refer to File No.

## UNITED STATES DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION

841 Federal Office Building Memphis, Tennessee 38103 July 20, 1965

PERSONAL

Mr. Conrad Mr. Felt_

Mr. Gale ...

Mr. Rosen...

Mr. Tavel ... Mr. Tr tter... Tele. Room...

Mr. Sullivan_

Miss Hames. Miss Gandy...

Mr. J. Edgar Hoover Director Federal Bureau of Investigation Washington, D. C.

Dear Mr. Hoover:

May I express my deep gratitude for the comments in your letter and message on the occasion of my 25th Anniversary as an Agent in the FBI.

I want to take this opportunity to state that you and the Bureau will have my continued loyalty and I shall do everything in my ability to assist in its operations.

Sincerely.

E. Hugo Winterrowd Special Agent in Charge

**REC-132** 

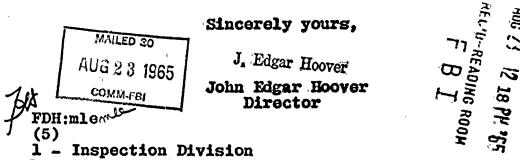
Searched. 3 JUL 27 1965

August 23, 1965
PERSONAL ATTENTION

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

Bureau records indicate the daily average overtime of your office for July was 2 hours and 49 minutes, which is an increase over the figure for June. The overtime average of your office should be reduced if at all possible, consistent with the proper handling of official responsibilities. You and your supervisory staff should afford this matter close attention.



1 - SOG, Memphis Office Personnel File

NOTE: Letters being written to offices where overtime average for July considered high.

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August 20, 1965

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

I am pleased to commend, through you, the agents in the Memphis Division who participated in such an excellent fashion in connection with a Civil Rights matter and in the investigation of the Assaulting a Federal Officer case involving who had threatened the life of an agent.

These men discharged their duties in this delicate Civil Rights matter with discretion and good judgment. They performed in a well-coordinated manner and promptly reported pertinent information. The aggressive and intelligent approach taken by agents to the difficulties occasioned by actions contributed largely to the filing of a Federal complaint against him and to his subsequent arraignment. I want you to convey my appreciation to them for their noteworthy services.

REC XEROX

J. Edgar Hoover 1 - SAC, Memphis (Personal Attention)

Based on information submitted, Bureau has concluded that individual letters of commendation for SAs George W. Hymers and Holloway Cromer, Jr., as you recommended, are not warranted. Place a copy of this letter in their personnel files, as well as in the files of the other participating agents, with exception of those individually recognized.

1 - Miss Usilton (Sent Direct)

KEC/EL(57) Based on memo Rosen-Belmont 8-13-65 and addendum Administrative Division 8-16-65 re Proposed Freedom March, Brownsville, Tenn., 8-7-65, Public recommodations, Civil Rights Act of 1964. Copies prepared and attached for placing in files of: OVER

Tolson Belmont Mohr DeLoach

Casper Gate Rosen

Sullivan. Tavel Trotter

Letter to Mr. E. Hugo Winterrowd FBI, Memphis, Tennessee

George W. Hymers
Holloway Cromer, Jr.
Howard D. Teten
Carl S. Lestor
Joseph H. Kearney, Jr.
Lawrence J. Olson, Sr.
Michael F. Murray
Keith A. Lewallen
Cyril F. Busch
William H. Lawrence
Walter R. Happell
Michael L. Wagner

September 23, 1965 PERSONAL ATTENTION

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

It is noted the daily overtime average of your office for August was 3 hours and 22 minutes, which is an increase over July. You should afford this matter your close personal attention and make every effort to effect a reduction in the office overtime average, consistent with the proper discharge of official responsibilities.

Sincerely yours,

J, Edgar Hoo John Ed Dix	igar Hoover rector	REC'D-READ	SEP 23 10
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1 - SOG, Memphis Field Office /MAKN (5)	e riie		

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To:

SAC, Memphis

PERSONAL ATTENTION

From:

Director, FBI

TWO-DAY CONFERENCES

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Your Two-Day Conferences scheduled for November 8 and 9, 1965, at the Seat of Government are hereby canceled. You will be rescheduled by the Bureau next year.

Confirm receipt of this airtel by routing slip Attention, Movement Unit.

EWW: mah

1 - Mr. Hereford

1 - Mrs. Foley

1 - Movement

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Sullivan Tavel Trotter Tele, Roon Holmes REC-142 Baurohad OCT 15 1965

NOTE: All In-Service Training and Conferences for SACs and Legats have been canceled for the rest of the year on Mr. Tolson's instructions.

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September 29, 1965
PERSONAL ATTENTION

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

I have reviewed the results of the recent inspection of the Memphis Office and based on the Inspector's findings I have approved the following ratings for your operations: Physical Condition and Maintenance and Contacts - Excellent; Administrative Operations - Very Good; Investigative Operations - Good; and Personnel Matters - Fair.

I am pleased with the attractive appearance and neat, well-organized condition of your office. Promptly correct the minor housekeeping delinquencies noted. The resident agencies were also found to be satisfactorily maintained. Immediately implement the Inspector's suggestions and instructions for improving physical and auditory security in headquarters city and the Nashville Resident Agency.

Your automobile fleet was found to be adequate, secure and satisfactorily utilized, with no defects affecting safety noted. You should intensify your efforts to find suitable storage space for Bureau automobiles in the four resident agencies which do not have such facilities. I note that automotive repair costs were below or equal to the field average during fiscal year 1965; however, operating costs have been high. Although the age of a number of your cars is a contributing factor, every effort must be made to keep these costs at a minimum. The increase in Bureau car accidents since last inspection represents an undesirable trend. While Bureau employees were not responsible in any of the seven accidents which occurred, it is no less important that safety be strongly emphasized.

While your statistical accomplishments in fugitive apprehensions and automobile recoveries for the first two months of fiscal year 1966 are encouraging, the deficits in convictions and fines, savings and recoveries for the same period are extremely unfavorable. A successful year may be achieved only by a sharp

1 - Mr. Callahan (Attention Mr. C. R. Davidson) (With Enclosure)

1 - Personnel File E. Hugo Winterrowd
1 - SOG Inspection File of Memphis Office
DUFLICATE YELLOW PHF:bhg (8)

See Note Last Page.



Mr. E. Hugo Winterrowd

intensification of case source liaison and investigative effort in all statisticproducing classifications. The Inspector's suggestions for improving your
statistics should be carefully and completely carried out. I hold you personally
responsible to see that this dangerous trend is reversed. This is a problem
which can be solved only by an imaginative approach and diligent efforts. This
is a real challenge to your ability as a Special Agent in Charge.

It was gratifying to learn that missed applicant, fugitive and civil rights deadlines were all below the field averages, that office delinquency has been consistently low, and that Agent case loads and closings were above average. However, the three substantive errors detected highlight the need for tighter supervision and more careful attention by all Agents to the administration of their cases.

The Memphis Office has solved only nine of the twenty-one bank robbery matter violations received since last inspection. You have at present twenty-five pending unsolved violations, including seven robberies and eighteen burglaries. This poor solution rate is unacceptable. These crimes are despicable in nature and continue to be among the Bureau's most highly publicized responsibilities. They must be handled with aggressiveness, ingenuity and dispatch. I expect you to take the necessary steps to achieve a marked and early improvement in your solution rate, particularly as to burglaries. The inspector's suggestions to assist you in this regard should be energetically followed.

Your Criminal Informant and Criminal Intelligence Programs were rated very good. The increase in criminal informants and the valuable information furnished are indeed encouraging. The active turnover of potential informants is favorable, but greater efforts are needed to increase their number. The prosecutive accomplishments achieved in interstate transportation in aid of racketeering cases have been impressive. Also, significant gambling information of value in local cases has been disseminated; however, you must promptly develop additional top echelon informants to improve prosecutive results in these cases. While the racial situation has been relatively quiet in your area, impending demonstrations carry a potential for violence and you must closely follow these activities. The current reactivation of Klan groups makes it vital that expanded coverage be developed so that you are immediately aware of any pertinent activity. Although your general coverage of security matters is considered very good, additional informants are needed in the two Nation of Islam groups operating in your territory. It should not have been necessary for the Inspector to bring to your attention a number of improperly opened liaison-type cases. Make certain that Bureau instructions concerning the opening of cases are strictly followed and afford supervision of these matters your close personal attention.



Mr. E. Hugo Winterrowd

It was good to learn that your Chief Clerk's Office is well organized and that form errors were below the field average. I am very concerned, however, at the various delinquencies noted in the handling of master assignment cards and currency indexing and the above-average incidence of misfiled index cards. Furthermore, the excessive Agent errors in daily reports and registers are completely unacceptable. I expect you to establish proper controls, strengthen supervision of these administrative functions and intensify the training of personnel so as to avoid such delinquencies in the future. The Inspector's instructions regarding these matters and the program outlined to reduce your substantial backlog of pending project work must be aggressively carried out.

I am pleased that your stenographic production is well above the field average and that the number of retyped pages is low. This speaks well for the supervision and training afforded your stenographic personnel. I also note favorably that travel, per diem and communications costs were kept below the Bureau bases during fiscal year 1965 and thus far in fiscal year 1966. This accomplishment indicates a real effort to effect economy and should be continued. The Inspector's survey determined that one telephone trunk line could be removed without impairing efficiency. This is to be promptly handled and you should be constantly alert for other areas where economy can be effected.

The supervisory work loads of your office were found to be fairly distributed and the voluntary overtime performed by the Agents was necessary, productive and equitably shared. You should take prompt steps, however, to improve the distribution of work among the Nashville Resident Agents. Also closely follow the decreasing work load in the Clarksville Resident Agency and the rising work in Columbia and insure that work loads are equitably distributed in both areas. Based on the Inspector's analysis of case load, delinquency and other factors, your current Agent complement is considered adequate, but I have approved replacements for two of the Agents who recently retired. As you still have Agents on special assignment in other offices, it will be incumbent upon you to inspire all remaining personnel to achieve maximum production and efficiency in the coming months. I am extremely displeased by the failure of the Memphis Office to attain any real accomplishments in the recruiting of clerical and Agent applicants during the past year. This is a deplorable situation and I shall expect immediate improvement. The insufficient progress made has resulted in the downgrading of your rating on personnel matters. Only aggressive and sustained efforts will enable you to adequately fulfill your responsibilities in Agent and clerical secruiting. Make certain that the Inspector's suggestions concerning recruitment are fully implemented.

The fourteen SAC contacts are furnishing diversified occupational and geographical coverage. Make early efforts to see the seven contacts you have

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## Mr. E. Hugo Winterrowd

not met. I am pleased that you have an effective speech program, with appearances before quality groups. The active use of radio and television has been very favorable but should be expanded in the outlying cities. I have noted the highly effective progress of your police training and liaison programs and the productive relations existing with news media and law enforcement agencies.

You should destroy copies of communications contained in your control file on cases closed on authority of the Special Agent in Charge which were prepared prior to September 2, 1965.

You and the Assistant Special Agent in Charge must thoroughly review the Inspector's findings and inform the Bureau of corrective action taken within thirty days of receipt of this letter.

Sincerely yours,

John Edgar Hoover Director

NOTE: Based on memo, W. M. Felt to Mr. Tolson captioned "Inspection - Memphis Office, P. H. Fields, Inspection Staff, August 28 - September 10, 1965, "dated 9/23/65, PHF:bhg.

MR. TOLSON

September 28, 1965

W. M. FELT

INSPECTION - MEMPHIS OFFICE P. H. FIELDS, INSPECTION STAFF AUGUST 28 - SEPTEMBER 10, 1965

#### SUMMARY

Officials: E. Hugo Winterrowd, SAC since 6/1/65; Karl W. Dissly, previous SAC from 9/1/61. Clifton O. Halter, ASAC since 11/22/46. Last inspection: 6/22 - 7/6/64.

Physical Condition and Maintenance - Excellent (Last Inspection - Excellent). Office centrally located, 8th floor, Federal Office Building, downtown Memphis. Space very attractive, secure, well organized and maintained. Minor housekeeping delinquencies noted. Suggestions made to improve alarm system and security of material in employee workboxes. Resident Agencies (RAs) satisfactorily maintained; suggestion made to improve auditory security in one RA. 19 of 38 Bureau cars inspected - no safety defects noted; minor items ordered corrected. 4 RAs without auto storage. Fleet adequate, not excessive, utilization satisfactory. Automobile repair costs below Bureau averages first half fiscal year (FY) 1965, equaled Bureau averages second half; operating costs above average; 7 auto accidents since last inspection, increase of 2 - employees not responsible.

Investigative Operations - Good (Last Inspection - Good). 1,484 cases (1,374 active). 8/31/65. Delinquency 6.8% (below average prior 11 months). Statistical accomplishments last year up in 3 of 4 categories, down in fines, savings and recoveries (FSR); first 2 months this year up in 2 categories, down in convictions (-56%) and FSR (-46%). 3 substantive errors detected - below field average (handled separately). Missed applicant, fugitive and civil rights deadlines all below field averages. Of 21 Bank Robbery Statute violations received since last inspection, 9 solved; 2 old violations solved; 25 total remain unsolved (7 BRs, 18 burglaries), Solution rate low. Criminal Informant (CI) Program rated very good. CIs up from 33 to 40 since year ago; geographical coverage improved. Racial situation relatively quiet and coverage good, Klan reactivation makes additional informant coverage imperative. Criminal Intelligence Program rated very good; substantial results achieved in Interstate Transportation in Aid of Racketeering cases. Additional top echelon informants needed. No known Communist Party activity; security coverage very good. Two Nation of Islam (NOI) groups active, and increased informant coverage ordered. Improper opening of liaisontype cases detected and procedures corrected.

Enclosure

1 - Mr. Callahan (Attention Mr. C. R. Davidson) (Sent Separately)

1 - Personnel Files E. Hugo Winterrowd Clifton O. Halter

PHF:bhg (9)

CONTINUED - OVER

Memorandum to Mr. Tolson Re: Inspection - Memphis Office

Administrative Operations - Very Good (Last Inspection - Very Good). 3-desk office - justified. 1,374 active cases; supervisory work load equitably distributed. Survey determined reduction of 1 Agent in Nashville RA justified and realignment of case loads necessary to improve work distribution - SAC concurs. Average Agent active cases 29.2, closings 12.5, both above field average. Excessive number of errors noted in daily reports and registers but none affecting fringe. Form errors below field average. Chief Clerk's Office well organized; extensive project work pending - definite work program set up to reduce. Delinquencies noted in handling of master assignment cards, indexing of currency and forms - due primarily to inexperienced personnel. Misfiled index cards .68%, high. Stenographic production 5.29 pages per hour - high; retypes low. Inspector's survey found 1 telephone trunk line surplus - SAC concurred. During FY 1965 and first month (July) FY 1966, travel and per diem costs below Bureau base each month; communications costs below base 12 of same 13 months, up during July, 1964, due to increased racial activities in territory - economy emphasized.

Personnel Matters - Fair (Last Inspection - Good). Recruitment program lagging badly; clerical quota 72 since June, 1964 - only 13 recruited, 3 Agent appointments. As if 8/31/65, clerk-Agent ratio 66% (50 Agents, 33 clerks), comparable to field average. SAC cited need for 2 more Agents. Inspector's survey found additional Agents not warranted - SAC concurred. Agent-clerical complement adequate, not excessive. No Agents overweight or on limited duty; 1 unavailable (invalid parents) - productive and status justified. 1 Agent on probation - attitude satisfactory (recommendations handled separately). All available personnel passed required examinations. Voluntary overtime necessary, productive and equitably shared. Morale appears high.

Contacts - Excellent (Last Inspection - Very Good). 14 SAC contacts (17 last inspection) affording diversified coverage; 3 now in Jackson territory; seven not met by SAC Winterrowd. Speech program effective, before quality groups - 75 public appearances first 7 months calendar year 1965. Newspaper, radio and TV relations favorable and over-all use of these media effective; expanded coverage in outlying cities desirable. National Academy, liaison and police training programs effective. All persons contacted expressed high regard for Director, Bureau and personnel of Memphis Office.

## RECOMMENDATIONS

1. SAC E. Hugo Winterrowd, GS-17 @ \$23,695, nonveteran, not on probation. At Memphis since 6/1/65, third office as SAC (was SAC of Administrative Division, New York Office, prior to Memphis). Makes substantial personal appearance, is enthusiastic, capable, respected by employees. Has slight hesitancy in speaking and minor tremor of hands noticeable when under pressure, but appears in general good health and makes very good impression. Has done over-all good job since recent arrival in Memphis, but imperative he revitalize applicant recruiting program, increase

Memorandum to Mr. Tolson Re: Inspection - Memphis Office

bank robbery solutions and improve statistical accomplishments. Continue as SAC. If approved, attached letter summarizing inspection findings should be sent to him.

2. ASAC Clifton O. Halter, GS-14 @ \$17, 110, nonveteran, not on probation. At Memphis since 2/14/45, ASAC since 11/22/46, first office as ASAC. Makes satisfactory personal appearance, is diligent, capable; has respect of employees. One substantive error detected in matters on his desk - primary responsibility of case Agent and ASAC instructions were adequate. No action warranted re Halter. Continue as ASAC.

3. Recommendations concerning other personnel handled separately.

October 14, 1965

Mr. E. Hugo Winterrowd Federal Búreau of Investigation Memphis, Ténnessee

Dear Mr. Winterrowd:

I want to commend you and, through you, the participating agents for the excellent work done in the investigation of Interstate Transportation in Aid of Racketeering cases in the Memphis Division.

The astute direction and effective guidance you afforded these involved cases are indeed noteworthy. The efforts of the agents participating in the interviews of subjects, the acquisition of evidence, and the execution of raids were of importance in the results achieved. I want to thank you for your capable leadership and ask that you convey my appreciation to the others.

Sincerely yours,

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1 - Miss Usilton (Sent Direct)

Based on memo Gale-Belmont 10/5/65 and addendum Administrative Division 10/8/65 re Agent Commendation! Matter, Memphis Division.

OCT 29 1965 MAIL ROOM TELETYPE UNIT

Copies prepared and attached for placing in files of: OVER

Letter to Mr. E. Hugo Winterrowd FBL Memphis

William M. Hobbs, Jr. Charles J. Honetor John E. Rodgers
Lawrence J. Olson, Sr. John R. DeWitt, II
John W. Minogue
Henderson Hillin, Jr. Willis S. Turner
Verne D. Gauby
Charles F. Grigsby
Lawrence W. Mandyck
Andrew Sloan
Robert F. Boyle
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SA's STOCKTON and BREWI commented that within the past few months they have had eye examinations and obtained lenses which corrected their vision to 20/20.

, 1965

Adams Director Mr. Mr. Tolson Mr. Anderson Mr. Beaver Mr. Belmont Mr. Burns Mr. Mohr Mr. Callahan Mr. Cavanaugh Clark Mr. Casper Mr. L.L. Davidson Mr. Conrad Mr. Dunphy Mr. DeLoach Mr. Mr. Felt Mr. Feeney Mr. Mr. Gale Gregory Hereford Mr. Mr. Rosen Mr. Hershey Mr. Sullivan Mr. Mr. Tavel Hunsinger Hunzeker Trotter Mr. Mr. Mr. Miller Mr. O'Connell Mr. Clayton Miss Gandy Miss Holmes Mr. Peters Mr. Rogers Mr. Hyde See Me Call Me For Your Info. Mr. Cheesman For Approp. Action Miss Conlon Note & Return Mrs. Crookston Mr. D. Cox Mrs. Mrs. Dove Mr. Walsh C.R. Davidson Foley Mx-Gauthier Miss Goode Mr. Miss Hayes Mr-Gunsser Mr. Jackson MT. Row Mrs. Jacobs Mr. Smith Miss Kegg Miss Tletgen Miss Kirwan Mrs. Lockhart Miss Hansen Mr. McMichael Mrs. Kush Miss Downing Mr. Marsden Mrs. Martin Miss Tschudy Miss Murney Mr. M. A. Jones Mr. Morrell Mr. Millen Miss Nelson Mr. Newman Miss Rochat Reading Room Mr. Robinson Mail Room Mrs. Salpini Personnel Records Miss Smith Mr. Thomas Miss Tibbetts M Miss Usilton Room

N. P. CALLAHAN

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66. FIELD OF VISION				67, NIG	HT VISIO	M (Test	used and	score)			68. RI	O LENS	TEST		<del></del>	. INTRA		R TENS	ION
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l. Last name—f	IRST NAME	-MIDDLE NAME				2. GRADE AND CO	MPONENT OR POSITION	3. IDENTIFICATION NO.
WINTE	RROWI	D.E. HU	GO					~~
HOME ADDRESS (Number, street or RFD, city or town, zone and State)					5. PURPOSE OF EX	AMINATION	6. DATE OF EXAMINATION	
		rkway, <i>l</i> Tennesse				Annual	physical	8 CCT 1965
. \$EX	8. RAC	E.	9. TOTAL YEARS G	overnment ser	VICE.	10. AGENCY	11. ORGANIZATION U	NIT
M	ĭ	Y	MILITARY,	CIVILIAN	25	FBI		
5/23/16 Fort Wayne, Indiana					Sa	me as #4	EXT OF KIN IFE),	
. EXAMINING FA	CILITY OR	EXAMINER, AND ADD	RESS			16. OTHER INFORM	MATION	

U. S. Navy Hospital. Memphis, Tenn.

I feel in good health and capable of performing arduous duties.

8. FA	MI	Y. HIST	φRY ,	AME WETTAL	٦.						IX. HA	HUSBAN	D OR WIFE	#¥ (	Pare	nt, prothe	, sister, other)
RE	W	ION	AGE	STATE OF HEAD	LTH	{	if dead, cause of death		[	GE AT EATH	YE\$	NO	(Check	<b>e</b> ac	ch i	tem)	relation(s)
ATH	ER		76	Fair								X	HAD TUBER	UL	0\$1\$		
TON	ER		77	Good								X	HAD SYPHIL	1\$		_	
PQU	\$ <b>E</b>		48	Good								X	HAD DIABET	E\$			
							_					X	HAD CANCES	1			
BROT	HE	kš ]										X	HAD KIDNEY	TR	OUB	Œ	
A.	Ф										X		HAD HEART	TRO	)UBL	C.	Father
SIS	TER	\$										X	HAD STOMA	CH,	TROL	BLE	
											X		HAD RHEEM		-	- 1	Mother
HILL	ÞR€	N.										X	HAD ASTHM HIVES	IA,	HAY	FEVER,	
												X	had epileps	Y	Fus,		
												X	COMMITTED SUICIDE				
		: <b>#</b> .≃`ş										X	BEEN INSAN	:			
). HA	VE	YOU EV	er had c	HAVE YOU NOW (F	2lac	e chec	k at left of each item)				-						
ES N	40	• •	(Check	each item)	YE:	S NO	(Check each item)	YES	NC		(Check	each i	tem)	YE\$	NO	(0	heck each item)
];	K	\$CARL	et fever	, Erysipelas		x	GOITER		X	TUMO	R, GROW	TH, ¢Y\$	r, cancer		X	"TRIÇK"	OR LOCKED KNEE
];	ĸ	DIPHTI	HERIA			x	TUBERCULOSIS		X	RUPTU	RE				X	FOOT TR	OUBLE
]	ĸ	<b>XHEUN</b>	iatic fev	ER		x	SOAKING SWEATS (Night sweats)		X	APPEN	DIÇITIS				X	NEURITE	
	ĸĮ	\$WOLL	EN OR PA	inful joints		x	ASTHMA BIGGO	X		PILES	or rect	al dise	SEO!! -		X	PARALYS	15 (Inc. infantile)
×		MUMP:	<b>&gt;</b>			x	SHORTNESS OF BREATH		X	FREQU	ENT OR	PAINFUL	URINATION		X	<b>EPILEPS</b>	OR FITS
	Ι	WHOO	ING COU	GH _		$\mathbf{x}$	Pain or pressure in Chest		X	KIDNE	Y STONE	OR BLO	OD IN URINE		x	CAR, TRA	in, sea, or air sicknes
	κŢ	FREQU	ENT OR S	evère héadache		$\mathbf{x}$	CHRONIC COUGH		×	SUGAR	OR ALB	MIN IN	Urine		x	FREQUEN	t trouble sleeping
];	ĸ	DIZZIN	ESS OR F	ainting spells		x	PALPITATION OR POUNDING HEART		K	BOILS					x	FREQUENT	OR TERRIFYING NIGHTMARE
	Ι	EYE TE	OUSTE			x	HIGH OR LOW BLOOD PRESSURE,	-	K	VENER	eal dise	ن ۽ عکد			x	DEPRESS	ION OR EXCESSIVE WORK
"	ĸ	EAR, N	oșe or t	HROAT TROUBLE		x	CRAMPS IN YOUR LEGS		Ŕ	RECEN	T GAIN C	R LOSS	OF WEIGHT		x	LOSS OF	MEMORY OR AMNESIA
	κŢ	ŔŲNNI	NG EARS			x	FREQUENT INDIGESTION		K	ARTHR	ITIS OR	RHEUMA	TISM		x	BED WET	TING
$\Box$ :	x	CHRON	iç or fr	EQUENT COLOS	•	x	STOMACH, LIVER OR INTESTINAL TROUBLE		×	BONE,	JOINT, O	R OTHER	DEFORMITY		x	NERVOUS	TROUBLE OF ANY SORT
	x	SEVER	HTOOT S	ÓR GUM TROUBLE		x	GALL BLADDER TROUBLE OR GALL SYONES		×	LAMEN	E\$\$				x	ANY DRU	g or narcotic habit
	x	ZINU\$1	TIS			x	JAUNDIÇE		K	LOSS C	f ARM, L	EG, FING	ER, OR TOE		x	EXCESSI	e drinking habit
	X	HAY FE	VER			X	ANY REACTION TO SERUM, DRUG OR MEDICINE		X	PAINFUL	OR "TRIC	K" SHOUL	DER OR ELBOW		x	HOMOSE:	KUAL TENDENCIES
, HA	٧٤	žóų e/	ER (Ch	eck each item)				22.	FE	MALES OF	VLY A +	AVE YO	j ever-	\$.	СОМ	PLETE THE	FOLLOWING-
T	T	WORN	GLASSES			X	ATTEMPTED SUICIDE	1477	T	BEEN F	REGNAN	T	······································			AGE AT	INSET OF MENSTRUATION
	X	WORN	AN ARTH	FIÇIAL EYE		x	BEEN A SLEEP WALKER	-		HAD A	VAGINA	DISCH	RGE			INTERVA	BETWEEN PERIODS
1	X	WORN	HEARING	AIOS	_	X	LIVED WITH ANYONE WHO MAD TUBERCULOSIS	-	~	BEEN TI	EATED FC	R A FEMA	LE DISORDER	_		DURATIO	N OF PERIODS
	X	STUTT	ERED OR	STAMMERED	_	x	COUGHED UP BLOOD		_	HAD P	INFUL N	ENSTRU	ATION			DATE OF	LAST PERIOD
	X	WORN	a brace	OR BACK SUPPORT	<del>- 47</del> 2.0	x	BLED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION			HAD IS	REGULA	R MENST	RUATION	QU	ANT	TY: No	RMAL EXCESSIVE SCAN
		MANY K THREE Y	PEARS?	YOU HAD IN THE	24	I. WHA	IT 15 THE LONGEST PERIOD YOU D ANY OF THESE JOBS!			HAT IS YO			PATION7		26,	ARE YOU	(Check one)
		. *		One		MON	THS	A	g	<u>ent,</u>	_FB	I				KIGHT H	ARULU LEFT HANDED

67-146562-366

YES	NO	CHECK EACH ITEM YES OR NO EV	ERY ITEM CHECK	ED "YES" MUST	BE FULLY EXPLA	INED IN BLANK SPACE ON F	нент
		27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF		" Carrer	1.19 €		
	X	A SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC.			. 1	***	
	X	8, INABILITY TO PERFORM CERTAIN MOTIONS					1
,	X	C. INABILITY TO ASSUME CERTAIN POSITIONS'	ŧ				;
, <del>) </del>							
<del>journment i</del>	X	D. OTHER MEDICAL REASONS (If yes, give reasons)					
\$ ; 4 ;	x	28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUB-					
<del>- Airmann (</del>	X	29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (11 yes, give details)					
	x	30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (I/yes, state jeason and give		*#		<b>†</b> ; ±~ •	
, <del></del> .	x	details)  31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE?		## **		الله الله الله الله الله الله الله الله	
. ************************************	, 444	(If yes, state reason and give details)  32, HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE.	196	3 %		± ∳ - ~ • 0	
X		ANY OPERATIONS? (If yes, describe and give age at which occurred)	1947	` <u>.</u>	rhoids	<b>1</b>	
	x	33. HAVE YOU EVER BEEN A PATIENT (committed or voluntary) IN A MENTAL HÖSPITAL OR SANATOR-		řŠ.		47	
*		IUM? (If yes, specify when, where, why, and	•	. 1 5		ng p	
वर		name of doctor, and complete address of hospital or clinic)		*,#		4.#	
بىمىسىئىنىد. برە		-34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER		* p-		* ≒″≢	
x	· <del>1444, Tigh 1411, (*)</del> ·	THAN THOSE ALREADY NOTEO? (If yes, specify when, where, and give details)	sacro	illiac	condit:	ion - correc	eted. 1947
24	X	35, HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS. PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS		36		4.5	• • •
9.0		WITHIN THE PAST 5 YEARS? (If yes, give com-		y.		# * *'r	
• •		plete address of doctor, hospital, clinic, and details)		ı. <b>y</b>		A b	
. <u> </u>	x	38. Have you treated yourself for illnesses other - Than Minor Colost (If yes, which illnesses)		•		25	
<del></del>		4-4					
	x	37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL MENTAL, OR OTHER REASONS! (If yes, give date and reason for rejection)			<b>1</b> € -4 = -15,45		
-	*******				A.		
	X	38, HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER			# # .5		
		REASONS? (If yes, give date, reason, and			in a	Sen han hire we him	JOINT L
		type of discharge: whether honorable, other than honorable, for unfitness of un-			±,≠ *		
		eustability)			¥.		# P4 ***
<del>(Alan apitanta in (</del>	X	39 HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (If yes, specify what kind, granted by			. ↓ . ↓ . ↓ . ↓		r 4
-		(" (whom, and y hat amount, when, why)				-	n ****
I CE	RTIFY T THORIZE	hat I have reviewed the foregoing information supple any of the doctors, hospitals, or clinics mentioned	LIED BY ME AND D'ABOVE TO FURN	tmat it is true Ish tme governi	AND COMPLETE VENT A COMPLET	TO THE BEST OF MY KNOV E-TRANSCRIPT OF MY MEDI	vleuge. Cal-record for purposes—
OF PROC	essing	MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE	photographic photographic plants			//	
TYPED O	R PRINT	ED NAME OF EXAMINEE	1	SIGNATURO	K ~	3901 F	/
E.	HU	GO WINTERROWD			Jelle	1 Wenter	rowd
		SUMMARY AND ELABORATION OF ALL PERTINENT DATA (P	hysician shall cor	nment on all posit	ire answer of the	ema 20 thru 39)	
					- //		wildhood
4 [‡] -	:- f*	of the dood forth and a	muse a	303/10	, coa	and our our	Täd"
<b>∏</b> •		and Myapeanore,	Siey	L			
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		Just lel	ulu	<b>S</b>	التنطعة أبردر	the Ottom and	
*		blemorrhælds no bl	Z	1-	1		
			. 0			1.	
		egga gandalana Segangah elibo og et ge		į <b>†</b> †	iaal aa	"lago";	· • · · · · · · · · · · · · · · · · · ·
•	**** ·	TED NAME OF PHYSICIAN OR EXAMPLE DATE		<b>7≥40</b> €	-		<b>1000 €000</b>
*	• • • •		γ	A.A.A.A.			NUMBER OF ATTACHED
TYPED C	R PRIN	TED NAME OF PHYSICIAN OR EXAMPLE		SIGNATURE	La 🗪	·	" SHEETS
, D.	M ويا	ARTIN, CDR, MC, US 8 CC	T 1965	OM		ren	1

# Attachment to Standard Form 88, Report of Medical Examination For Information and Guidance of Medical Examiner

Non-of Boundary	WINTERROWD,	E.'	Hugo
Name of Examinee (Type or print)	Last	First	Middle
THE RESERVE TO THE RE			
The following portions of the	attached examination repor	t form need n	ot be completed:
<b>2</b> ·	14		68
3	17		69
4	62		72
9	65		76
11	67		· •
₹			
46. Is necessary unless facil	lities for affording same ar	e not readily	available.
48. Not required unless exam desirable.	ninee is over 35 years of ag	je or examina	tion indicates such is
49. Is necessary unless facil	lities for affording same ar	e not readily	available.
	gents. Applicants for the oss exceeds a 15 decibel a	Special Agent	position will not be
For All Examinees, Whether C	Clérical or Special Agent A	applicants or l	Employees:
The medical examiner should answer	er the following question:		
Examinee 🖾 is 🔲	is not qualified for streng	ous physical	exertion.
To be Answered in the Case	of All Male Employees and	Male-Applica	nts:
Does examinee have any of tactics and dangerous ass	lefects restricting or prohil ignments which might enta	oiting his part il the practice	icipation in defensive al use of firearms?
X No ☐ Yes If "	yes" please specify defect	S	
2. Does examinee have any c	defects prohibiting safe ope	eration of mot	or vehicles?
X No Yes If "	yes" please specify defect	Š•	
	vision, should he wear cor No		
'	nec )	15 51 11.	tt.

Qu)

# REC'D-ADMIN. DIV.

Desirable Weight Randes for Meles

Height	Small Frame	Medium Frame	Large Frame						
5' 4"	117 - 125	123 - 135	131 - 148						
5′ 5″	120 - 129	126 - 139	134 - 152						
5′ 6″	124 - 133	130 - 143	138 - 157						
5′ 7″	128 - 137	134 - 148	143 - 162						
5′874	132 - 141	138 - 152	147 - 166						
5'.9"	136 - 146	142 - 156	151 - 170						
5' 10"	140 - 150	146 - 161	155 - 175						
5'11"	144 - 154	150 - 166	160 - 180						
6'	148 - 158	154 - 171	164 - 185						
6' 1"	152 - 163	158 - 176	169 - 190						
6' 2"	156 - 167	163 - 181	174 - 195						
6'3"	160 - 171	168 - 186	178 - 200						
6' 4"	169 - 180	178 - 196	188 - 210						
6' 5"	174 - 185	182 - 202	192 - 216						

3.	Examinee's frame is small	medium	A large	
4.	Considering above weight table, to I consider his present weight	ne examinee!s frame Satisfactory	and-other-individ	ual-physical-characteristics Deficient
5.	Under proper medical supervision,	examinee should	lose	pounds
			gain	pounds
Re	emarks:			
			SHIMA	fu.
		ន	Stywar. B. H. MARTIN, CO.	R. MC. USN

1771 3000 (Signature of Medical Egandner)

8 OCTOBER 1965 (Date) OPPIONAL FORM NO. 10
MAY 1942 EDUTION
OSA GEM. REG. NO. 27
UNITED STATES GOVERNMENT

# Memorandum

O : Director, FBI	DATE:	11/30/	65
Memphis  Subject: SAC E. HUGO WINTERROWD  MEMPHIS DIVISION  ANNUAL PHYSICAL EXAMINATION	Attention	: Personnel S	Section
Remylet ReBulet    ReBulet   ReBulet   ReBulet   ReBulet   ReBulet   ReBulet   ReBulet   ReBulet   ReBulet   ReBulet   ReBulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet   Rebulet	truction) (proins ins serology v for strenuous	that he can of the can	<b>1)</b> .
Physical examination reports are enclosed.  Employee is scheduled for physical examination on:  Physical examination report has been reviewed and initia  Employee returned to active duty  Employee's physical condition is  UACB he is being removed from limited duty.  UACB he is being placed on limited duty.	led:	*	,
	ı		
Remarks:  3ENCLOSURE  1 - Bureau (Enc1)  1 - Memphis EHW: ME (2)		NOT RECOR	DED-2

9DEC IN電影

December 14, 1965

PERSONAL

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

REC'D-READING RO

On September 17, 1965, I issued instructions with respect to the recruiting of Special Agent applicants that, effective immediately, each field office would be required to furnish at least one Special Agent applicant a month for the remainder of the fiscal year. This action was taken to insure that each office equitably shared in this most important program, and it was pointed out that administrative action would be taken if this quota was not met.

A review of the appointments accepted for the Special Agent classes which convened during October and November, 1965, leaves me with no other conclusion than that the handling of this program in your office was grossly inadequate. You may be sure that any future requests for Special Agent personnel for your office will be carefully weighed with your accomplishments in this regard.

Henceforth, it will be incumbent upon each office to produce well-qualified Special Agent applicants, and I am holding the Special Agent in Charge personally responsible for meeting the set quota.

MAILED 3 DEC 14 1965 COMM-FBI Very truly yours, released — No. 1562-367

J. Edgar Hoover 9 DEC 15 19653.7

John Edgar Hoover

1 - Memphis Field Office File

NOTE: See memo from C. R. Davidson to Mr. Callahan dated 12/9/65 captioned "Special Agent and Clerical Applicant Recruitment Program."

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MAIL ROOM TELETYPE UNIT

OPTIONAL FORM NO. 10
MAY 1942 EDITION
GSA GEN. REG. NO. 27

UNITED STATES GOVERNMENT

## Memorandum

то

MR. MOHR

DATE: December 17, 1965

confad Felf Gale Rosen Sullivan Tavel

FROM

N. P. Callahan

SUBJECT:

E. HUGOWINTERROWD

SPECIAL AGENT IN CHARGE

MEMPHIS DIVISION

my Holer

### RECOMMENDATION:

The foregoing is submitted for information and record purposes. In vi ew of the fact that the deceased is not a close relative of SAC Winterrowd, no message of condolence from the Director is recommended.

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12 17.65 REC-142

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61-146562-368

2 DEC 21 1365

3/1/

January 24, 1966

#### PERSONAL ATTENTION

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis. Tennessee

Dear Mr. Winterrowd:

It is noted the daily overtime average of your office for December was 2 hours and 52 minutes, which is an increase over November. You should afford this matter your close personal attention and make every effort to effect a reduction in the office overtime average, consistent with the proper discharge of official responsibilities.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover

MAILED 19 JAN 24 1966

COMM-FBI

1 - Inspection Division 1 - SOG, Memphis Field Office File

/MAK, //(5)

101 St 11 ST 111 114 Letters being written to SACs of offices were office NOTE: average overtime for December considered excessive.

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MAIL ROOM TELETYPE UNIT

Casper -Callahan Conrad ... Felt -Gale 😹 Sullivan Tavel -Trotter . Wick ..

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DeLoach

Moht ..

January 26, 1966

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

I want to commend, through you, the agents who participated in a noteworthy fashion in the investigation of the Bank Robbery case involving

It is apparent by the prompt solution of this case that these men performed their duties with enthusiasm, aggressiveness and thoroughness. They may take pride in their concerted efforts which were responsible for the success achieved in the identifiation and apprehension of the subject. Please coney my appreciation to them for their excellent work.

MAILED 19 JAN 26 1966

REC-143 Sincerely yours,

J. Edgar Hoover

1 - SAC, Memphis(Personal Attention)

Place a copy of this letter in personnel files of participating agents.

1 - SAC, Birmingham (Personal Attention)

Place a copy of this letter in personnel file of SA Ervin B. Bruninga after bringing to his attention.

1 - Miss Usilton (Sent Direct)

KEC ( (1/8)

Based on Memphis letter 1/5/66 and General Investigative Division addendum 1/21/66 re: BR.

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Tolson Delloach Mohr -Cdsper Callahan Conrad

Rosen Sullivan Tavel Trotter

Wick Tele. Room Holmes

Copies prepared and attached for placing in files of:

Letter to Mr. E. Hugo Winterrowd FBI, Memphis

Clifton O. Halter
Joseph M. Brewi
Ervin B. Bruninga
Ronald A. Gadus
Eugene G. Douglass
Burt C. Hagerman
Charles M. Keenan
Francis D. Kenny
Donald P. McDermott
Michael F. Murray
John S. Stanton
Andrew M. Palumbo





# UNITED STATES DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to File No.

Director Federal Bureau of Investigation United States Department of Justice Washington, D. C.

Special A ts Incurance Fund

J. Edgar Hoover, Director

37 JAN 6: 5

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check - Money Order) the sum of \$10, payable to S.A.I.F., to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pettaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of \$10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

EXECUTE IN DUPLICATE AND SUBMIT BO	OTH COPIES TO THE	BUREAU	
Official Bureau Name (please type or print)	D	ate	Office of Assignment (or SOG Division)
SAC E. HUGO WINTERROWD	נ	12/20/65	MEMPHIS
The following person is designated as my be	eneficiary for Special Ag	gents Insurance	Fund:
Name (primary beneficiary; use given first n	name if female)	3	Relationship WIFE
1550 NORTH PARKWAY, APT	415 MEMBERS	TENNES	777
Name (contingent beneficiary, if desired; use			Relationship
Address			
eneficiary of agents killed in the line of du			Relationship WIFE
Address 1550 NORTH PARKWAY, APT	. 415, MEMPHIS	, TENNES:	SEE
Name (contingent beneficiary, if desired; use	e given first name if fem	nale)	Relationship
Address			
•		47.	aly yours,

Special Agent

FORM 3-5-2 (9-14-64) APPROVED COMP GEN. U.S. 4-5-63 IN LIEU OF SF,1126

# FEDERAL BUREAU OF INVESTIGATION

WINTERROWD & HUGO DE - NATURE OF ACTION	O NOTIFICATION OF BASIC CHANG	^	17-05-7556
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~ WAN & 1500	10-May 15-1	dgar hoover PER	SONNEL FILE COPY

SAC, Memphis

February 18, 1966

Director, FBI

PERSONAL ATTENTION

IN-SERVICE AND/OR CONFERENCES

for Two-Day Co	hereby instructed to report to Seat of Government commencing March 14, 1966
to Seat of Governme for attendance at a days. You should n	Special Agent(s) to report of the Room 5240, at 9:30 A. M. Monday, in In-Service Training Course for a period of twelve of schedule Agents on probation, limited duty, or or specialized training.
Seat of Government	Room 5240, at 9:30 A. M. Monday,  In-Service Training Course for a period of twelve
MAILED 27	REC-132 2 FTB 200 1003
FEB 18 1966	· · · · · · · · · · · · · · · · · · ·
	are enclosed statements with respect to the In-Service ch you should furnish to the Special Agent(s).
Mohr Wick 1 - Mr. Cas Casper Callahan 1 - Mr. Her Conrad 1 - Personr Gale Rosen Sullivan Travel Trotter	eford de la

February 23, 1966 PERSONAL ATTENTION

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

It is noted the daily overtime average of the Memphis Office for January was 2 hours and 47 minutes. Although lower than the average for December, 1965, it is still considered high. definite effort should be made by your agent personnel to keep overtime performance as low as possible, consistent with the discharge of official business. It is expected there will be a definite reduction.

> Sincerely yours REC-137 John Edgar Hoover Director

MAILED Z Fau . 3 1966 COMM.FBI

1 - Inspection Division

1 - Memphis Field Office File

/MAK (5)

Letters being written to SACs of offices where office NOTE:

average overtime for January, 1966, considered excessive.

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Caltahan Contad :

OPTIONAL FORM NO. 10 MAY 1962 EDITION GSA GEN. REG. NO. 27

UNITED STATES GOVERNMENT

### Memorandum

TO

MR. J. P. MOHR

3/16/66 DATE:

Tolson Delloach :

Mohe -Casper

Sullivan Tavel. Trotter.

FROM

MR. I. W. CONRAD

SUBJECT:

E. HUGO WINTERROWD LABORATORY INTERVIEW

On 3/15/66, in the absence of Mr. Conrad from the city on official business. Inspector B. J. White conferred with SAC Winterrowd of the Memphis Office.

Mr. White reviewed with Mr. Winterrowd the present policy relating to the call back to the Seat of Government of all technical equipment, such as sound recorders, etc., and I pointed out that this new program would, of course, require alertness on his part and that of his staff to anticipate the need for such equipment in any given developing investigative situation (such as a kidnaping), in order that such need might be evaluated and handled in the most rapid and effective manner.

He was advised that, while we in the Laboratory were already well acquainted with all major problem areas in which science might be helpful, nevertheless new investigative situations would continue to be encountered and he should, therefore, continue to be alert to acquaint the Laboratory with any investigative situation where help was needed in order that appropriate consideration and assistance could be rendered if feasible.

Mr. White pointed out to SAC Winterrowd that he should follow closely the technical maintenance of specialized investigative equipment by his technically trained Agents and radio personnel to insure that the equipment was maintained in top condition, thereby protecting the Bureau's very substantial investment in such equipment and permitting the maximum possible return: in performance and service.

The need was stressed for all of his supervisory and investigative personnel to keep constantly in mind the scientific examination of evidence in connection with their handling and review of cases, in order that the Laboratory's facilities could render the maximum possible assistance to the Bureau's investigative effort.

l-Mr. Conrad BJW:dmg (2)

MAR 18 1966

MARS

### Memorandum

TO.

Mr. Mohr

DATE: 3-7-66

FROM

N. P. Callahan

SUBJECT:

IN-SERVICE TRAINING AND

TWO-DAY CONFERENCES SCHEDULE

On Monday, March 14, 1966, the following Special Agents in Charge are scheduled to come to Washington, D. C. for Two-Day Conferences:

J. P. Mill, Jr., Phoenix

E. H. Winterrowd, Memphis

E. M. Dalness, Salt Lake City

A check has been made with the Director's Office, Mr. Mohr and Mr. DeLoach, as well as the following divisions: Crime Records, Domestic Intelligence, Files & Communications, General Investigative, Identification, Inspection, Laboratory, Training and Special Investigative. There are no reasons known why Messrs. Mull, Winterrowd and Dalness should not be brought in.

2 NEWW: mak (17)

1 - Mr. DeLoach

1 - Mr. Mohr

1 - Miss Holmes

1 - Mr. Casper

1 - Mr. Conrad

1 - Mr. Felt

1 - Mr. Gale

1 - Mr. Rosen

1 - Mr. Sullivan

1 - Mr. Tavel

1 - Mr. Trotter

1 - Mr. Wick

1 - Mr. Hereford

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UNITED STATES GOVERNMENT

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TO

Mr. DeLoach

DATE:

3/15/66

Rosen Sullivan

FROM

R. E. Wick

SUBJECT:

SAC E. HUGO WINTERROWD MEMPHIS DIVISION

On 3/15/66 both Bishop and I conferred with SAC Winterrowd in connection with his visit to Washington for 2-day conferences. He was advised that the number of human interest items submitted by the Memphis Division during 1965 and so far in 1966 has been below average and that this record should be improved. It was also brought to his attention that additional participation by the Memphis Division in television and radio programs was needed, and suggestions were made to him as to how this could be accomplished.

It was stressed to him that he and the other employees of the Memphis Office should be alert at all times to bring to the attention of the public the Bureau's accomplishments, and it was pointed out that this is the best possible way of stifling any criticism of the FBI. In this connection, the need for absolute accuracy on all matters furnished to the press was brought to his attention, and the guidelines laid down by the Attorney General as to what may and may not be included in press releases was gone over in detail with him.

We advised him of the necessity of being alert for fugitives of his office which could possibly be added to the Bureau's list of "Ten Most Wanted Fugitives," and he was also requested to bring to the attention of the Bureau any cases developing in his division which could possibly be the subject of national press releases to be issued at the Bureau. In such cases he was instructed to furnish complete data to the Bureau as soon as possible so that a decision could be made as to whether a national release is suitable.

XEROX

1 - Mr. DeLoach MAR 28 1966

1 - Mr. Jones

REC-150

CONTINUEL

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Wick to DeLoach memo, 3/15/66 Re: SAC E. HUGD WINTERROWD MEMPHIS DIVISION

The status and future plans for the National Crime Information Center were discussed with him, as was the television show "The FBI." He indicated the response to this show in his area has been excellent.

#### RECOMMENDATION

None. For information.

.- 2 -

OPTIONAL FORM NO. 10 5010-104 MAY 1942 EDITION GSA GEN. REG, NO. 27 UNITED STATES GOVERNMENT

### Memorandum

TO

MR. TOLSON

DATE: March 18, 1966

Trotter

FROM

W. M. FELT

SUBJECT: SAC E. HUGO/WINTERROWD

**MEMPHIS** 

In my absence this week, Inspector Edwards discussed with SAC Winterrowd matters pertinent to the Inspection Division during the SAC's attendance at two-day conferences. SAC Winterrowd indicated a serious interest in all matters discussed with him.

Specifically, the findings of the last Memphis inspection where weaknesses existed were covered, including the fact that they were down in statistics; they had a sizeable number of unsolved bank robbery matters; numerous errors had been found in daily reports and registers although none affected fringe benefits; and the applicant recruitment program was lagging badly. SAC Winterrowd indicated his office had shown improvement in statistical accomplishments, being now up for the first eight months on fines, savings and recoveries and fugitives, even with last year on automobiles recovered, but still down 19% on convictions, which he attributed primarily to the fact that one of the Judges had been quite ill. He is hopeful of being able to bring convictions up before the end of the fiscal year. He stated that they are giving intensified attention to bank robbery solutions and that he is confident the errors in the registers have been eliminated. Concerning applicant recruitment, SAC Winterrowd stated he is very much aware of the emphasis on this and his office has been showing improvement. He will see that there is no letup.

SAC Winterrowd also was interviewed concerning his relations with the American Bar Association President, Edward Kuhn, and he stated that Kuhn is very cooperative and thinks highly of the Director and the Bureau.

ACTION

Information.

REC-145

9 MAR 22 1966

Bearched

3/ Per

### Memorandum

Mr. Mohr

DATE:

3/16/66

FROM

J. J. Caspet

INTERVIEW WITH SAC HUGO E. WINTERROWD

**MEMPHIS** 

On the afternoon of 3/15/66, I interviewed SAC Winterrowd in connection with his two-day conference relative to the work of the Training Division as it relates to the Memphis Office.

#### Police Training

I pointed out to Mr. Winterrowd that the Memphis Office had to place adequate emphasis on its police training program in order that the Bureau maintains its position of pre-eminence in this field. I told him that in 1964 the Memphis Office had 72 police schools and in 1965, 71 police training schools. I noted, however, that in the first two months of 1966, they had only held two schools. Mr. Winterrowd was advised there should be definite improvement. I told him he should work very closely with the Memphis State University Institute of Law Enforcement in order to protect the Bureau's interests, because it is a growing tendency for more and more colleges and universities to get into the police training field and the Bureau must work with those colleges and universities that have programs that operate within the scope of our regulations. I then discussed with him the police training institute for the state of Tennessee, located in the Greater Nashville, Tennessee, area. I told him that in his role as a member of the advisory board, that he should play an active part in developing the curriculum in the program for this academy and see that the FBI is fully and completely represented. At the same time he should exercise our influence to keep undesirables from being a part of this academy. I reminded Mr. Winterrowd that he must be alert to see that his police instructors are interested in police training and are doing a good job. He must also bear in mind that the Bureau would like his recommendations for representatives to be counselors for the National Academy from his police instructor corps as well as considering men who might be used in the Training Division's expanded training program for the future.

**REC-145** I told Mr. Winterrowd that the Bureau was interested in any arrest problems involving local or Federal officers from a training standpoint and that we desired him to emphasize in his training program the Civil Rights Act of 1964, particularly to work this in in all recruit schools so that the police would be aware of the law and would not be fearful of it and at the same time respect it and not violate it. I also told him it was desirable to see that the police are more knowledgeable in the current rulings regarding arrest, search and seizure and interpogations,

(CONTINUED - OVER)

Mohr Wick Tavel Tele, Room

Totson DeLoach

TO

SUBJECT:

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Memo J. J. Casper to Mr. Mohr, 3/16/66 Re: Interview with SAC Hugo E. Winterrowd

and mentioned the need of this material being incorporated into the school curriculum. I also told him of the importance of his police training program including sufficient emphasis on a good police image, and particularly the avoidance of verbal brutality. I also reminded Mr. Winterrowd that we had just completed a Special Police Instructors School on police management and told him emphasis should be placed on the command and supervisory level school. I told him the Director noted we should move into this program at a vigorous pace and I told him we should meet with the Director's instructions in this regard.

#### Relations with International Association of Chiefs of Police

I reviewed with Mr. Winterrowd the problems the Bureau has had with the IACP staff and told him of the importance of the FBI maintaining its position of leadership in law enforcement, particularly in the training field. I suggested the best way to do this was for the SAC to maintain the best possible relationships with the action of police and sheriffs in his territory so that these men would work with us and for our interests in any difficulties we might have with the IACP staff.

#### Police Relations

I told Mr. Winterrowd that we were pleased to see that the Memphis Office had no police agencies that were on the Bureau's restricted list, nor did they have any agency that had civil rights restrictions on the Bureau's investigations. I reminded him of the necessity of keeping the Bureau advised when any corruption is determined to be within a police agency and that certainly we should not be scheduling police training or accepting National Academy applicants when this type of situation exists.

#### National Academy

Mr. Winterrowd advised they have five National Academy applicants on their waiting list. I told him this was a relatively small waiting list as contrasted with other divisions, however, he should only recommend the most desirable applicants from the standpoint of qualifications and ability. I reviewed with him some of the minor problems we have had with National Academy investigations and processing of physical examinations so that these situations would not recur.

#### New Agent Training

I went over with Mr. Winterrowd the minor weaknesses we have noted in new agents who are reporting for training. I told him he should be alert for these

Memo J. J. Casper to Mr. Mohr, 3/16/66 Re: Interview with SAC Hugo E. Winterrowd

weaknesses to see that they can be eliminated, if possible, before the man reports to training. In addition, I reminded him of the necessity of seeing that the men whom he recommends have aggressiveness, forcefulness and intelligence to function as a Special Agent. I told him that it should only be a rare instance when we have to eliminate a man from the training school. The basic selection process should be handled in the field if the SACs were thoroughly and properly interviewing these applicants, and this would eliminate all the undesirables before they come and report to Washington for training. Relative to the training program for the new agent after he arrives in the office, I emphasized the need for close supervision and a regular 30 day file review program during the first year of service. I pointed out that in this manner these men will be properly indoctrinated and if they do make a mistake, it will be caught early and they will be placed on the right path promptly. I emphasized the need for the SAC and ASAC to play an important role in the training of these new men, because it is believed they are the best qualified in the field office to instill in the new agent on the job the initiative and the attitude which we want in our new agent personnel.

#### Suggestion Program

I told Mr. Winterrowd that the Memphis Office should improve its participation in the suggestion program. I noted that in the fiscal year of 1965 the Memphis Office submitted six suggestions, while in the fiscal year of 1966, they have only submitted two. I suggested that administrators instill in the employees an interest in the suggestion program, pointing out through suggestions of employees the Bureau can operate more efficiently and more economically and in many instances employees can receive cash awards where their suggestions save money.

#### ACTION:

Submitted for information.

4-99

E. HUGO WINTERROWD 67-146562-377		_IN	THIS	FILE	SKIPPED	DURING
SERIALIZATION.						
<b>#134</b>	ŕ					
4-6-66						

March 22, 1966
PERSONAL ATTENTION

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

According to Bureau records the daily overtime average for your office for February was 3 hours and 2 minutes. This is an increase over January and shows a definite need for a downward trend which all your agent personnel must keep in mind in the course of their daily duties. It is expected that you will insure overtime performance is kept to a minimum, consistent with official responsibilities, and this will receive your personal attention so that a reduction will be achieved.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover Director

WC 145

MAR 2 2 1966 COMM-FBI

MAILED 11

1 - Inspection Division

1 - SOG, Memphis Field Office File

/MAK (5)

NOTE Letters being written to SACs of offices where office overtime average for February, 1966, considered excessive.

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March 31, 1966 PERSONAL

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

On a number of occasions in the recent past, you have been advised of the imperative need for qualified clerical employees at the Seat of Government. An analysis of your accomplishments for the period January through March, 1966, discloses you did not meet your assigned quota and as a matter of fact, you were substantially below your quota. Your failure to fulfill your obligation in this regard reflects most unfavorably upon you and it is clear that you have not given this program the preferred, aggressive and continuous attention which it requires.

You will be expected to take immediate action in order to bring about a prompt improvement so that there will be no reason to again criticize you in this manner.

MAILED 27 MAR 3 1 😭

COMM-FEE

John Edgar Hoover Director

1 - SOG Memphis Office Personnel File Based on Adams to Callahan memo, 3/29/66, TJF/JJO:mf.

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Mohr Wick

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#### UNITED STATES GOVERNMENT

### Memorandum

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MR. MOHR

DATE:

3-14-66

Gale RosAn Sullivan Tavel Tolter Tele, Room Holmes Scandy

Toison ... Deloach

FROM : W. S. TAVEL

SUBJECT: DISCUSSIONS WITH SAC'S MULL OF PHOENIX,

E, Hugo (WINTERROWD OF MEMPHIS, AND DALNESS OF
SALT LAKE CITY (2)///

On 3-14-66 I discussed with the above-captioned SAC's matters pertaining to the work of this Division. I pointed out to SAC's Mull and Winterrowd several minor mistakes which had been made in forwarding mail to the Bureau from their offices, and checked with them concerning the prompt receipt of Bureau mail in their offices which they indicated was satisfactory except for infrequent delays due to weather conditions.

I also emphasized to all three SAC's the need for utmost economy in communications matters, reviewing with them the proper use of the Wide Area Telephone Service. I also went over with them the Bureau's plans for the expanded use of the Federal Telecommunications System telephone facilities which are being extended to additional offices, and our present exploration of the possibilities of securing a new teletype system which will permit the use of on-line automatic coding equipment. All three were enthusiastic about this possibility. None of them indicated that they had any problems to discuss concerning the work of this Division either involving records or communications matters.

#### RECOMMENDATION:

Submitted for information.

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# FEDERAL BUREAU OF INVESTIGATION UNITED STATES DEPARTMENT OF JUSTICE

#### REPORT OF PERFORMANCE RATING

Name of Employee: .	E. HUGO WINTE	RROWD		
Where 'Assigned:	MEMPHIS			
_	(Division)		(Section, Uni	<i>:)</i>
Official Position	Title and Grade:S	PECIAL AGEN	IT IN CHAR	GE
Rating Period: fro	APRIL-1, 196	35 to	MARCH	31, 1966
ADJECTIVE RATING	7.	FACTORY xcellent, Satisfactor	y, Unsatisfactory	Employee's Initials
Rated by:	Anoh Signature	Assist	ent to rector	4-1-66' Date
Reviewed by:	Signature Signature	Assoc	iate Directo	Date
Rating Approved by:	Signature	Direct	OF Title	4-1-66 Date
	TYP	PE OF REPORT		562-38
ı	Official	REC-13Z	Aministr 60-D 90-D Tran	ay

3/1

Suns June

April 1, 1966

#### MEMORANDUM FOR MR. TOLSON

On March 14, 1966, I saw Special Agent in Charge E. Hugo Winterrowd of the Memphis Field Division. Mr. Winterrowd makes an average personal appearance, and I would rate him only as marginal as a Special Agent in Charge in view of the record of his office.

I called his attention to the fact that he had a large number of classifications of cases in excess of 7% delinquency, which I considered to be a most unhealthy trend.

I called his attention to the fact that the average of cases closed per Agent in the Memphis Office had dropped in February, 1966, from that in January, 1966.

I called Mr. Winterrowd's attention to the fact that for the first eight months of the current fiscal year when compared with a similar period of the previous fiscal year, the Memphis Office had dropped 19% in convictions.

I discussed with him generally the matter of informant coverage, stressing the importance of quality informants in all three areas of criminal, racial, and domestic intelligence informant coverage.

I discussed with Mr. Winterrowd the inspection of his office last September when he received a rating of only Good for Investigative Operations and Fair for Personnel Matters, and I considered anything less than Very Good to be marginal and drifting toward Unsatisfactory. 67-146562-3

I called Mr. Winterrowd's attention to the fact that during the inspection of his office in 1965 he requested the assignment of two additional Agents, whereas upon analysis by the Inspector, it was determined that these were not necessary and the Special Agent in Charge so agreed. I pointed out to Mr. Winterrowd that he should be more penetrative in making requests for additional personnel when he actually does not need them and I also called his attention to the fact that since October 1, 1965, he has recruited only one new Agents, which is a very poor record.

SJEH:EDM (4)

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JAM WEX

3/24

Memorandum for Mr. Tolson

April 1, 1966

I noted that the Memphis Office had an average of three hours and two minutes per day overtime in February, 1966, and I stated that I had not at any time indicated the amount of overtime to be performed, but whatever overtime was performed, it must be absolutely necessary and must be equitably shared by all Agents if they were to receive fringe benefits.

I discussed with him at some length the Criminal Intelligence Program and noted that under this program the Memphis Office seems to have made some headway as in 1965 they obtained 2 convictions under the Antigambling Statutes and thus far in 1966 have obtained 9 convictions. In addition, prosecutive action has been instituted against approximately 20 other persons for violation of these Statutes.

I observed there were 6 robberies, 18 burglaries, and 2 larcenies pending unsolved in the Memphis Office under the Federal Bank Robbery Statute, which I considered to be excessive.

Here again is an instance of a Special Agent in Charge who has been in the Bureau since 1940 and has been serving in executive capacities since 1951 and yet is unable to properly run a comparatively small field division. It is not a question of his not knowing what should be done, but rather an apathetic attitude toward his responsibilities as a Special Agent in Charge.

Very truly yours,

LEH

John Edgar Hoover Director

> SENT FROM DOS TIME 208 DATE 4 Hillos BY

April 22, 1966
PERSONAL ATTENTION

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

It is noted the daily overtime average for the Memphis Office was 2 hours and 59 minutes for March. Although lower than the average for February, it is still considered high, and shows a definite need for more of a decrease which all your agent personnel must keep in mind in the course of their daily duties. This matter must continue to receive your personal attention so that reduction in overtime will be effected, consistent with the discharge of official business.

Sincerely yours,

r Edgar Hoover

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APR 221966	John Edgar Hoover Director	-1752383
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NOTE: Letters being written to SACs of offices where office overtime average for March, 1966, considered excessive.

MAIL ROOM TELETYPE UNIT

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PD-17 (Rev. 3-6-63) OPTIONAL FORM NO. 10 MAY 1942 EDITION 03A GEN. REO. NO. 27

5010-106

UNITED STATES GOVERNMENT

# Memorandum

	1		<b>k</b>
то	: Director, FBI	DATE:	4/15/66
FROM	Character Memphis	Attentions	Personnel Section
SUBJEC	T: E. HUGO WINTERROWD, SAC MEMPHIS DIVISION	,	and John John
	K Remylet 4/11/66 (FD-208) ReBulet		\$ (10°
	Re physical examination		Employee specifically instructed
	(date) by (name of person giving incoming when wearing the necessary glasses.  Results of chest X ray patch test urinalysis Enclosed physician's statement indicates he is qualified Enclosed are paid unpaid medical bills.  Attached are Bureau of Employees' Compensation forms	s serology we d for strenuous pl	re negative. The negative of firearms.
	Physical examination reports are enclosed.  Employee is scheduled for physical examination on	aled. 66	
Rem	narks:		
abl	Enclosed is physician's statemente to return to normal duties.		
	Bureau (Enc. 1)  Memphis  ME	gro fur	ther action
67-1	NOT RECORDED (5) 8 APR 20 1966		THE

MAX FONER, M. D.

MEDICINE
1565 OVERTON PARK
MEMPHIS

12 . L

April 11, 1966

To Whom It May Concern:

Re: Mr. E. Hugo Winterrowd

Dear Sir:

Mr. Winterrowd has been under my care and treatment and unable to work. It is my opinion that he shall be able to return to his normal duties April 14, 1966.

Yours very truly,

Hax Foner, M. D.

MF/de

PD-208 (Rev. 1-25-63) OPTIONAL FORM NO. 10 MAY 1992 EDITION GSA GEN. REG. NO. 27

5010-1

UNITED STATES GOVERNMENT

# Memorandum

то	; Director	, FBI		DATE:	4/11/66	000
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	will continuous diagnosed however, urecovering	RROWD entered of the second constant in the s	ough Thursday onchial pneum care. SAC s	, 4/14/66 onia. SA	6. States d C not hospi	octor talized,
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Mr. Tolson OPTIONAL FORM NO. 10 MAY 1952 EDITION GSA GEN. REG. NO. 27 Mr. DeLozch Mr. Mobr. UNITED STATES GOVERNMENT Mr. Wick_ Mr. Casper.  ${\it Iemorandum}$ Mr. Callahan. Mr. Conrad. Mr. Felt. Mr. Gala Assistant to the Director J. P. MOHR TO April 23 Mr1966 DATE: Mr. Sollivan Mr. Tavel. Mr. Trotter. Inspector J. Tele. Room_ Miss Holmes. Miss Gandy. SUBJECT: SAC E. HUGO WINTERROWD MEMPHIS DIVISION REQUEST FOR RETIREMENT On April 22, 1966, I interviewed ASAC CLIFTON O. HALTER and Special Agent NORMAN L. CASEY at the Memphis Office concerning the activities of SAC HUGO WINTERROWD in connection with a visit which WINTERROWD paid to the Memphis Police Department and Armour Training Center on April 22, 1966. CASEY accompanied SAC WINTERROWD and Professor of the University of Tennessee, Knoxville, on an inspection was making of the police training facilities at the Memphis Police Department. CASEY noted that SAC WINTERROWD was not sharp and coherent at the time of his initial interview with Professor This caused the Professor to inquire as to whether or not there was something wrong when he later spoke to CASEY privately. This condition continued during the visit to the office of Police Commissioner CLAUDE ARMOUR. Following this visit, WINTERROWD separated from CASEY and at about 11 a.m. Subsequently, about 1 p.m., he rejoined them, after breaking an appointment with them to meet them at the Memphis Office. They toured the Armour Training Center with WINTERROWD, who at this time was having difficulty with his equilibrium, and engaging in conversations which were not entirely germane to the discussion at hand. At this point, CASEY felt that SAC WINTERROWD was not in full possession of his faculties. His actions indicated the possibility that he might in some degree be inebriated, but he is unable to document this because he was unable to smell anything resembling alcoholic beverages on WINTERROWD's person. In this connection, it is noted that WINTERROWD apparently uses Sen Sen or some other. perfumed tablet of some kind almosts constantly. The odor of this substance, whatever it is, is overpowering and, would conceal the presence of indicia of an alcoholic beverage -if--it-was-there JAS:BN , 2 MAY 3 1966 ) (4)XELOX 9_1966 Savings Bonds Regularly on the Payroll Savings Plan

MEMORANDUM TO ASSISTANT TO THE DIRECTOR J. p. MOHR-4-23-66

CASEY communicated with the office and asked that Agents come out and assist him, hoping that they would be able to persuade WINTERROWD to leave.

WINTERROWD did leave CASEY and ______at one point, and visited several of the offices at the Training Center, including the office of Inspector BRASHER, where he made some comments to BRASHER's secretary, in BRASHER's absence, which offended BRASHER. BRASHER contacted CASEY and indicated to him that he felt that WINTERROWD was intoxicated.

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Following this, WINTERROWD left the Training Center with Bureau Agents and returned to his office, where he slept for some time.

#### INTERVIEW WITH SAC WINTERROWD

At 10:30 a.m., 4/23/66, I interviewed SAC WINTERROWD in the Memphis Office. I informed him that advice had been received at the Bureau that during a visit to the facilities of the Memphis Police Department on April 22, 1966, some of his conduct was such as to cause personal criticism and I asked him whether he had any recollection of or explanation for his activities on this occasion.

SAC WINTERROWD stated that he had no conscious recollection of having conducted himself in any other than a manner completely becoming an official of the FBI. He recalled no actions or conversation on his part that were in any way improper.

When WINTERROWD was informed that specific complaints about his activities had been voiced by police officials, he advised me that he had just returned from a period of sick leave wherein he was ill as a result of bronchial pneumonia. He said that he has no conscious recollection of any wrongdoing, that if anything of this sort did occur, and he did not admit that it occurred, it must be the result of his weakened condition, owing to his recent illness.

WINTERROWD indicated that on the basis of our conversation he felt that he should return to his personal physician for a further check of his condition. He pointed out that he will be eligible for retirement on the 23rd of May, 1966, approximately one month hence, and he requested that he be given annual leave to run through his MEMORANDUM TO ASSISTANT TO THE DIRECTOR J. P. MOHR 4-23-66

fiftieth birthday, May 23, 1966, upon which occasion he would like to enter into retired status.

Mr. WINTERROWD had furnished me a letter to the Director containing this request for annual leave. It is attached.

#### OBSERVATION

Based on the information developed through the interviews of HALTER, CASEY, and WINTERROWD, it is apparent that WINTERROWD had some type of serious problem with his demeanor and deportment in connection with his visit to the Police Academy. He apparently feels that this problem is a reflection of his physical condition and he has asked that the Bureau consider accepting his resignation at this time. It appears that there is very little gain to be achieved in pursuing this matter beyond the present stage. We are substantially aware of what the non-Bureau personnel observed and experienced. Since WINTERROWD desires to enter leave status preparatory to retirement, to look after his physical condition, it would appear that this is in his best personal interest, and in the best interest to the FBI.

For the completion of the Bureau's records, copies of the memoranda prepared by ASAC HALTER and SA NORMAN L. CASEY are attached.

#### RECOMMENDATION

It is recommended that favorable consideration be given to the request of SAC E. HUGO WINTERROWD that he be placed on annual leave, pending the attainment of his fiftieth birthday, at which time he requests to be placed in retirement status. MEMORANDUM TO ASSISTANT TO THE DIRECTOR J. P. MOHR 4-23-66

#### ADDENDUM:

Following my telephonic contact with Mr. J. P. MOHR, 4/23/66, I notified SAC WINTERROWD that his request for annual leave was granted, his official property was picked up, and he was informed that his request for retirement would be forwarded to the Bureau for consideration.

It to Wintermed on ontrument. 4/25/66 ME: HOS

## Memorandum

TO

Inspector JOSEPH SULLIVAN

DATE:

4/23/66

FROM NORMAN L. CASEY

SUBJECT:

Pursuant to instructions of SAC E. HUGO WINTERROWD.				
I remained in the Memphis Office on the morning of April 22.				
1966, in order that I might be present when Dr.				
who is associated with the College of Wise the				
who is associated with the College of Education at the Univer-				
sity of Tennessee, Knoxville, Tennessee, appeared at the Memphis				
Office. Dr. had previously been charged with the				
responsibility of programming courses at the new State of				
Tennessee Law Enforcement Academy at Nashville, Tennessee.				
I had been named as the FBI representative on the Committee				
of Programming at the Law Enforcement Academy, and the Bureau				
has been so advised.				
has been so advised.				
A4 annound a 1 a 20 00 411 B				
At approximately 10:30 AM, Dr. appeared at				
the Memphis Office and after being greeted by me at the				
reception desk, we proceeded directly to Mr. WINTERROWD's				
office, where we remained for approximately fifteen minutes.				
During that period of time, Mr. WINTERROWD spoke briefly about				
the fine police training facilities at Armour Training Center,				
Memphia but did so in a slow speech and he did not recently				
Memphis, but did so in a slow speech and he did not seem to				
follow through by making complete sentences.				
Mr. WINTERROWD had made arrangements with CLAUDE A.				
ARMOUR, Vice Mayor of the City of Memphis and Commissioner of				
Fire & Police, for us to talk with him at eleven o'clock.				
Immediately prior to going to Commissioner ARMOUR's office,				
Mr. WINTERROWD excused himself to go to the restroom and				
Dr. and I met him at the elevator. In Mr. WINTERROWD's				
absence, Dr. asked me what was wrong with Mr. WINTERROWD				
and remarked that he appeared to be sick.				



NLC:ME

Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

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We proceeded to Commissioner ARMOUR's office and conferred with him for approximately fifteen or twenty minutes and thereafter as we prepared to follow through with the plan to go to Armour Training Center, we stopped in front of the new City Hall, where Mr. WINTERROWD stated he wanted to be excused for about 45 minutes and that he would meet us in the Memphis Office at the end of that time.

bad, in the opening minutes of the meeting with Mr. WINTERROWD and me, advised that he would not be able to catch a late plane back to Knoxville, Tennessee, and that it would be necessary that he make the tour of the training facilities and obtain the desired information, as well as confer with us, during the shortest possible period of time. His return flight to Knoxville was scheduled for approximately 4:00 p.m.

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When Mr. WINTERROWD advised that he was going to excuse himself for this 45-minute period of time, he added that we could eat lunch after that time and still arrive at the Training Center by two o'clock. Dr. reiterated his desires that we should proceed to Armour Training Center immediately and Mr. WINTERROWD repeated his statement that he would be ready to meet us again in about 45 minutes. Dr. was positive in his next statement that he was going to the Training Center without any unnecessary delay. Thereafter, Mr. WINTERROWD advised that he would be only ten or fifteen minutes and that this would enable us to have time to obtain an automobile and meet him and we would proceed to the Training Center.

Dr. and I thereafter waited in the Memphis Office for approximately fifteen minutes. Mr. WINTERROWD did not appear. We then obtained an automobile and proceeded to look for Mr. WINTERROWD in the area of the Claridge Hotel, toward which he had walked. I then advised the Memphis Office that there had apparently been some misunderstanding about when Mr. WINTERROWD would return and inasmuch as he was not available for accompanying us, I proceeded on to Armour Training Center.

Dr. and I observed and greeted
Mr. WINTERROWD at approximately 1:00 PM on the outside of
the main training building. At that time, Mr. WINTERROWD
was unsteady on his feet and his speech was very slow, and
he would stare straight ahead for long periods of time
without making sounds, even though he had commenced to say
something. Clerk had driven Mr. WINTERROWD
to the Training Center, and he was directed by Mr. WINTERROWD
to proceed back to the office.

Dr. Mr. WINTERROWD and I then walked approximately 200 yards over to the indoor pistol range and gymnasium. Enroute to this area, we passed near where the firemen trainees were going through ladder and tower climbing exercises and Mr. WINTERROWD walked into the path of a fire truck which was laying down hose.

We toured the pistol range unescorted and then proceeded to the gymnasium. The first door we tried to the gymnasium was locked and Mr. WINTERROWD rapped very heavily on the windowpane to attract attention. We then went inside the gymnasium through another door. An unknown officer offered to give us a tour of the gymnasium, which we accepted. During this tour, Mr. WINTERROWD was unsteady on his feet, and he would interrupt the officer giving the tour and make statements which were unrelated. At this time, I noticed a strange odor about Mr. WINTERROWD which did not smell like bourbon whiskey or any other alcoholic drink known to me. It seemed to be a mixture of strong perfume with some other type ingredient.

I excused myself momentarily and telephoned the Memphis Office and advised that Mr. WINTERROWD appeared to be sick and that someone should come and get him.

After touring the gym, we went to the Dog Squad, where similar type activity to that which had taken place in the gym occurred. We then walked back toward the Administration Building, at which time Inspector J. K. CAUGHLEY (NA), Director of Training at Armour Training Center, drove up in a police car and asked that we get in. Inspector CAUGHLEY explained that he had understood that the meeting was to be at 2:00 PM and Dr. explained that we had been looking over the public facilities in an effort to save himself time.

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While in the police automobile, the strange odor described above was far more pronounced.

After arriving at the Administration Building, Mr. WINTERROWD excused himself to go to the bathroom and he rejoined us after we had commenced a discussion concerning the proposed curriculum at the new Law Enforcement Academy. During this meeting with Inspector CAUGHLEY, Dr. and me, Mr. WINTERROWD would from time to time stop the conversation which was going on primarily between Inspector CAUGHLEY and Dr. and he would start a conversation concerning non-relevant things but would at times fail to finish sentences. As a result of this, Dr. and Inspector CAUGHLEY directed their conversation toward each other increasingly. Mr. WINTERROWD got up and left the room, I assumed to go to the restroom again.

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SA's TIMOTHY M. CASEY, JR. and ORVILLE V. JOHNSON appeared in order that they might take Mr. WINTERROWD away from the Training Center. Dr. left our conference briefly and went out and thanked Mr. WINTERROWD for his help and assistance and explained to him that it appeared we were going to be down to the point of discussing details about curriculum the rest of the time and that he would not be needing Mr. WINTERROWD's help any further.

A few minutes later, Inspector J. A. BRASHER, who was in charge of the particular shift of the Uniform Patrol of the Memphis Police Department which operates out of Armour Center, appeared at Inspector CAUGHLEY's office where we were conferring, and asked to see me. He advised that he was angry and that the situation about Mr. WINTERROWD was something which was intolerable. He then asked me to come in his office, which I did, and thereafter he told me that Mr. WINTERROWD had been in his office after having been drinking intoxicants and that Mr. WINTERROWD had insulted his (Inspector BRASHER's) secretary. Inspector BRASHER then summoned his secretary into his office so that she might be present while he was talking with me, and he advised me that Mr. WINTERROWD was not acquainted with his secretary and that he had walked up to the secretary and started making conversation beginning with, "Let's talk about sex."

Inspector BRASHER advised further that Mr. WINTERROWD had also made two or three other remarks which were obnoxious and which caused the secretary to become frightened. The secretary was reported to have been so frightened that she left her desk, went to the women's restroom and locked herself in until she could obtain aid from Inspector BRASHER or someone else.

The Inspector advised that he was not going to tolerate this conduct; that he was not going to let the matter drop; that he would either report it to his superiors or he would take some other type action, and that in the event he did not report it to his superiors and make some issue of the matter, he would proceed to the FBI Office when Mr. WINTERROWD was sober and that he would tell Mr. WINTERROWD in no uncertain terms that he would not tolerate such conduct.

Thereafter, I asked for the use of the telephone and Inspector BRASHER excused himself from his own office and I advised the Assistant Special Agent in Charge of the developments in regard to what Inspector BRASHER had told me.

When Inspector BRASHER returned to the room, he told me that it was his decision then that he would report the matter to his Chief and he desired to do so in my presence. He immediately telephoned Deputy Chief of Police U. T. BARTHOLOMEW (NA) and advised him of the alleged conduct of Mr. WINTERROWD in drinking and insulting his secretary.

# Memorandum

TO

Inspector JOSEPH SULLIVAN

DATE: 4/23/66

FROM

ASAC CLIFTON O. HALTER

SUBJECT:

At approximately 10:30 a.m., April 22, 1966, SAC HUGO
WINTERROWD came to the door of my office, at which time he stated
he was en route to the office of Commissioner CLAUDE A. ARMOUR with
Professor CYRUS and SA NORMAN CASEY.
and but notified Cappi.
At approximately 12 Noon, April 22, I heard SA NORMAN
CASEY and Professor in an adjoining office, informing the
CASEY and Professor in an adjoining office, informing the
SAC's Secretary that they understood they were to meet Mr. WINTERROWD
in order to go to the Armour Training Center together, but that Mr.
WINTERROWD had not returned to the office, and inasmuch as Professor
had a tight schedule it was necessary for them to proceed
to the Armour Training Center. SA CASEY and Professor
stated they would endeavor to circle the block of the Federal Building
to see if they could locate Mr. WINTERROWD before proceeding to
Armour Center.
In approximately ten minutes, I heard the voice of SAC
WINTERROWD inquiring of his secretary as to the whereabouts of SA
CASEY and Professor Mrs. the SAC's Secretary,
explained to Mr. WINTERROWD that SA CASEY and Professor had
waited and in view of the tight schedule of Professor they
had proceeded on to the Armour Training Center. I overheard Mr.
WINTEDDOWN thurs to leasts Investigation of the least of
WINTERROWD trying to locate Investigative Clerk or
in order that they could drive him to the Armour
Training Center. Being unable to locate either of these employees
immediately, Mr. WINTERROWD instructed male Clerk to
drive him to the Armour Training Center. Shortly before 1 o'clock,
Mr. WINTERROWD came to the door of my office and informed that he
was en route to the Armour Training Center for the purpose of con-
tacting SA CASEY and Professor   At this time I noted that
Mr. WINTERROWD was very careful in his speech and talked very slowly.
He appeared different than he did at the time he came to my door to
COH: BN COTTRE
(6) SINCLOSURE
17/11/ 3.83

MEMORANDUM TO INSPECTOR SULLIVAN 4/23/66

announce his departure for the office of Commissioner ARMOUR.

Shortly after the	_departure of Mr. WINTERROWD, my			
secretary. Miss	informed me that after Mr.			
WINTERROWD had returned from C	ommissioner ARMOUR's Office he had			
talked in a most unintelligent manner to her, that she thought				
	e of an intoxicant, and that she			
had observed Clerk	after had been instructed			
to drive SAC WINTERROWD to the				
observed that appeared	to be upset.			

At this time, I placed a direct distance dialing telephone call to the Bureau and asked for Assistant Director NICHOLAS P. CALLAHAN, who was at lunch. I thought that the behavior of Mr. WINTERROWD should be called to the Bureau's attention. I then decided to await sufficient time for Mr. CALLAHAN to return to the Bureau and then make another call. I then went to lunch and on arriving at the restaurant, I was informed that I should call my office. I talked to my secretary, Miss who stated that SA NORMAN CASEY had telephonically requested that Agents be dispatched to Armour Center to prevail upon SAC WINTERROWD to leave the Center, inasmuch as the conduct of SAC WINTERROWD was most embarrassing. I did not eat lunch, but returned immediately to the office, and then telephonically contacted Mr. WILLIAM HYDE of the Bureau, at which time Mr. HYDE was furnished a summary of the above.

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SAS TIMOTHY CASEY and ORVILLE V. JOHNSON contacted SAC WINTERROWD at the Armour Training Center after the call was received from SA NORMAN CASEY. SAC WINTERROWD agreed to return to the Memphis Office, but refused to permit the Agents to take him to his apartment. Shortly after Mr. WINTERROWD returned to his office, he slept for approximately fifteen minutes.

Mr. WINTERROWD was careful to avoid me on April 22, inasmuch as up until evening I saw him on only two occasions, which were the occasions when he came to my door, without entering my office, and announced that he was departing.



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FEDERAL EMPLOYEES' GROUP LIFE INSURANCE ACT
Records show you executed Standard Form 53, "Waiver of Life Insurance Coverage."
Records show you executed Standard Form 53. "Waiver of Life Insurance Coverage."  Your coverage is in the amount of \$2,000. You may continue this group insurance coverage at no premium cost following retirement or convert the insurance to an individual life insurance policy without medical examination. If converted, the double indemnity and dismemberment protection stops, and you will pay the usual premium charol by the company for a person of your age and class of risk. If you elect to keep the group insurance, the \$20,000 protection continues until you are age 65. At that time this amount begins to reduce at the rate of 2% per month until you are about 68 years and 2 months of age. If you are now 65 or over, the same reduction process occurs, the maximum reduction being reached in three years and two months. Coverage in the reduced amount (25% of face value) continues at no cost as long as you remain a retired annuitant. If you wish to convert the group life coverage, the Bureau should be advised immediately. Otherwise, the original of Standard Form 56, Agency Certification of Insurance Status, will be forwarded to CSC and a copy will be forwarded to you by the Bureau at a later date.
DESIGNATION OF BENEFICIARY, STANDARD FORM 54, FEDERAL EMPLOYEES' GROUP LIFE INSURANCE ACT OF 1954
Designation filed:
No, but not necessary as beneficiary will be in order of precedence used by United States Government, i.e., (1) widow or widower, (2) children, (3) parents, etc.
Yes; beneficiary designated as This designation is being forwarded to CSC and it will remain valid unless changed or canceled. Contact CSC for any change desired following retirement.
FEDERAL EMPLOYEES HEALTH BENEFITS ACT OF 1959
Records show you elected not to enroll
Records show you enrolled in the following plan:
Government-wide Service Benefit Plan (Blue Cross - Blue Shield)
Government-wide Indemnity Benefit Plan (Aetna Life Insurance Company)
Comprehensive Medical Plan
Special Agents Mutual Benefit Association (SAMBA)
Note: The life insurance you have under this plan will continue in force for 6 months following your last semiannual premium payment. If you desire to continue the protection beyond that time, you may do so without a physical examination. You may elect to continue up to age 70 at group rates half of the total amount of your SAMBA life insurance and you can, if you wish, convert to a regular policy up to 50 per cent of the original total; at age 70, you may convert the remaining 50 per cent. Your desires in respect to your SAMBA life insurance at retirement should be communicated in writing to SAMBA, 1720 Massachusetts Avenue, Northwest,  Washington, D. C. 20036. If you have Dependents Group Life Insurance, this will continue until the next semiannual premium is due (1/10 or 7/10), with a 31-day grace period. You may convert the insurance on your spouse to an individual policy with The Prudential Insurance Company of America without a medical examination. The premium will be the same as if your spouse applied for an individual policy at that time. You may make the necessary conversion arrangements through the nearest Prudential Office.
Unless you cancel your present enrollment, you will remain under your health benefits plan after retirement, and your enrollment will be transferred to CSC. The cost of your share of the plan will be deducted from your annuity by CSC. Enrollment of an employee who dies while he is enrolled "for self and family" continues for his family if at least
one family member is entitled to an annuity as the survivor. If the survivor annuitant is the only eligible family member, the retirement system will automatically change the enrollment to "self."
The original of Standard Form 2810, "Notice of Change in Enrollment Status," will be forwarded to you by the Bureau at a later date.
SPECIAL ACCIDENT AND TRAVEL INSURANCE (SATI)
If you are a member of SATI, after your retirement you may continue but not increase coverage up to a maximum of \$25,000.00 at the rate of \$2.25 per thousand. If you have coverage on your wife and children, it will continue only until the next premium is due, and cannot be renewed. Further information on SATI can be secured by writing Parker and Co. of D. C., Inc., 1001 Connecticut Avenue, N. W., Washington, D. C. 20036.
Standard Form 2801, "Application for Retirement."
Standard Form 8, "Notice to Federal Employee About Unemployment Compensation."
Pamphlet. "Your Retirement System."
Standard Form 2801-B, "Physician's Statement," for disability retirement.

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April 25, 1966

Mr. E. Hugo Winterrowd Federal Bureau of Investigation Memphis, Tennessee

Dear Mr. Winterrowd:

The request contained in your letter of April 23, 1966, is granted and your application for retirement will be forwarded to the Civil Service Commission for action as soon as you submit it to the Bureau.

Very truly yours,

MAILED 3 CCMM-FBI.

J. Edgar Hoover John Edgar Hoover Director

WE	:lks	spe
<b>(7)</b>		

REC-131

6 MAY 3 1966

1 - ASAC, Memphis (Personal Attention) Attached-is-a-copy of Mr. Winterrowd's letter to the Bureau dated 4/23/66. Further information concerning his retirement request will be forwarded as soon as his application is received.

1 - Miss Tibbetts

1 - Mrs. Woods

1 - Voucher-Statistical Section

Based on memorandum Inspector Joseph A. Sullivan to the Director 4/23/66. USIN

MAIL ROOM TELETYPE UNIT

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Tele, Room Holmes

Manning 4748 5-3-66 #61

# Memorandum

то

MR. MOHR

DATE:

4/22/66

FROM

W. S. HYDE

SUBJECT:

SAC E. HUGO\WINTERROWD

MEMPHIS OFFICE

EOD 7/15/40, GS-17, \$25,325

institution of the second

ASAC Clifton O. Halter, Memphis Office, advised me by telephone this afternoon that he wished to report on a rather serious condition involving SAC E. Hugo Winterrowd of the Memphis Office. He stated that SAC Winterrowd appears to be in an intoxicated condition and was now at the Memphis Police Department. He stated that this situation developed as a result of a visiting professor, whom ASAC Halter believed was from Nashville, coming to Memphis to visit the Armour Center. SAC Winterrowd, another agent from the Memphis Office and the visiting professor planned to go to the Armour Center and then to the Police Department. The three of them departed about noon and somehow Winterrowd became separated from the professor and the agent. ASAC Halter believed that it was during this time that Winterrowd was separated that he must have commenced drinking, because when Winterrowd returned by himself to the office an hour or so later he was in an intoxicated condition and was rather belligerent because he felt that the agent and the professor may have deliberately lost him. (ASAC Halter stated that Winterrowd apparently used some highly perfumed method to disguise the odor of alcohol on his breath and as a result he did not notice any presence of an alcoholic odor. There was, however, this perfumed odor which he felt had been used to cover up the alcohol.) Winterrowd then set out by himself to go to the Police Department and Halter received word through an agent at the Police Department that Winterrowd was in no shape to be at the Police Department. Halter immediately dispatched an agent with instructions that Winterrowd should be taken from the Police Department and, if possible, he should be taken home to his residence. Halter was advised to let the Bureau know immediately if he was successful in getting Winterrowd to leave the Police Department and to return to his residence.

In view of the information furnished by ASAC Halter, it is felt that an Inspector should be dispatched immediately to Memphis to find out details concerning this situation.

WSH:lae(4) 1-Mr. Felt

1-Mr. Callahan

9 1966

2 11VIB 1 667,71

OVER.

W.S. HYDE TO MR. MOHR SAC E. HUGH WINTERROWD

## RECOMMENDATION:

That Inspector Joseph A. Sullivan be sent immediately to the Memphis Office to ascertain details concerning the alleged intoxicated condition of SAC E. Hugo Winterrowd of that Office. Inspector Sullivan is now on special

assignment in the Charlotte Office.



In Reply, Please Refer to File No.

## UNITED STATES DEPARTMENT OF JUSTICE

#### FEDERAL BUREAU OF INVESTIGATION

841 Federal Office Building 167 North Main Street Memphis, Tennessee 38103 April 23, 1966

PERSONAL

Mr. John Edgar Hoover, Director Federal Bureau of Investigation Washington, D. C.

Dear Mr. Hoover:

This is to submit my request for your approval of my retirement, effective May 23, 1966, which is the date of my fiftieth birthday. In the meantime, I would appreciate your approving my being on annual leave, effective April 25, 1966 through May 23, 1966. My accumulated leave will more than satisfy this request.

I want you to know how privileged I have been and feel at the present time of having had the benefit of being associated with you and with the FBI.

It is with regret that I submit this communication, however, I do want to take the opportunity of expressing my gratitude, as ever.

Sincerely,

E. Hugo

ugd Ninterrowd

**REC-145** 

67-146562-386

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Partitude 1/25/LL

3

Honorable Andrew E. Ruddock

Director

Bureau of Retirement and Insurance

Civil Service Commission

Washington, D. C. 20415

April 29, 1966

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Dear Mr. Ruddock:

There is enclosed an Application for Retirement executed by E. Hugo Winterrowd, Special Agent in Charge of the Memphis, Tennessee, Division of this Bureau, who has indicated that he desires to retire May 23, 1966. A copy of his Form 2806 is also enclosed.

During his service with this Bureau, Mr. Winterrowd has participated in and supervised the investigation of violations of laws of the United States and has performed duties of a hazardous nature. His services have been entirely satisfactory and he will have met the age and service requirements necessary to retire under the provisions of Section 6(c) of the Civil Service Retirement Act, as amended. Therefore, it is recommended that his retirement be approved.

The above recommendation is in accordance with the action of the Attorney General delegating authority to me to make appropriate recommendations in connection with applications for retirement from employees of the Federal Bureau of Investigation.

John Edgar Hoover Director 1 - Miss Tibbetts, 4746, 1 - Mrs. Wood, 4513 1 - Mr. Jones, 4264 Enclosures (2) DeLoach-1 - Movement, 5524 Wick -1 - Mr. Row, 6221 IB GB:nls Casper -Callahan . Contad___ NOTE: Ceased duty 4/22/66; retirement effective 5/23/66. Gate Rosen . Sullivan 19 MAY 2 1966 Tele, Room Holmes_ MAIL ROOM TELETYPE UNIT 5-2-664 PERS. REC. UNIT

OPTIONAL FORM NO. 10 UNITED STATES GOVERNMENT MemorandumMR. TOLSON DATE: 5-3-66 W. M. FEL E. HUGO WINTERROWD UBJECT: Lancourant . SPECIAL AGENT IN CHARGE, MEMPHIS OFFICE EOD 1-6-41; GS-17 @ \$25,325 NONVETERAN This is to fix supervisory responsibility as result of our inquiry during New York Office (NYO) inspection concerning allegations of misconduct by NYO personnel made by Patrick E. Whalen (dropped from rolls 9-27-65) after former clerk Patricia Paladino had admitted being pregnant by Whalen. SAC Winterrowd, Memphis Office, was ASAC in charge of the Administrative Division of NYO from 5-21-59 to 5-19-64 when he was designated SAC of Administrative Division and acted in this capacity until 5-28-65 when he departed for Memphis as SAC. In view of his over-all supervisory responsibility for employees in the Administrative Division of NYO he was requested by airtel 4-22-66 to carefully review all of the allegations listed in an attached memorandum and to comment on his supervision of employees mentioned along with explanation as to how it was possible for these employees to engage in personal activities and commit the other indicated derelictions. **OBSERVATION:** As SAC Winterrowd ceased active duty and applied for retirement 4-22-66 effective 5-23-66, no explanations were obtained in this matter. RECOMMENDATIONS: (1) Since Winterrowd ceased duty and is retiring, no action is recommended regarding him. (2) That this memorandum and the attached enclosures be placed in his

(3) Other inspection matters separately handled. Enclosures 11 12 New York Inspection File l-Mr. Callahan

personnel file.

TJJ:jmr2_(10)

1-New York Personnel File

Enclosures to memo from W. M. Felt to Mr. Tolson 5-3-66 Re: E. Hugo Winterrowd Special Agent in Charge, Memphis Office Eod 1-6-41; GS-17 @ \$25,325 Nonveteran



05 47-146-562-384

#### FBI

Date:

4/22/66

Transmit	the following in		(Type in plaintext or code)	<u> </u>
Via	AIRTEL	(REGISTERED	MAIL)	 
V AU			(Priority)	-

TO:

SAC E. HUGO WINTERROWD, MEMPHIS (PERSONAL ATTENTION)

FROM:

ASSISTANT DIRECTOR WILLIAM S. TAVEL

(NEW YORK INSPECTION)

RE:

INSPECTION - NEW YORK OFFICE

Enclosed is one copy of Administrative Writeup captioned, "Supervisory Responsibility Re Employees Activities New York Office". Also enclosed are memoranda concerning HENRY J. CLANCY, WILLIAM O'BRIEN, RONALD J. BIANCHI, HOWARD K. PROL, WILLIAM P. CARROLL, RAYMOND J. FITZGERALD and RAYMOND J. ROBINSON.

In checking the personnel files of the New York Office and the Bureau personnel files, it was determined that you headed the over-all administrative supervision of the employees specifically mentioned in the attached individual memoranda and you also had supervision of some of the employees noted in the administrative writeup during the time you were in the New York Office from 5/21/59 to 5/28/65, at which time you headed Div. I (Administrative Div.) New York Office.

You should carefully review all of the allegations in the attached memoranda and you are requested to make any comment regarding your supervision afforded the employees mentioned in this writeup and accompanying memoranda, along with your explanation as to how it was possible for these employees to engage in personal activities and commit other derelictions indicated therein.

You should submit your reply (original and 7 copies as an enclosure) and this should be sent for my personal attention to be received in the NYO no later than 4/28/66.

2 - MEMPHIS (8 ENCLS.) (REGISTERED MAIL)
1 - NEW YORK INSPECTION
HJM:DJG

Approved:		Sent	M	Per	
	S In Charge		•		

CONSIDER THE MATTER CAREFULLY. NO THE APPROPRIATE BOX BELOW, THE TYPE OF ANNUITY YOU WANT TO RECEIVE. READ THE EXPLANATIONS AND CONSIDER THE MATTER CAREFULLY. NO THE HOLD HER WILL BE PERMITTED AFTER AN ANNUITY HAS BEEN NIED. IF YOU WANT AN ANNUITY WITH A SUR-VIVOR BENEFIT, BE SURE TO GIVE THE OTHER INFORMATION EALLED FOR TYPES OF ANNUITY: MARRIED APPLICANTS ONLY If you are married, you will receive this type of annuity un-less you choose the annuity in F.2. JANNUITY WITH SURVIVOR BENEFIT TO WIDOW OR WIDOWER The annuity payable to you during your lifetime will be reduced by 2%% of any amount up to \$3,600 a year used as the base for the survivor benefit, plus 10% of any amount SPECIFY THE PORTION OF YOUR ANNUITY YOU WANT USED AS THE BASE over \$3,600 so used. FOR YOUR WIDOW'S (OR WIDOWER'S) SURVIVOR ANNUITY, *If you retire for total disability before age 60 and get a guaranteed minimum disability annuity, you may use all or any part of your "carned" annuity as the base for the survivor benefit. You cannot use any extra annuity which may be If you want all your annuity used as the base for the survivor benefit, write the word "all" in the bex below. If you went only part of your annuity used as the base for the survivor payable to make up the guaranteed minimum annuity. benefit, write the yearly emount of your ennuity you went used. If your wife (or husband) should die before you, no change in type of annuity will be permitted, your annuity will not be increased, nor may you name any other person as survivor. THE SURVIVOR'S ANNUITY WRL' BE 55% OF ALL OR WHAT-EYER PORTION OF YOUR ANNUITY YOU SPECIFY AS THE BASE FOR HER (OR HIS) BENEFIT,  ${ t ALL}$ The survivor's annuity will begin upon your death and end when she (or he) dies or remarries. If you choose this type, your wife (or husband) cannot be paid a survivor annuity after your death. ANNUITY WITHOUT SURVIVOR BENEFIT INITIALS (I do not desire my wife (or husband) to receive a • This type provides annuity payments to you only. survivor annuity benefit after my death.) 元ははG.: TYPES OF ANNUITY: UNMARRIED APPLICANTS ONLY (Including Widowed and Divorced) If you are not married, you will receive this type of annuity INITIALS ANNUITY WITHOUT SURVIVOR BENEFIT unless you choose the annuity in G. 2. This type provides annuity payments to you only. • This type is available to all retiring unmarried employees who ANNUITY WITH SURVIVOR BENEFIT TO are in good health. NAMED PERSON HAVING AN INSURABLE It provides a reduced annuity to you and a survivor annuity 2. INTEREST to the person named as having an insurable interest. SPECIFY THE NAME, RELATIONSHIP AND DATE OF BIRTH OF THE PERSON YOU WISH The survivor's annuity will begin upon your death and end when she (or he) dies. TO RECEIVE THE SURVIVOR ANNUITY NAME OF PERSON (First, middle, last) "The survivor's annuity will be 55% of the reduced annuity you receive. If you choose this type, you will have to undergo a medical examination which will be arranged by the Civil Service RELATIONSHIP DATE OF BIRTH (Mo. day, yr.) Commission at no cost to you. If the person named as having an insurable interest should die before you, no change in type of annuity will be per-mitted your annuity will not be increased, nor may you name SEE UNMARRIED EMPLOYEES UNDER INFORMATION REGARDING SURVIVOR ANNUITIES ON THE ATTACHED INFORMATION SHEET FOR EXPLANATION OF REDUC-TION IN YOUR ANNUITY, any other person as survivor... CERTIFICATION OF APPLICANT I hereby certify that all statements made in this application are true to the best of my knowledge and belief. WARNING.—Any intentional false statement in this applica-tion or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both (18 U.S.C. V 31 4/26/66 1001). (SIGNATURE OF APPLICANT) (DATE) FOR USE OF EMPLOYING AGENCY (See FPM Supplement 831-1(for instructions.) INDIVIDUAL RETIREMENT RECORD, SF 2806, AND REGISTER OF SEPARATIONS AND TRANSFERS, SF 2807, ARE ATTACHED. INDIVIDUAL RETIREMENT RECORD, SF 2806, WAS SENT TO U.S. CIVIL SERVICE COMMISSION ON L WITH REGISTER OF SEPARATIONS AND TRANSFERS, SF 2807, NO. _ Authorized Certifying Officer ROW (SIGNATYRE) Federal Bureau of Investigation 9/66 (DEPARTMENT OR AGENCY)

OFFENSES BARRING ANNUITY PAYMENTS: Public Law 87-299 prohibits payment of annuity to persons who have committed specified offenses involving the national security of the United States. Employing agencies are responsible for submitting all pertinent information to the Civil Service Commission's Bureau of Retirement and Insurance in any case when this law possibly applies.

# APPLICATION FOR RETIREMEN

STANDARD FORM NO. 2801 6 GAO 5000 CIVIL SERVICE RETIREMENT SYSTEM (USE ONLY IF SEPARATED ON OR AFTER OCTOBER 11, 1962) 2801-106 April 1963 FPM SUPPLEMENT #31-1 2. Complete application in full; 3. Typewrite or print in ink To avoid delay.—1. Read information carefully; A. PERSONAL INFORMATION 3. SOCIAL SECURITY NUMBER 2. DATE OF SIRTH (Month) (Year) (First) (Middle) (Last) I. NAME 317-05-7576 23, 1916 May HUGO . WINTERROWD, E. S. LIST ALL OTHER NAMES YOU HAVE USED (City and State) (Zip Code) 4. ADDRESS (Number and street) Apt. 415 38112 None 1550 North Parkway, Memphis, Tennessee 6. (A) ARE YOU A CITIZEN OF THE UNITED STATES OF AMERICA? 6. (B) IF "NO," OF WHAT COUNTRY ARE YOU A CITIZEN? XX YES 7. (8) IF "YES," GIVE THE FOLLOWING INFORMATION: 7. (A) ARE YOU MARRIED? MARRIAGE PERFORMED BY PLACE OF MARRIAGE WIFE'S OR HUSBAND'S NAME (First) (Middle) DATE OF MARRIAGE HER (OR HIS) BIRTH DATE DATE OF MARRIAGE (Month) (Day) (Year) (Month) (Day) (Year) (City and State) SUSTICE OF THE PEACE YES. Notre Dame, Indiana OTHER (Specify) □ NO B. CIVILIAN SERVICE DEPARTMENT OR AGENCY IN WHICH PRESENTLY OR LAST EMPLOYED, INCLUDING 2. LOCATION OF EMPLOYMENT (City and State) BUREAU OR DIVISION MEMPHIS, TENNESSEE DEPARTMENT OF JUSTICE FBI, U. S. 5. APPROXIMATE NUMBER OF YEARS OF CIVILIAN SERVICE 26 3. TITLE OF LAST POSITION Special 4. DATE OF FINAL SEPARATION (Month) (Day) (Year) May 23, 1966 <u>Agent in Charge</u> 7. ARE YOU ENPOLLED IN A PLAN UNDER THE FEDERAL EMPLOYEES HEALTH BENEFITS 6. DO YOU HAVE FEDERAL EMPLOYEES GROUP LIFE INSURANCE? PROGRAM? YES. LJ NO <u>00</u>4 X YES C. MILITARY SERVICE B. COMPLETE THE SCHEDULE BELOW IF YOU HAVE PERFORMED ACTIVE DUTY THAT TERMINATED UNDER HONORABLE CONDITIONS IN ANY OF THE FOLLOWING SERVICESI

(A) ARMY, NAVY, MARINE CORPS, AIR FORCE, OR COAST GUARD OF THE UNITED STATES, OR (B) REGULAR CORPS OR RESERVE CORPS OF THE PUBLIC HEALTH SERVICE

AFTER JUNE 30, 1960, OR (C) AS A COMMISSIONED OFFICER OF THE COAST AND GEODETIC SURVEY AFTER JUNE 30, 1961. IF AVAILABLE, ATTACH A COPY OF YOUR DISCHARGE CERTIFICATE ORGANIZATION AT DISCHARGE LAST GRADE , DATE OF SEPARATION DATE OF ENTRANCE SERIAL NUMBER (Dir., Regt., Co., etc.) BRANCH OF SERVICE ON ACTIVE DUTY FROM ACTIVE DUTY 2. (C) IF "YES," WERE YOU RETIRED FROM A RESERVE COMPONENT UNDER CHAPTER 67, TITLE 10, U.S.C. (FORMERLY TITLE 11, PUBLIC LAW 80-810)? 2. (8) ARE YOU IN RECEIPT OF OR HAVE YOU EVER APPLIED FOR MILITARY RETIRED PAY? (RETIRED PAY DOES NOT INCLUDE V.A. 2. (A) ARE YOU A MILITARY RE-SERVIST (EITHER ACTIVE OR INACTIVE)? PENSION OR COMPENSATION.) YES YES YES. □ NO D. DISABILITY INFORMATION 1. WHEN DID YOU SECOME TOTALLY DISABLED? Only applicants for total disability retirement will complete Part D. BRIEFLY DESCRIBE YOUR DISABILITIES. STATE WHEN INCURRED, AND HOW THEY INTERFERE WITH PERFORMANCE OF THE DUTIES OF YOUR POSITION. (ATTACH ADDITIONAL COMMENTS ON PLAIN SHEET OF PAPER IF NECESSARY) gage E. OTHER CLAIM INFORMATION 1. (B) IF "YES," STATE THE NUMBER OF YOUR COMPENSATION CLAIM-AND THE 1. (A) HAVE YOU EVER RECEIVED OR MADE APPLICATION FOR COMPENSATION UNDER THE FEDERAL EMPLOYEES' COMPENSATION ACT? PERIOD FOR WHICH YOU RECEIVED COMPENSATION FROM (Month) (Day) (Year) 10 (Month) (Day) (Year) CLAIM NUMBER 2. (B) IF "YES," INDICATE THE TYPE(S) OF APPLICATION AND GIVE THE CLAIM NUMBER(S) IF KNOWN 2. (A) HAVE YOU PREVIOUSLY FILED ANY APPLICATION UNDER THE CIVIL SERVICE SCHREMENT SYSTEM, INCLUDING APPLICATION FOR RETIREMENT, REFUND, TO COLUMN OF THE OWNER OWN CLAIM NUMBER(S) DEPOSIT OR REDEPOSIT VOLUNTARY CONTRIBUTIONS 3. (A) DO YOU HAVE LIFE INSURANCE THROUGH A FORMER EMPLOYEE BENEFICIAL ASSOCIATION FOR WHICH YOU NOW PAY 3. (B) IF "YES," GIVE YOUR ACCOUNT NO.

THE PROPERTY OF THE COMMISSIONS FITTING TO B.

THE PROPERTY OF THE C REFUND LA HYAR AON EACH BEEN EMMOAED WHOSE SHOUTHER BETILEMENT SARTEM LOS 4. (B) IF "YES," GIVE THE NAME OF THE OTHER RETIREMENT SYSTEM 3/ - the temperature see the out

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NO LX

(OVER)

UNITED STATES GOVERNMENT

# Memorandum'

; OT:	Director, FBI	Attentions	Administrat	A M . //	6/66	:
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FROM :	SAC, Memphis	1		2. Prep	orty Z	
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#### UNITED STATES CIVIL SERVICE COMMISSION BUREAU OF RETIREMENT AND INSURANCE WASHINGTON, D. C. 20415

May 10, 1966

RCP: JWP: ACJ CSA-984 968 317-05-7576

U. S. Department Of Justice Federal Bureau Of Investigation Washington, D. C. 20535

AttentionL Personnel Section Room 4513

REQUEST/	FOR INDIVIDU	AL RETIREN	MENT RECORD (	STANDARD FORM 2806	)
NAME	(Last)	(Ficat)	(Mid¢le)	DATE OF BIRTH	
	/ Winterrowd	E.	Hugo	May 23, 1916	į
OTHER NAMES UN	DER WHICH EMPLOYED	· -		POSITION	
æ	•			Spe <b>ttal</b> Agent in Charge	
SERVICE CLAIMED	IN CONNECTION WIT	H AN APPLICATION	N FOR		
ANNUITY		EATH BENEFITS	☐ REFUND	DEPOSIT OR REDEPOSIT	
•	PERIODS O	F SERVICE FOR	WHICH A 2806 IS	REQUESTED	
BEGINNING DATE	ENDING DATE	DEPARTM	ENT OR AGENCY	LOCATION	,
,	5-23-1966	FBI, U. S	S. Department Lice	Memphis, Tennessee	
	1			A 1	•

The Commission has approved the retirement of E. Hugo Winterrowd under the provisions of Section 61c) of Public Law 854 of the Civil Service Retirement Act.

Please forward retirement form 2806 upon separation in order that the proper action may be taken on this claim.

Please attach this form to the 2806 forwarded. If Form 2806 is not submitted, please check one of the boxes on the reverse side of this form and furnish information as required.

rec'd 5-12-66, sep. 4 = 5-23-66, having clased active duty c 6 4-22-66. answitg to Commerce 5-24-66

Jack Goldberg Chief, Claims Division

DECEMBER 1963

BRI 47-62

·女 4. S. GOVERNMENT PRINTING OFFICE: 1963 ~ 715-018

United States Civil Service Commission Bureau of Retirement and Insurance Claims Division Washington, D. C. 20415

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Remarks

(AUTHORIZED CERTIFYING OFFICER)

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E. HUGO WINTERROWD Dhysical Exercination deced a Electrocardiographic Records.

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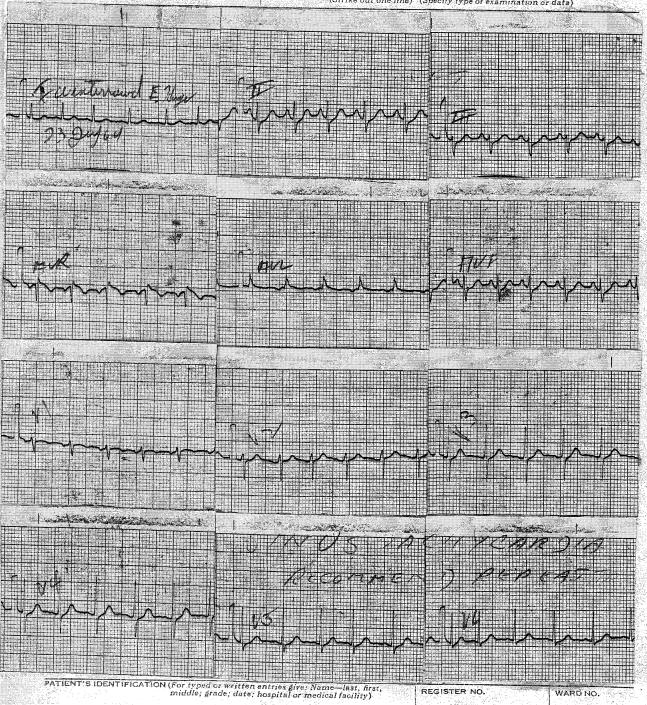
CLINICAL RECORD

Report on

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Continuation of S. F.

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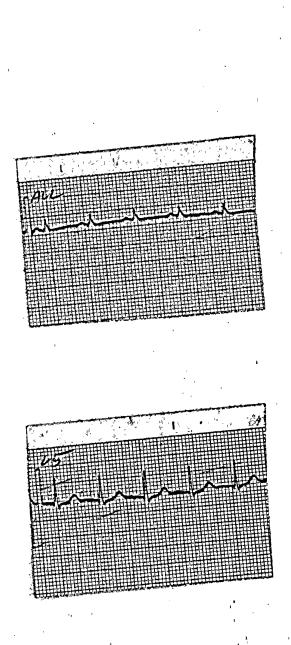
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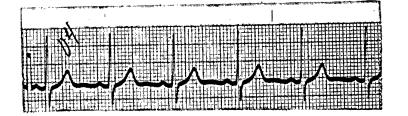
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### "Normal Electrocardiographic Report"

(Continue on reverse)

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Winterrowd, Earl Mugo Special Agent FBI Annual Physical

U.S. ARMY DISPENSARY

ELECTROCARDIOGRAPHIC RECORD

SOUTH THE MILITARY RESERVATION

U. S. GOVERNMENT PRINTING OFFICE : 1954-O-309813

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SUMMARY, SERIAL CHANGES, AND IMPLICATIONS

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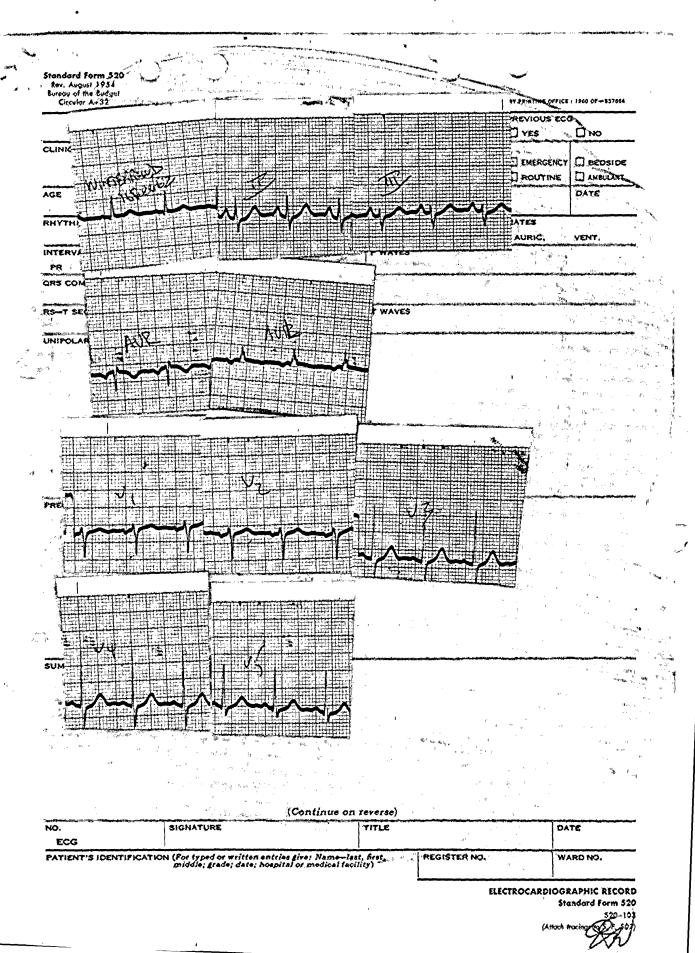
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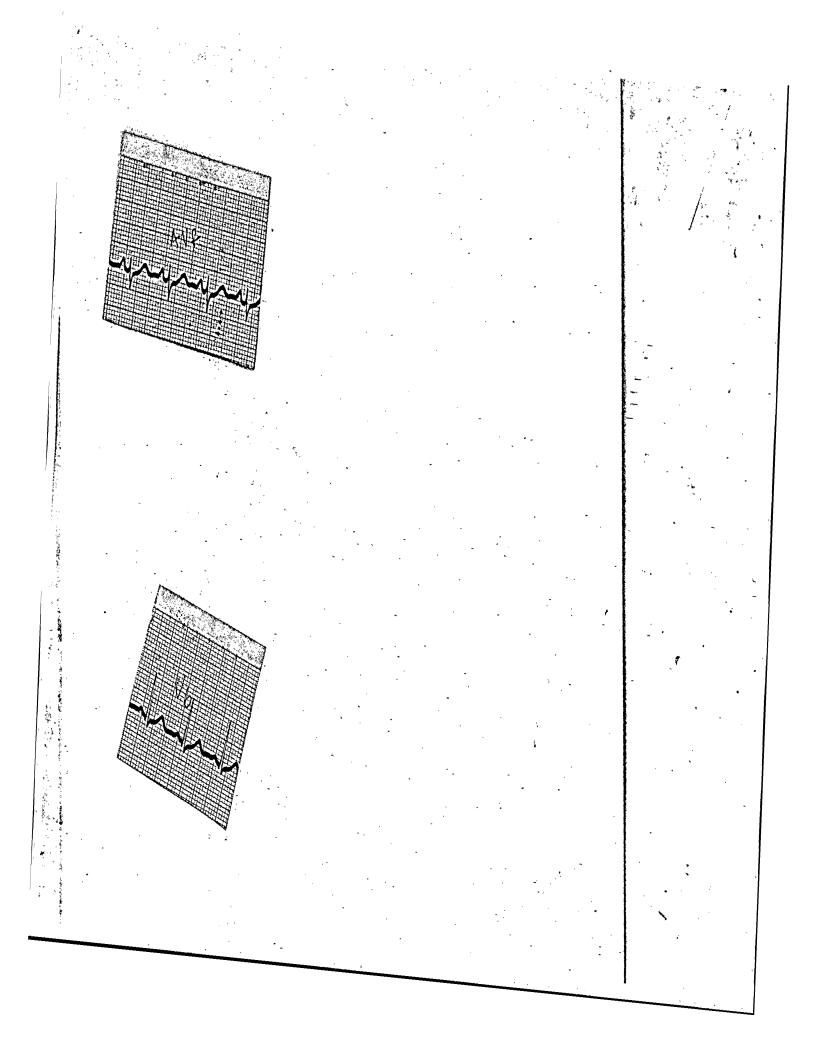
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ELECTROCARDIOGRAPHIC RECORD

U. S. GOVERNMENT PRINTING OFFICE ( 1954-O-309813





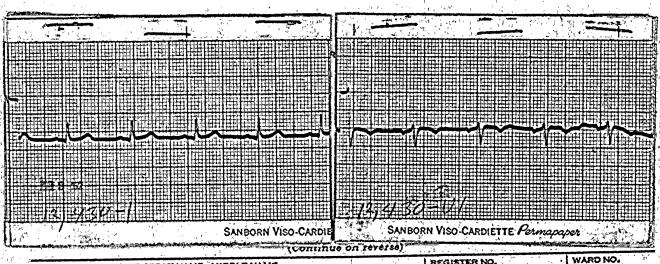
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Conclusion: Normal E.C.G.

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PATIENT'S LAST NAME—FIRST NAME—MIDDLE NAME

ELECTROCARDIOGRAPHIC REPORT

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standard Form 520
Rev. Feb. 1931
Promulgated
By Bureau of the Budget
Circular A=32

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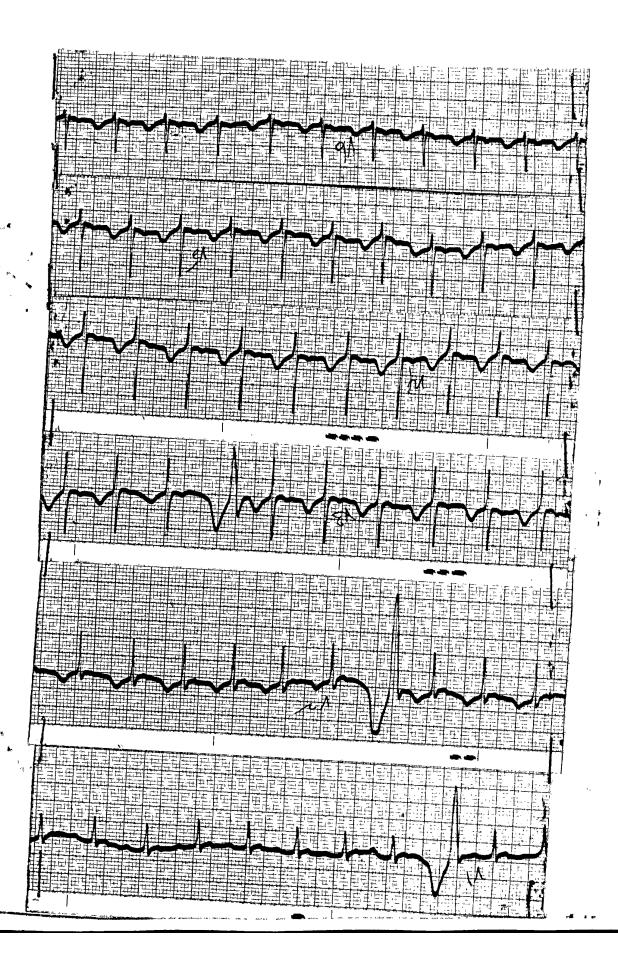
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(Attach tracings to S. F. 507)

Standard Form \$20 Rev. August 1954 Promulgated By Boreau of the Budget Circular A=52

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U. S. GOVERNMENT PRINTING OFFICE   1954-0-309813	A4-00200-41 SOT PARK	MILITAPY RESERVAT 36, PENNSYLVANIA	at the said
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ELECTROCARDIOGRAPHIC RECORD Standard Forms 529 (Attach tracings to 5, F. 307)

WINTERROWD, E. HUGO SA

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REC-135

June 1, 1966

Mr. E. Hugo Winterrowd Apartment 415 1550 North Parkway Memphis, Tennessee 38112

Dear Mr. Winterrowd:

I received your letter of May 23rd and want

to thank you for your thoughtfulness in writing as well as your

kind sentiments.

Sincerely yours,

J. Edgar Hoover

1 - Memphis - Enclosure

NOTE: Mr. Winterrowd EOD 7-15-40 and retired effective 5-23-66. Immediately prior to submitting his request for retirement it was necessary to conduct an inquiry into allegations of misconduct on his part while he was SAC at Memphis. He had acted in a manner which embarrassed the Bureau, and accordingly, his request to be placed on the mailing list is being ignored.

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JUN 1966
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E. HUGO WINTERROWD 1550 N. Parkway, \$415 Memphis, Tenn., 38112 Mr. Felt Mr. Gala May 23, 1966 Mr. Rosen. Mr. Suinvan Mr. Tavel, Mr. Trotter Dear Mr. Hoover: Tele, Room. Miss Holmes. Miss Gandy_ Today marks my retirement from the Bureau. I want to express my continued loyalty to you and the Bureau. Whatever assistance I might render, both in support and in positive action, is always available to the FBI. Contributions which I have made over the years I sincerely hope far outweigh any mistakes on my part which arose, not from the heart, but from lack of complete thought. Please accept my sincere thanks to you personally and to the FBI for all the benefit and goodness I have received. I hope I may be of continued service. In this regard, I would appreciate being placed on the Bureau's official mailing list, as well as that of the "Investigator". This is asked not only/pride and interest in the FBI, but also in the interest of keeping abreast with your statements and objectives and the policies of the FBI in the field of law enforcement. You have my very best wishes, as always, for your continued good 66 health and success in your dedicated service to our country. wishes extend also to Mr. Tolson and all officials and employe the Bureau.

STANDARD FORM 56 REVISED JULY 1963 U.S. CIVIL SERVICE COMMISSION F.P.M. SUPPLEMENT 870-1 : 54-14	AGENCY CERTIFIC Federal Employe		NCE STATUS surance Act.
1. FULL NAME OF EMPLOYEE TO	st)' (First) (Middle)	-Z-1	DATE OF BIRTH (MONTH, DAY, YEAR)
WINTERROWD,		5-	23-16
3. CHECK THE REASON FOR TERMINAT	ING INSURANCE		,
(b). X RETIRED	WAS EMPLOYEE AT TIME OF DEATH AN APPLICANT FOR CIVIL SERVICE RETIREMENT?  YES NO	(d). MONTHS NON-PA STATUS	
4. CHECK APPROPRIATE BOX CONCERN	IING S."F. 54, DESIGNATION OF BENEFICIARY		
(o). CURRENT S. F. S4 ATTACHED	(b) X — A CURRENT S. F. 54 IS NOT ON FILE WITH THIS AGENCY	(c) TH	CURRENT S. F. 54 IS ON FILE IN E EMPLOYEE'S OFFICIAL PERSONNEL LDER (OR EQUIVALENT)
FREE LIFE INSURANCE, ATTACH 56, IF NO CURRENT S. F. 54 IS	RETIRING OR RECEIVING FEDERAL EMPLOYEES CURRENT S. F. 54, IF ANY, TO ORIGINAL S. F. ON FILE, CHECK BOX 4 (b). IN ALL OTHER C A CURRENT S. F. 54 IS ONE THAT HAS NOT BI RANCE,	56 AND CHECK BOX 4 (a) ASES, SHOW WHETHER C	ON ORIGINAL AND ALL COPIES OF S. F. OR NOT CURRENT S. F. 54 IS ON FILE BY
5. DATE OF EVENT CHECKED IN ITEM 3 (MONTH, DAY, YEAR)	SURANCE - (CONVERT DAILY, HOURLY, RATE TO ANNUAL RATE) ON DATE IN T	PIECEWORK ETC. F	DATE OF NOTICE OF CONVERSION PRIVILEGE (SF 55) TO EMPLOYEE MONTH, DAY, YEARY
<u>5-23-66</u>	\$ 25.325 PER ANI	MUN	
B. I CERTIFY THAT THE ABOVE INFORM NAMED WAS COVERED BY FEDERAL	ATION HAS BEEN OBTAINED FROM, AND CO EMPLOYEES' GROUP LIFE INSURANCE ON THE	RRECTLY REFLECTS OFFICIAL DATE SHOWN IN ITEM S	AL RECORDS, AND THAT THE EMPLOYEE S. (SIGN ORIGINAL ONLY)
The same		May 25. 19	966
(Personal signature of aut	orized agency official)		(Date)
N. P. Callahan	4	Assistant	
(Type name of authori	* ** **		(Tirle)
TACANOI LONANIA	f Investigation	Washington	
(Name of		(Mailin	g address of agency)

5-25-66 Mills

SEE OTHER SIDE
FOR
INSTRUCTIONS TO EMPLOYING AGENCY

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#### INSTRUCTIONS TO EMPLOYING AGENCY

#### COMPLETION OF CERTIFICATION

- 1. This Certification must be completed in triplicate whenever an employee's insurance terminates for
  - a. Death.
  - b. Retirement on an immediate annuity with 12 or more years' creditable service, of which at least 5 years are civilian service, or on account of disability. (An immediate annuity is one which begins to accrue not later than 1 month after the date the insurance would normally cease.) In a disability retirement case, do not complete S.F. 56 until a finding of disability has been officially made and the employee's separation is in order.
  - c. Completion of 12 months in a non-pay status or separation, and the employee is receiving benefits under the Federal Employees' Compensation Act.
  - d. Any other reason, if the employee desires to convert his group life insurance, except under the following circumstances:
    - (1) Employee waived on S.F. 53;
    - (2) If it is known that, within 3 calendar days after the date the insurance terminated, the employee will return to Government service in the same or another position in which he will be eligible to reacquire-Federal Employees' Group Life Insurance;
    - (3) More than 75 days have elapsed from the date insurance terminated unless specific request is made therefor by the Civil Service Commission or the Office of Federal Employees' Group Life Insurance.
- 2. If insurance terminated on account of death, indicate whether the employee had filed an Application for Retirement (S.F.2801) with the Civil Service Commission.
- 3. In item 7, give date of Notice of Conversion Privilege (S.F. 55), except that if this form (S.F. 56) is issued in lieu of S.F. 55, give current date. In case of death, leave this item blank.

#### DISPOSITION OF CERTIFICATION

- 1. Death of employee
  - a. Send duplicate copy of Certification immediately to the Office of Federal Employees' Group Life Insurance.
  - b. Keep the original (preferably in the Official Personnel Folder or its equivalent) for attachment to a claim for death benefits (Form FE-6) when received.
  - c. If no claim is received, send the original Certification, upon request, to the Office of Federal Employees' Group's Life Insurance.
  - d. If the deceased employee has a current designation of beneficiary on file, the designation (S.F. 54) must be attached to the original Certification when it is sent to the Office of Federal Employees' Group Life Insurance.
- 2. Retirement of employee
  - a. If the employee is applying for an immediate annuity (with 12 or more years' creditable service, of which at least 5 years are civilian service of for disability), attach the original Certification and current designation of beneficiary, (S.F. 54), if any, to the application for retirement and give duplicate copy of Certification to the employee. [NOTE: In a disability retirement case where the application has already been sent to the Civil Service Commission, attach the original S.F. 56 (and S.F. 54, if any,) to the "FINAL" Individual Retirement Record (S.F. 2806).]
  - b. If the employee prefers to convert his group insurance to an individual policy, give him the original and duplilicate copy of the Certification. Retain S.F. 54, if any.
- 3. Employee in receipt of compensation benefits
  - a. If the employee is receiving benefits under the FEDERAL EMPLOYEES' COMPENSATION ACT on account of a job incurred disease or injury to himself, have him complete appropriate box on reverse side of the original Certification. Send original Certification and current designation of beneficiary (S.F. 54), if any, to the U.S. CIVIL SERVICE COMMISSION, BUREAU OF RETIREMENT AND INSURANCE, WASHINGTON, D.C. 20415 and give duplicate copy of Certification to the employee.
  - b. If the employee prefers to convert his group insurance to an individual policy, give him the original and dupcate copy of the Certification. Rejain S.F. 54, if any.
- 4. All other cases-

Upon request, give the employee the original and duplicate copy of the Certification or mail them to him.

5. In all case

Retain file the grant and carries at the employee's Official Personnel Folder or its equivalent.

PROMPT CERTIFICATION REQUIRED

The time in white an employee may convert his group life insurance to a dividual policy is limited. This Certification must be completed to delivered on sailed to him promptly.

OPTIONAL FORM NO. 10
MAY 1942 EDITION
GSA GEN. REG. NO. 27
UNITED STATES GOVERNMENT

Memorandum

MR. CALLAHAN

FROM J. B. ADAMS OMAN

SUBJECT: LISTING OF FORMER SACS, BUREAU OFFICIALS AND CERTAIN SPECIAL AGENTS FOR POSSIBLE

E. HUGO WINTERROWD -- FORMER SAC

CONTACTS BY FIELD AND SOG

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Mohr
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Callahan
Conrad
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Gale
Rosen
Sullivan
Travel
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Tele, Room
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It was approved 1-11-55 that former SACs', Bureau Officials', and certain Special Agents' names be furnished field offices where former employee works or lives so invitations might be extended for attendance at certain social functions, law enforcement conferences of an unrestricted nature, and certain National Academy meetings, so as to continue contacts with these former officials. Personnel Section keeps a record of the names of those previously approved for such contacts. It was also approved 1-11-55 that this list be reviewed periodically in order to add to or delete names from this list.

Concerning current review, Winterrowd served in the Bureau as Special Agent from 7-15-40 to 5-23-66 when he retired in GS-17 as SAC, Memphis Office. He is not on the Special Correspondents' List. Immediately prior to submitting his request for retirement, it was necessary to conduct an inquiry into allegations of misconduct (drinking) on his part while SAC at Memphis. He had acted in a manner which embarrassed the Bureau and although he requested to be placed on the mailing list 5-23-66 such request was ignored when his letter was acknowledged in view of the circumstances which apparently predicated his retirement. Winterrowd's latest recorded residence 5-23-66 was Apartment 415, 1550 North Parkway, Memphis, Tennessee, 38112.

### RECOMMENDATION:

That Winterrowd not be approved for contacts and not be considered for invitations as outlined above.

WBH:jah

1 - Mr. Wick (Attention Mr. Jones)

1 - Miss Klinger (4) JUN 221966 16 1966

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Standard Form No. 2806 Form presented by Comp. Gen., U.S., November 4, 1997 (Amended January 14, 1985)

OPO 36-54525-4

INDIVIDUAL RETIREMENT RECORD
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NITED STATES GOVERNMENT Memorandum MR. TROTTER ( DATE: 7-21-66 Sullivan Tavel FROM : C. E. Ganley SUBJECT: EARLL HUGO WINTERROWD (RETIRED) FORMER SAC, MEMPHIS OFFICE Ident today, 7-21-66, received a set of fingerprints from Memphis, Tennessee, Police Department reflecting that Mr. Winterrowd had been arrested on 7-18-66 on charges of driving while intoxicated, drunk, and improper control- no disposition, their # 97831. His occupation was listed as retired, FBI-SAC. SA Harold M. Bassett of the Bureau Personnel Office has been advised. RECOMMENDATION: Refer to Administrative Division for information. CEG:nm: **REC-137** 68 1111 582 1888 JUL 37198612



4	(FOR	AGENCY	USE)
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AME (CAPS) LAST-FIRST-MIDDLE MR,-MISS-MRS.	2. (FOR AGENCY USE)	3. BIRTH DATE (Me., Day, Year)	4. SOCIAL SECURITY NO.
INTERROVD, E. HUGO (MR.)		5-23-16	317-05-7556
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LI 1-covered 2-ineligible 3-waived	10. RETIREMENT	FS 5-OTHER	11. (FOR CSC USE)
RETIREMENT (20 YEARS INVESTIGATIVE EXPERIENCE)	13. EFFECTIVE DATE (Mo., Day, Your)  cb 5-23-66	14. CIVIL SERVICE OR OT	HER LEGAL AUTHORITY
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this request, he voluntarily civil Service Retirement Act. Innuity payments to commence 5- Employee gave no reason for retrorwarding Address: Apartment Tennessee  Office hereon for the period 5- ayment to diaver 542 hrs. Ending	24-66. iringno other 415, 1550 Nort 38112	information h Parkway, M	available. emphis,
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DDE EMPLOYING DEPARTMENT OR AGENCY		// Di-	
02 FEDERAL BUREAU OF INVESTIGATION WASHINGTON, D.C. 20535	35. DATE 5-13-	66 N DIN	Second Single

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ì		Mr. Casper	
		F B I Mr. Conrad Mr. Felt	
		Date: 7/21/66 // Mr. Gale	
/ Úran	ismit the following	Mr. Rosen	
/*****	; ;	(Type in plaintext or tode) Mr. Tavel Mr. Trotter	
Via.	AIRTEL	Tele, Room	
		(Priority) Miss Gandy	
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	, ₹о:	DIRECTOR, FBI	
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W	FROM:	SAC, MEMPHIS  Official	
	ŧ	E. HUGO WINTERROWD	
	1	FORMER SPECIAL AGENT - PERSONNEL MATTER	٠
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,	·	RemyAirtel 7-19-66.	ı
,	• • • • • • • • • • • • • • • • • • • •	WINTERROWD's case came up in City Court 7-19-66,	
	at whic	h time he was fined \$51 and bound over for State Court.	
	It is a	nticpated that he will be indicted and subsequently in State Court with DWIX Absolutely no effort was	
l	made on	the part of this office, or by the Police Department,	
	to "cov	er" for in any way affect the prosecution of WINTERROWD for his former FBI employment.	
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		* Driving while intoxicated	
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•	(3.2)	Special Agent in Charge	

JUL 21 1966

FBI MEMPHIS

FBI WASH DC

458 PM URGENT 7-21-66 RCS

TO MEMPHIS

FROM DIRECTOR 1P

E. HUGO WINTERROWD, FORMER SPECIAL AGENT, PERSONNEL MATTER

REURAIRTEL SEVEN NINETEEN SIXTY SIX, ADVISING OF THE ARREST OF FORMER SAC WINTERROWD ON SEVEN EIGHTEEN SIXTY SIX. NO EFFORT SHOULD BE MADE BY YOUR OFFICE OR BY THE CHIEF OF POLICE TO "COVER" OR IN ANY WAY AFFECT THE PROSECUTION OF WINTERROWD BECAUSE OF HIS FORMER FBI EMPLOYMENT. ADVISE BUREAU OF DISPOSITION OF CHARGES.

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FBI MEMPHIS

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<b>₽</b> D•	-36 (Rev. 5-22-64)		)	·		(	Mr. Tolson Mr. DeLoach Mr. Mohr Mr. Wick
Tear	nsmit the follow	ving in	F	F B″J Date; <b>7-</b> :	29-66	and	Mr. Casper Mr. Callahan Mr. Conrad Mr. Felt Mr. Gale Mr. Rosen Mr. Sullivan
I I GI	remit the tottor	ville in	(Type i	n plaintext or code	)		Mr. Tavel Mr. Trotter
Via	AIRTEL		/X	(Priority)		 	Tele. Room Miss Holmes Miss Gandy
W	TO:	DIRECTOR, F. SAC, MEMPHI E. HUGO WIN	errowd		)nd	Jona Jenar	loke
3		FORMER SPEC	IAL AGENT el 7-28-66,				argh.
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	Approved:	Special Agent in		onte <u>a p</u>	M	Per	- Wic

7-21-66

#### PLAINTEXT

TELETYPE

URGENT

TO SAC MEMPHIS

FROM DIRECTOR FBI

E. HUGO WINTERROWD, FORMER SPECIAL AGENT, PERSONNEL MATTER

REURAIRTEL SEVEN NINETEEN SIXTY SIX, ADVISING OF THE ARREST OF FORMER SAC WINTERROWD ON SEVEN EIGHTEEN SIXTY SIX. NO EFFORT SHOULD BE MADE BY YOUR OFFICE OR BY THE CHIEF OF POLICE TO "COVER" OR IN ANY WAY AFFECT THE PROSECUTION OF WINTERROWD BECAUSE OF HIS FORMER FBI EMPLOYMENT. ADVISE BUREAU OF DISPOSITION OF CHARGES.

FEDERAL BUREAU OF INVESTIGATION U. S. DEPARTMENT OF JUST COMMUNICATIONS SEC. .... JUL 21 1966

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OR'S OFFICE

MAIL ROOM TELETYPE UNIT

Tolson ... DeLoach -Wick -Callahan Contad . Gale Rosen 🚙

Sullivan _ Tave! -Trotter

FD-36 (Rev. 3-22-64) FBI Date: 7/19/66 Transmit the following in _ (Type in plaintext of code) Mr. Gale. AIRTEL AMMr. Rosen Via _ Mr. Sullivan (Priority) Mr. Tavel. Mr. Trotter Tele. Room. Miss Holmes Miss Gandy. DIRECTOR, FBI ATTN: MR. J. P. MOHR SAC, MEMPHIS E. HUGOLWINTERROWD FORMER SPECIAL AGENT I have been advised this morning by Chief of Police JAMES C. MACDONALD (NA) that at 6:35 p.m. last night (7-18-66), former SAC E. HUGO WINTERROWD was arrested by officers of the Memphis Police Department and charged with driving while under the influence of intoxicating liquors. According to Chief MACDONALD, WINTERROWD struck two parked automobiles in the vicinity of 613 North McLean Street, Memphis, Tennessee. The owners of the cars, who were not in them or witnesses at the time, and two other witnesses reported that in their opinions WINTERROWD was drunk and it appeared that he "held the accelerator down trying to drive over the other vehicles." The admitted drinking but denied that he was drunk, and subsequently admitted having 4 or 5 ounces of vodka and three large cans of beer. At Police Headquaters, he was given the intoxometer test at 7:10 p.m. and registered .22. Chief MACDONALD has advised that .15 is considered sufficient to declare a person intoxicated. In the opinion of the arresting officers he was drunk, staggering, and swaying, to the point where his driving was greatly impaired.

WINTERROWD is scheduled for court at 1:30 p.m. today, 7/19/66, and Chief MACDONALD advised he will probably forfeit his bond and be bound over for state action. It is anticipated that he will be indicted by the State Grand Jury and charged with driving while under the influence and will subsequently have to stand trial. Usually in these cases, according to Chief MACDONALD, the defendants Airtil will receive only a fine. Teletrice On the section of the arrest record listing occupation, the notation is "Retired." According to Chief MACDONALD, no mention was madeof his former employment with the FBI. I am attaching a copy of the record of arrest. Above furnished for information of the Bureau. BUREAU (Enq. 1) WBW:BN pecial Agent in Charge

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ENCLOSURE 67-146562-395

A & pt. bottle of Volks was found under the front seet of defendent's car, partially filled.

His car was sent to the City Lot and he was transported to Hqs. where he was allowed to use the phone at 6:45PM, at the Deck Sqt. and then he was taken to the 4th Floor, B of I, turned over to Dech. Capt. Carini where he was interviewed by the Tech. he stating to his in our presence that he had 4 or 5 cances of Volks and I large came of heer today prior to the accident. He was offered the Interconster Test at 7:20 PM by Tech. and was given the test which registered .22. It is the opinion of the Arresting Officers that this subject was Dounk, was staggering, sweying, and definitely intercontent to the paint where his driving was greatly impaired. The bottle of Volks was tagged MD under rec. no.

D-36 (Rev. 3-22-64	,		1		don	Mr. Deloach Mr. Mohr
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(Mount Clipping in Space Below)

Ex-Agen Indicted

Hugo Winterrowd, 50, recently retired as special agent in
charge of the Memphis FBI
office, has been indicted by the
Shelby County Grand Jury on
a driving while intoxicated
charge and is free on \$100
bond. Officers arrested Mr.
Winterrowd, who lives at 1550
North Parkway, about 6 p.m.
July 18 on McLean near Tutwiler. He was fined \$51 in City
Court on July 19 on a city dwi
charge. Maximum penalty on
the state charge is a \$1,000
fine and a year in jail.

1
(Indicate page, name of newspaper, city and state.)
page7
The Commercial Appeal
Memphis, Tenn.
·
Date: 7-28-66 Edition: final Author: Editor: Frank R. Ahlgren Title:
Character: or Classification: Submitting Office: Memphis Being Investigated

67-1465-62-396 ENCLOSURE

NITEL

TO ALEXANDRIA BALTIMORE BIRMINGHAM BUSTON **CHICAGO** CINCINNATI DALLAS

EL PASO INDIANAPOLIS **JACKSON** 

JACKSONVILLE LOUISVILLE

LOS ANGELES

MEMPHIS

MIAMI NEW YORK

OKLAHOMA CITY

**OMAHA** 

PHILADELPHIA

M DIRECTOR (62-116395)

ST-III

SEE NOTE PAGE 9

REBUTELS MAY 2, 1975; AND SEPTEMBER 4, 1975.

FERRAL SE SCHOOL LICETERSON equations are section

REC-47

21. SEP .9 1975

SFP:eks old Dep. AD tav. .... (6)

MAIL ROOM

TELETYPE UNIT

GPO | 1973 O = 59#-400

SEPTEMBER 5, 1975

PERSONAL ATTENTION

1 - Mr. J. A. Mintz

1 - Mr. W. R. Wannall

1 - Mr. W. O. Cregar

1 - Mr. S. F. Phillips

E. Hugo Win terrou

PHOENIX ST. LOUIS

SAN DIEGO

SAVANNAH.

SEATTLE

nstudy 75

SAN FRANCISCO

SENATE SELECT COMMITTEE (SSC) HAS REQUESTED WHEREABOUTS OF A NUMBER OF FORMER FBI EMPLOYEES INDICATING THEY MAY BE INTERVIEWED BY THE SSC STAFF. LISTED BELOW, BY FIELD OFFICE TERRITORY, ARE THESE FORMER EMPLOYEES AND THEIR LAST KNOWN ADDRESSES AS CONTAINED IN BUREAU FILES.

INFORMATION FROM SSC INDICATES NAMES OF FORMER SAS
LITRENTO AND STEWART DEVELOPED AS HAVING BEEN RESPONSIBLE FOR
SUPERVISING COMMUNICATIONS BETWEEN THE FBI AND CIA CONCERNING
MAIL OPENING ACTIVITIES. ALL OTHERS IN LIST BELOW WERE EITHER
SAC, ASAC, OR BOTH, DURING PERIOD 1959 - 1966 IN ONE OR MORE
OF THE FOLLOWING OFFICES: BOSTON, DETROIT, LOS ANGELES, MIAMI,
NEW YORK, SAN FRANCISCO, SEATTLE, AND WASHINGTON FIELD. THEY
PRESUMABLY ARE ALSO KNOWLEDGEABLE CONCERNING WAIL OPENINGS.

EACH OF THESE FORMER EMPLOYEES IS TO BE IMMEDIATELY
CONTACTED AND ALERTED THAT HE MIGHT BE APPROACHED BY THE SSC
STAFF FOR INTERVIEW. THE FORMER EMPLOYEE MAY, AFTER BEING
CONTACTED BY SSC STAFF, CONTACT BUREAU'S LEGAL COUNSEL DIVISION
BY COLLECT CALL FOR FULL INFORMATION TO ASSIST HIM INCLUDING
OBLIGATIONS AS TO CONFIDENTIALITY OF INFORMATION ACQUIRED AS

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FBI EMPLOYEE. IT IS EMPHASIZED THAT BUREAU'S OFFER OF
ASSISTANCE IS NOT INTENDED TO IMPEDE SSC WORK, BUT IS DONE
AS COOPERATIVE GESTURE AND TO SAFEGUARD SENSITIVE BUREAU
INFORMATION.

CONTACTS WITH THESE FORMER EMPLOYEES TO BE HANDLED PERSONALLY BY SAC OR ASAC. IN EVENT THIS IS NOT FEASIBLE FOR JUST CAUSE, TO BE HANDLED BY A SENIOR SUPERVISOR.

IMMEDIATELY AFTER CONTACT, RESULTS SHOULD BE FURNISHED BUREAU BY NITEL IN ABOVE CAPTION, BRIEFLY INCLUDING REACTION OF FORMER EMPLOYEES CONTACTED. IF A FORMER EMPLOYEE NO LONGER IN YOUR TERRITORY OR TEMPORARILY AWAY, SET OUT LEAD TO OTHER OFFICE IMMEDIATELY WITH COPY TO FBIHQ.

ALEXANDRIA.

W. DONALD STEWART, CRYSTAL HOUSE I, APARTMENT 202, ARLINGTON, VIRGINIA

JAMES H. GALE, 3307 ROCKY MOUNT ROAD, FAIRFAX, VIRGINIA THOMAS E. BISHOP, 8820 STARK ROAD, ANNANDALE, VIRGINIA

#### BALTIMORE:

ANTHONY P. LITRENTO, 2810 STONYBROOK DRIVE, BOWIE, MARYLAND PAUL O'CONNELL, JR., 2417 STRATTON DRIVE, POTOMAC, MARYLAND DONALD E. RONEY, 131 CAMBRIDGE DRIVE, WINDSOR HILLS,

b6 b7C

WILMINGTON, DELAWARE

[			ELLICOTT CITY,
MARYL	AND		, gr
		NEW MARKE	ET, MARYLAND

#### BIRMINGHAM:

JCHN-DAVID POPE, JR., 221 REMINGTON ROAD, BIRMINGHAM,

ALABAMA .

#### BOSTON:

LEO L. LAUGHLIN, 9 EVERETT AVENUE, WINCHESTER, MASSACHUSETTS EDWARD J. POWERS, 10 COLONIAL DRIVE, BEDFORD,

#### NEW HAMPSHIRE .

J. F. DESMOND, 185 FRANKLIN STREET, BOSTON, MASSACHUSETTS

PAGE 5

CHIC	AGO:
,	THE MERCHANDISE b6
Mart	, CHICAGO, ILLINOIS
	HARVEY G. FOSTER, 1012 SOUTH HAMLIN, PARK RIDGE, ILLINOIS
CINC	INNATI:
	PAUL FIELDS, 2677 CYCLORAMA DRIVE, CINCINNATI, OHIO
	HARRY J. MORGAN, 5314 ELMCREST LANE, CINCINNATI, OHIO
DALL	AS:
	PAUL H. STODDARD, 3014 CHATTERTON DRIVE, SAN ANGELO, TEXAS
	KENNETH E. COMMONS, 2458 DOUGLAS DRIVE, SAN ANGELO, TEXAS
EL P	ASO:
	KARL W. DISSLY, POST OFFICE BOX 9762, EL PASO, TEXAS
INDI	ANAPOLIS:
	DILLARD W. HOWELL, 6413 CARDINAL LANE, INDIANAPOLIS,
INDI	ANA
	INDIANAPOLIS, INDIANA
Jack	50N: b6
ļ	JACKSON,
niss	ISSIPPI

PAGE 6

#### JACKSONVILLE:

DONALD K. BROWN, 826 BROOKMONT AVENUE, EAST JACKSONVILLE, FLORIDA

WILLIAM M. ALEXANDER, 4857 WATER OAK LANE, JACKSONVILLE, FLORIDA

#### LOUISVILLE:

BERNARD C. BROWN, 2301 NEWMARKET DRIVE, N.E., LOUISVILLE, KENTUCKY

LOS ANGELES:

WILLIAM G. SIMON, 2075 LOMBARDY ROAD, SAN MARINO,

CALIFORNIA

		DESTIAGE	VIIIACE
CALT	ORNIA		
			•

WOODLAND HILLS.

CALLEORNIA

JOSEPH K. PONDER, 3719 CARRIAGE HOUSE COURT, ALEXANDRIA, VIEGINIA. BUSINESS ADDRESS: 3030 SOUTH RED HILL AVENUE, SANTA ANA, CALIFORNIA

#### MEMPHIS:

E. HUGO WINTERROWD, 1550 NORTH PARKWAY, MEMPHIS, TENNESSEE MIAMI:

THOMAS MC ANDREWS, 324 NEAPOLITAN WAY, NAPLES, FLORIDA FREDERICK F. FOX, 11450 W. BISCAYNE CANAL ROAD, MIAMI, FLORIDA

#### NEW YORK:

JOSEPH L. SCHMIT, 656 HUNT LANE, MANHASSET, NEW YORK
HENRY A. FITZGIBBON, 76 EASTON ROAD, BRONXVILLE, NEW YORK
OKLAHOMA CITY:

JAMES T. MORELAND, 108 FERN DRIVE, POTEAU, CKLAHOMA
LEE O. TEAGUE, 2501 N.W. 121ST STREET, OKLAHOMA CITY,
CKLAHOMA

#### OMAHA:

JOHN F. CALLAGHAN, IOWA LAW ENFORCEMENT ACADEMY, CAMP DODGE, POST OFFICE BOX 130, JOHNSTON, ICWA

Fage 8

	, NEWTON	SQUARE,	
ENE.	nsylvania		
	JOHN F. MALONE, 25 GARFIELD AVENUE, CARBON	DALE, PENNSYLV	ANIA
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SS	WESLEY T. WHALEY, 286 GREEN TRAILS DRIVE,	,	
SS	OURI WESLEY T. WHALEY, 286 GREEN TRAILS DRIVE, COURI DIEGO:	CHESTERFIELD,	
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ss N	WESLEY T. WHALEY, 286 GREEN TRAILS DRIVE, COURT DIEGO: FRANK L. PRICE, 2705 TOKALON STREET, SAN DEFRANCISCO:	CHESTERFIELD,	
ss N	WESLEY T. WHALEY, 286 GREEN TRAILS DRIVE, GOURI DIEGO: FRANK L. PRICE, 2705 TOKALON STREET, SAN DE	CHESTERFIELD,	

#### SAVANNAH:

TROY COLEMAN, 36 CROMWELL ROAD, WILMINGTON PARK, SAVANNAH, GEORGIA

JOSEPH D. PURVIS, 721 DANCY AVENUE, SAVANNAH, GEORGIA SEATTLE:

LELAND V. BOARDMAN, ROUTE 3, BOX 268, SEQUIM, WASHINGTON RICHARD D. AUERBACH, P. O. BOX 1768, SEATTLE, WASHINGTON JAMES E. MILNES, 4317 - 50TH AVENUE, N.E., SEATTLE, WASHINGTON

PAUL R. BIBLER, 15134 - 38TH AVENUE, N.E., SEATTLE, WASHINGTON

#### NOTE:

Referenced Bureau teletypes furnished field general background and instructions relating to our cooperation with the SSC and procedures concerning interviews of current and former employees. Former employees listed herein derived from an SSC request dated 8/19/75, to which we have responded by 1HM 9/5/75 being furnished the SSC through the AG. After dispatch of instant teletype, we will arrange for copies to be filed in the respective personnel files of the former employees listed.

Assoc. Dir. Dep.A.D.Adm Dep.A.D.Inv. Asst. Dir.: Admin, FEDERAL BUREAU OF INVESTIGATION Comp. Syst. ME CODE COMMUNICATIONS SECTION Ext Affairs Files & Com. 9:06 PM SEPTEMBER 84 NITEL Gen. Inv. TO DIRECTOR (62-116395) From Memphis (66-2158) SENSTUDY 75. Legal Coun Telephone Rn ~ rebunitel september 5, 21975. Director Sec's E: Hugo (Vinterroyd Contacted BY: Sacio/8/75. HAS "NOT BEEN CONTACTED AS YET BY SENATE SELECT COMMITTEE (SSC) Fiftheris iso contacted he will immediately get. in "Touch with BUREAU'S LEGAL COUNSEL DIVISION FOR ASSISTANCE, INCLUDING A REVIEW OF HIS OBLIGATIONS AS TO CONFIDENTIALITY OF INFORMATION ACQUIRED "WINTERROWD, WHO IS COMPLETELY COOPERATIVE TINTENDS TO COMDUCT HIMSELF DURING ANY INTERVIEW BY SSCHMENBERS WITH ANY ADVICE FURNISHED BY OF ST 100

November 27, 1970

Mr. E. Hugo Winterrowd 1550 North Parkway Memphis, Tennessee 38112

Dear Mr. Winterrowd:

Special Agent in Charge Startzell has advised me of his recent appearance before a businessmen's group at which time you made remarks from the floor and I want you to know of my deep appreciation for your generous comments. Your staunch support means a great deal to me personally and to all my associates.

MAILED 6 NOV 3 0 1970

Sincerely yours,

and retired 5/23/66. Address per telephone directory.

NOTE: Former Special Agent in Charge Winterrowd EOD 7/15/40

J. Edgar Hoover

1 - Memphis (detached)

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Mr. Winterrowd is not on the Special Correspondents
List. Immediately prior to his submitting a request
for retirement, it was necessary to conduct an inquiry
into allegations of misconduct (drinking) on his part?
while Special Agent in Charge at Memphis.

Replace on Sirl .

## DUPLICATE PROPERTY RECORD



(This record is to be kept up to date)

Bureau Badge with case No. 929	
	12
FBI Handbook No4	131
'Agent's Brief CaseX	
Agent's Brief Case X GTR's No. A3941722 thru A39	41730
Zipper Brief Case X	
Inspectors' Mammal #517	
FBI Identification Card No.	
Credential Card (Non-Agent) No.	 . <del>-</del>
U. S. Government Operator's	
Identification Card No.	
FIREARMS:	4
Colt Official Police Revolver No.	
Hip Holster and adapter for above	
S & W Military & Police Revolver No.	
Hip Holster and adapter for above	••

67-NOT RECOPTION 12 DEC 12 1966

REMOVED FROM FIELD PERSONNEL FILE 67 - NOT RECORDED 12 DEC 12 1966

## DUPLICATE PROPERTY RECORD

(This record is to be kept up to date)

NAME E. Hugo Winterrowd	, b'
Bureau Badge with case No. 929  Commission Card with case No. 929  FBI Handbook No. 4131  Agent's Brief Case X  GTR's No. A3,941,721 thru A3,941,730  Zipper Brief Case X  Inspectors! Manual #125 5/7 (9/3//7)	S/28/65/18-6
FBI Identification Card No.	
Credential Card (Non-Agent) No.	
U. S. Government Operator's  Identification Card No.	
FIREARMS:  Colt Official Police Revolver No.  Hip Holster and adapter for above  S & W Military & Police Revolver No.  Hip Holster and adapter for above  X	ucation is fre flow

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# FIELD REARMS TRAINING RECORD

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